



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308

WWW.WESTHILLSNC.ORG

MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND EDUCATION AND PUBLIC HEALTH COMMITTEE ONLINE AND TELEPHONIC MEETING AGENDA

Wednesday, August 25, 2021 @3:30 P.M.

This meeting of the West Hills Neighborhood Council Education and Public Health Committee will be conducted online via Zoom Webinar and telephonically. All are invited to attend and participate.

To attend online, via Zoom Webinar, click or paste the following link into your browser:
<https://zoom.us/j/97523180300>

To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted: **975 2318 0300** and then press #

This meeting is open to the public. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call to order and Introduction: 5 Minutes

Aida Abkarians and Joan Trent, Co-Chairs

Sandi Bell, Public Health Chair, Steven Bell, Secretary Public Health

Steve Randall, Zoom Host/Member

Myrl Schriebman, Henlie Sakamoto, Mari Javdani, Tariq El-Atrache Members

2. Establish a quorum 1 Minute

3. Review and Approval of Minutes, May 26, 2021 5 Minutes

4. Comments from the Chair 5 Minutes

5. Public Comment 10 Minutes

6. Discussion and possible action on Neighborhood Purpose Grants 2021, 10 Minutes

We need to set a date for the application completion for the NPGs.

Please make arrangements with the schools you are representing and present them the application attached to this agenda.

7. Discussion and possible action to get documentation & photos 10 Minutes

from the schools that received the Neighborhood Purpose Grant to present to the board on September or October board meeting.

- | | |
|---|-------------------|
| 8. Discussion and possible action on organizing our gathering with all the LAUSD Education Senior Officials and our Public officials.
Date, place and time. | 10 minutes |
| 9. Discussion and Possible action on talks with West Hills Hospital to organize free CPR Training for the staff of West Hills public schools, with the collaboration of our Public Health Committee. | 10 Minutes |
| 10. Youth and Education next meeting date: September 22, 2021, 3:30 pm | 1 Minute |
| 11. Public Health, Comments from the chair | 5 Minutes |
| 12. Review and Approval of Minutes, May 26, 2021 | 5 Minutes |
| 13. Public Comment | 10 Minutes |
| 14. Current Health Issues | 10 Minutes |
| 15. Vaccination for Covid 19 | 10 Minutes |
| 16. Next Meeting date, September 22, 2021, 3:30pm | 1 Minute |

Public input at Neighborhood Council meetings: When prompted by the presiding officer, members of the public may address the committee on any agenda item before the committee takes an action on the item by punching in *9 (if calling in by phone) or by clicking on the “raise hand” button (if participating online through Zoom) and waiting to be recognized. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Ralph M. Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of said committee.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, city law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Posting of Agendas: WHNC agendas are posted for public review at Shadow Ranch Park, 22633 Vanowen St., West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to the City of Los Angeles Early Notification System at www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index

The Americans With Disabilities Act: As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting via email NCsupport@lacity.org or calling (213) 978-1551. If you are hearing impaired please call 711.

Public Access of Records: In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the meeting where such writing was considered or by contacting the WHNC’s executive director via email at michelle.ritchie@westhillsnc.org Requests can be made for a copy of a record related to an item on the agenda.

Reconsideration and Grievance Process: For information on the WHNC’s process for board action reconsideration, stakeholder grievance policy or any other procedural matters related to this Council, please consult the WHNC Bylaws. The Bylaws are available at our website, www.westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL

Youth and Education Committee Minutes, May 26, 2021

Meeting was called to order at 3:35 pm.

Present: Aida Abkarians, Joan Trent, Steve Randall, Myrl Schriebman, Sandi Bell, Stephen Bell and Brad Vanerhoof

Guest Speaker: Ms. Jill Mather

There were no comments from the chair and no public comments.

4. Discussion was done on honoring all the principals in West Hills schools for their hard work during the pandemic. The committee decided to honor them on our yearly gathering with the LAUSD Heads of Education and Public Officials.

5. Ms. Jill Mather, Canoga Park Neighborhood Council Education Committee Chair and the founder of Volunteers Cleaning Communities, joined us as our guest speaker to talk about clean ups in our neighborhoods and organizing clean up programs with the school age children, and their parents in the form of a scavenger hunt, she called the program, My Litter Scavenger Hunt. This program will teach students to embrace good habits for not littering and learn to be responsible for their environment. She would like to participate in our yearly meeting and introduce this program to LAUSD.

