



CITY OF  
LOS ANGELES  
CALIFORNIA



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## WEST HILLS NEIGHBORHOOD COUNCIL

### SPECIAL BOARD MEETING AGENDA

Thursday, May 24, 2018 at 7:00 p.m.

Condon Center, 2<sup>nd</sup> Floor Conference Room  
Chaminade College Preparatory, 23241 W. Cohasset Street, West Hills, CA 91304

This meeting is open to the public. Doors open at 6:30 p.m. Those who wish to speak during the meeting are asked to fill out a speaker card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

<p><b><u>Opening Business</u></b></p> <p>Call to Order</p> <p>Roll Call – Establish Quorum</p> <p>Pledge of Allegiance</p> <p>Comments From the Chair</p>	<p><b>7:00 P.M.</b></p>	<p><b>Co-Chairs:</b> Mr. Dan Brin Ms. Charlene Rothstein</p> <p><b>Secretary:</b> Ms. Carolyn Greenwood</p> <p><b>Co-Chair:</b> Ms. Charlene Rothstein</p> <p><b>Co-Chair:</b> Mr. Dan Brin</p>
<p><b><u>Public Comment</u></b></p> <p>Comments &amp; statements from stakeholders or interested parties (<i>Requires Speaker Card</i>)</p> <p><b>*The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council’s jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers’ time if necessary to provide an adequate opportunity for all to be heard.*</b></p>	<p><b>7:10 P.M.</b></p>	<p><b>Co-Chair:</b> Ms. Charlene Rothstein</p>
<p><b><u>New Business</u></b></p> <p><b>18-0058</b> - Discussion and possible action on approving \$250.00 for insurance on a vehicle being used in the Memorial Day Parade</p> <p><b>18-0059</b> - Discussion and possible action on approving \$50.00 for decorations on the vehicle being used in the Memorial Day Parade</p> <p><b>18-0060</b> - Discussion and possible action on approving \$375.00 for 8 outreach banners to be placed at local elementary schools</p>	<p><b>7:25 P.M.</b></p>	<p>Ms. Bobbi Trantafello, Co-Chair Budget Committee</p> <p>Mr. Bob Brostoff, Co-Chair Budget Committee</p> <p>Ms. Bobbi Trantafello, Co-Chair Budget Committee</p> <p>Mr. Bob Brostoff, Co-Chair Budget Committee</p> <p>Ms. Bobbi Trantafello, Co-Chair Budget Committee</p> <p>Mr. Bob Brostoff, Co-Chair Budget Committee</p>

<p><b>18-0061</b> - Discussion and possible action on approving \$197.10 for flyers for the Scams &amp; Identity Theft Forum</p> <p><b>18-0062</b> - Discussion and possible action on approving \$91.97 on food for the Scams &amp; Identity Theft Forum</p> <p><b>18-0063</b> - Discussion and possible action on approving \$1975.00 for 78 backpacks containing school supplies, clothing, and hygiene items to be provided to local public schools</p> <p><b>18-0064</b> - Discussion and possible action on payment to Rack Space for 2 months, May and June 2018, of email system for WHNC board members in the total amount of \$108.00</p> <p><b>18-0065</b> - Discussion and possible action on paying iContact one year payment \$530.40 for email service</p> <p><b>18-0066</b> - Discussion and possible action on allocating \$1200.00 in unspent funds to an appropriate item(s)</p>		<p>Ms. Bobbi Trantafello, Co-Chair Budget Committee Mr. Bob Brostoff, Co-Chair Budget Committee</p> <p>Ms. Bobbi Trantafello, Co-Chair Budget Committee Mr. Bob Brostoff, Co-Chair Budget Committee</p> <p>Ms. Bobbi Trantafello, Co-Chair Budget Committee Mr. Bob Brostoff, Co-Chair Budget Committee</p> <p>Ms. Bobbi Trantafello, Co-Chair Budget Committee Mr. Bob Brostoff, Co-Chair Budget Committee</p> <p>Ms. Bobbi Trantafello, Co-Chair Budget Committee Mr. Bob Brostoff, Co-Chair Budget Committee</p> <p>Ms. Bobbi Trantafello, Co-Chair Budget Committee Mr. Bob Brostoff, Co-Chair Budget Committee</p>
<p><b><u>Adjournment</u></b></p>	<p><b>8:00 P.M.</b></p>	

**Public Input:** The public is requested to fill out a Speaker Card to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

**Public Posting Of Agendas:** WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org). You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at [www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index](http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index).

**The Americans With Disabilities Act:** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the WHNC’s executive director via email at [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org) If you are hearing impaired please call 711.

**Public Access of Records:** In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org) Requests can be made for a copy of a record related to an item on the agenda.

**Reconsideration and Grievance Process:** For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, [www.WestHillsNC.org](http://www.WestHillsNC.org).

**Servicios De Traducción:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)