



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BYLAWS COMMITTEE MEETING AGENDA

Tuesday, March 26, 2024 @ 7:30 p.m.
Chaminade College Preparatory -- Condon Center, 2nd Floor
23241 West Cohasset Street, West Hills, CA 91304

Enter Chaminade through the Cohasset Street Entrance Between Woodlake and Platt Avenue. Enter through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.

This meeting of the West Hills Neighborhood Council Bylaws Committee will be conducted online via Zoom Webinar, telephonically and in person. All are invited to attend and participate.

- To attend online via Zoom Webinar: Click or paste the following link into your browser: <https://us02web.zoom.us/j/85860883974>
- To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted: 858 6088 3974, then press #.
- To attend in person, please attend Chaminade College Preparatory – Condon Center 2nd Floor, 23241 W. Cohasset Street, West Hills, CA 91304

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

Call to Order and Establish Quorum

1. Approval of the January 2024 Committee Meeting Minutes
 2. Comments and Announcements from the Chair
 3. Public Comment
 4. Discussion and Possible Action to Allow Board Members to Participate Remotely at Board and/or Committee Meetings to be Held Electronically – Subject to the provisions of SB411 -- A resolution by the Board requiring a supermajority (2/3) vote.
 5. Discussion and Possible Action to Amend the WHNC Standing Rules to Require all Public Meetings to be Available Virtually.
 9. Discussion of Possible Future Agenda Items for the Bylaws Committee
- Adjournment

The next meeting of this committee is scheduled for Tuesday April 23, 2024.

Public Input: Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

The Americans With Disabilities Act - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traduccion: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BYLAWS AD HOC COMMITTEE/BOARD MEETING MINUTES

January 23, 2024

Chaminade High School and Telephonic and Online

Revised January 23, 2024

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Bylaws Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendance: Aida Abkarians, Sandi Bell, Glenn Jennings, Saif Mogri, Char Rothstein, and Brad Vanderhoof

Absent: Faye Barta, Carolyn Greenwood, Steve Randall and Joan Trent

Other Board Members in Attendance: Clarice Chavira (arrived 7:51 PM), Carolyn Poppert

Guest: Jeff Satcher

Chair Brad Vanderhoof called the meeting to order at 7:15 PM. A quorum was established.

Numbers refer to agenda items.

1. Approval of the November 2023 Committee Meeting Minutes – minutes approved.
2. Comments and Announcements from the Chair: None
3. Public Comment: None
4. Amend the WHNC Bylaws Article V: Section 7: No action taken.
6. Amend the WHNC Standing Rules Article V Section 7: No action taken.
5. Discussion and Possible Action to Amend WHNC Standing Rules Article V, Section 6:
Aida moved to change the eligibility requirement to one (1) year. Char seconded.

Article V Governing Board, Section 6: Vacancies on the Board

The Committee Chair(s) shall be appointed by the WHNC President. In selecting members for the committee, the Chair(s) shall give consideration to eligible Board members who express interest and who did not serve on the previous Vacancy Ad Hoc Committee. To be considered eligible, a Board member must be current in all required neighborhood council trainings and must currently be a member of the Board for at least ~~two~~ (2) one (1) years.

Roll call vote:

Aida Abkarians – Yes, Faye Barta – Absent, Sandi Bell – No, Carolyn Greenwood – Absent,

Glenn Jennings – Yes, Saif Mogri – Yes, Steve Randall – Absent, Char Rothstein – Yes, Joan Trent – Absent,

Brad Vanderhoof – No

Yes – 4, No – 2, Abstain – 0, Absent – 4

The motion passes and will be sent to the WHNC Board.

7. Reduce the Number of Director Seats on the WHNC Board: No action taken.
8. Allow Board Members to Participate Remotely and Board and/or Committee Meetings to be Held Electronically – Subject to the provisions of SB411 -- A resolution by the Board requiring a supermajority (2/3) vote: No action taken.
9. Future Agenda Items for the Bylaws Committee: None

Chair Brad Vanderhoof adjourned the meeting at 9:00 PM.

The next meeting of this committee is scheduled on Tuesday, February 27, 2024, at 7:30 PM.

This meeting is subject to cancellation.