6. We need to make an effort to go back to all of our schools that have been the recipients of the Neighborhood Purpose Grants and document how the funds were used. We also need to make sure that all the schools have the Neighborhood Council Banners up.

Education Committee meeting was adjourned by 4:45.



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Public Health Committee Minutes, May 26, 2021

Public Health Chair Sandi Bell asked everyone to encourage the public to get vaccinated. Sandi Bell introduced the Public Health Guest Speaker, LAPD Officer Samantha Chapman, Domestic Violence Expert.

Officer Chapman gave us clues on how to recognize abuse by being vigilant and paying attention to signs and making sure that we would report everything we see or find out about the abuse and the abuser to LAPD.

She also mentioned that on the LAPD website all the proper resources are mentioned.

Meeting was adjourned at 5:30 and the next meeting date, June 23, 2021, at 3:30 pm.

List of Public Schools in West Hills

Justice Street Academy Charter

Education Committee Rep: Steve Randall

Principal: Cynthis Hernandez Morrison

818 346-4388, clh2104@lausd.net

23350 Justice St., West Hills, Ca. 91304

Hamlin Charter for Enriched Studies

Education Committee Rep:

Principal: Laura Singer

Sandi and Stephen Bell

laurasinger@lausd.net, 818 348-4741

22627 Hamlin St., West Hills, Ca. 91407

Enadia Technology Enrichment School

Education Committee Rep:

Principal: Heather Jeanne

Sandi and Stephen Bell

818 595-3900, haj7773@lausd.net

22944 Enadia Way, West Hills, Ca. 91307

Capistrano Ave. Elementary School

Eduaction Committee Rep:

Principal: Sonja Cao Garcia

Joan Trent

Garcia@lausd.net, 818 883-8981

8118 Capistrano Ave. West Hills, Ca. 91304

Nevada Ave. Elementary School

Education Committee Rep: Steve Randall

Principal: Tanya Knott

ttn8206@lausd.net, 818 348-2742

22120 Chase Street, Canoga Park, Ca. 91304

Welby Way Elementary School Education Committee Rep: Aida Abkarians

Welby Way Charter Elementary School and gifted high ability magnet

Principal: Helen Kim

818 447-8128, helen.h.kim@lausd.net

23456 Welby Way, West Hills, Ca. 91307

Pomelo Community Charter Education Committee Rep:Aida Abkarins

Principal: Andrea Ferber

818 887-9700, andrea.ferber@lausd.net

7633 March Ave. West Hills, Ca. 91304

Haynes Charter for Enriched Studies Education Committee Rep:

Principal: Barbara Meade

818716-7310, bmeade@lausd.net

6624 Lockhurst Dr., West Hills, Ca. 91307

El Camino Real Charter High School Education Committee Rep: Aida Abkarians

West Hills Chapter

Principal Mr. David Hussey

818 595-7500, d.hussey@ecrhs.net

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ _____

10a) Start date: ___/___/___ 10b) Date Funds Required: ___/___/___ 10c) Expected Completion Date: ___/___/___
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

_____ *PRINT Name* _____ *Title* _____ *Signature* _____ *Date*

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

_____ *PRINT Name* _____ *Title* _____ *Signature* _____ *Date*

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



OFFICE OF THE CITY CLERK
NEIGHBORHOOD COUNCIL FUNDING PROGRAM



Project Completion Follow Up

Neighborhood Councils providing a grant to 501(c)(3) organizations or to public schools are strongly encouraged to require the grantee to be accountable for the progress and/or completion of the proposed project, demonstrating successful efforts benefitting the community.

After the project comes to a close, the NC Treasurer should obtain a Project Completion Report from the grantee for the Board to then review.

Some points to keep in mind:

- Neighborhood Councils must maintain accountability
- Maintain organized records and keep them available for review
- Review progress of the project funded
- Review Project Completion Report from grantee to NC
 - *(See Project Completion Report form)*
- Acquire photos after the project's completion.

Should issues arise, the Neighborhood Council Funding Program reserves the right to request all supporting documentation and to review the grant approval process as well as the project's progress and completion.

