



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
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WEST HILLS NEIGHBORHOOD COUNCIL

REVISED JOINT BOARD AND PUBLIC SAFETY AND EMERGENCY PREPAREDNESS COMMITTEE MEETING AGENDA

Wednesday, April 17, 2024 @ 6:30 p.m.
Chaminade College Preparatory – Condon Center 2nd Floor
23241 W. Cohasset Street, West Hills, CA 91304

Enter Chaminade through the Cohasset Street entrance between Woodlake and Platt Avenues. Drive through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.

This meeting of the West Hills Neighborhood Council Public Safety & Emergency Preparedness Committee will be conducted online via Zoom Webinar, telephonically and in person. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: Click or paste the following link into your browser:
<https://us02web.zoom.us/j/82743652136>
- **To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **8274 365 2136** then press #.
- **To attend in person**, please attend Chaminade College Preparatory – Condon Center 2nd Floor, 23241 W.Cohasset Street, West Hills, CA 91304

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting may be asked to complete a Speaker Card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

- Call To Order & Establish a Quorum
- Comments from the Chair
- Review and Approve Minutes of February 21, 2024
- Discussion on Request from Devonshire PALS Youth Center for an NPG
- Lock It Hide It Keep It – Prevent Auto Crime
- Approval of PS&EP Operating Rules
- General Public Comments
- Next Meeting and Adjournment

Public Input: Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its

attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

The Americans With Disabilities Act - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traduccion: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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It's our neighborhood. Let's build a community.



West Hills Neighborhood Council

P.O. Box 4670, West Hills, CA 91308-4670
818-254-WEST



JOINT BOARD AND PUBLIC SAFETY AND EMERGENCY PREPARENESS COMMITTEE Meeting Minutes February 21, 2024, Chaminade High School

Attendance: Clarice Chavira, Brad Vanderhoof, Saif Mogri, Faye Barta and Joe Ourfalian
Committee Members Absent: Randhara Kotuwelle
Other WHNC Board Members Present: Carolyn Poppert

1. Call to order and Establish Quorum: Saif Mogri called the meeting to order at 6:38 PM. **A quorum was established.**
2. Comments from the Chair: None.
3. Review and Approve Minutes of November 15, 2023 and January 17, 2024: The minutes were approved as amended.
4. Discussion on Request from Devonshire PALS Youth Center for an NPG. Saif mentioned that Char had received an email from Devonshire PALS requesting an NPG. After some discussion, it was decided to table the matter until Saif discussed the matter with the Topanga Station PALS coordinator.
5. Discussion on Neighborhood Watch Program. Faye mentioned the program that includes the Highlander Street Neighborhood Watch. Saif mentioned that anyone interested in creating a similar program to get in touch with Cory Garza or Sean Dinse, the SLO's for the West Hills area.
6. Adjournment and Next Meeting: Saif Mogri adjourned the meeting at 7:10 PM.

The committee's next meeting is March 20, 2024, 6:30 PM, Chaminade High School.



DON'T BE A VICTIM!
PREVENT AUTO CRIME
LOCK IT! - HIDE IT! - KEEP IT!



VEHICLE THEFT

All Hyundais, Kias, and older model pick up trucks and SUVs are targeted for vehicle thefts. There is also a high demand for the parts of these popular cars. However, car thieves will take any car they can get, so please use precautions to help deter theft.

- ***Always Take Your Keys & Lock Your Car!*** - even if you are just pumping gas or running inside somewhere really quick. Thieves are watching and waiting for these opportunities. And if you "Tandem" park, thieves know to look for the other car's keys in your vehicle, or vice-versa. So please don't keep keys in the car
- ***Use a Security System*** - these can include: Audible Alarms, Steering Wheel Locks/Clubs, Ignition and/or Fuel "Kill Switches", Hood Locks, etc.
- ***Install a Tracking Device*** - if your car is stolen, a Vehicle Recovery System may help in finding your car more quickly and assist police in catching the suspects.

THEFT FROM VEHICLES

Thieves will break car windows and pry open doors for as little as some loose coins visible in the center console. Even more attractive to thieves are purses, backpacks, cell phones, laptops, etc. that are left in plain sight. They even like to take personal documents and mail that they can use to commit identity theft. Anything with the slightest value that can be traded for money or drugs is what thieves want and will take. And if you leave your car unlocked, it's that much easier for them.

- ***Please be sure to lock your doors, and please take your property with you.*** If you can't take your property with you, make sure to lock it in the trunk or hide it.
- ***Other tips: Use a car alarm, park in well-lit areas, place tracking devices on your property, install security and/or doorbell camera at your residence.*** Use anti-theft screws on your license plates, and cross-cut your registration tabs to prevent theft.
- ***Theft of Catalytic Converters*** - Install Catalytic Converter cages or screens and etch your vehicle vin number onto the Catalytic Converter.

Please report suspicious persons and activities without delay to 911.

If you have information about crimes or criminals, call the **CRIME TIP HOTLINE 877-527-3247 (877-LAPD-24-7)**

For more information, or to get involved in a Neighborhood Watch, contact the LAPD Topanga Community Police Station, Community Relations Office at (818) 756-3180

Prepared by Topanga Area Crime Analysis Detail 02/2024

IT'S OUR NEIGHBORHOOD.LET'S BUILD A COMMUNITY.



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PUBLIC SAFETY & EMERGENCY PREPAREDNESS COMMITTEE OPERATING RULES

Revised ~~September 20, 2023~~ April 17, 2024

The MISSION of this Committee is to:

- A. Interface with the Los Angeles Police Department, the Los Angeles Fire Department, hospitals and other agencies on matters relating to the safety of the Stakeholders.
- B. Assist stakeholders in organizing such groups as Neighborhood Watch and Map Your Neighborhood (MYN/RYLAN)
- C. Conduct forums on public safety and emergency preparedness.

These rules may be amended at any regular meeting of the Committee by a majority vote of the members present provided possible action on the committee operating rules is announced in the agenda with the exception of rule 5.

1. The Chair(s) of the Public Safety & Emergency Preparedness Committee are: Chair Saif Mogri
2. Additional officer(s) appointed by agreement of the Chair(s).
 - a. Secretary: none
3. Members of this committee shall be appointed or removed by agreement of the Chair(s).
4. WHNC Board members and WHNC stakeholders are eligible to serve on this committee.
 - a. The committee members are Faye Barta, Clarice Chavira, Saif Mogri, Steve Randall, Randhara Kotuwelle, Joe Ourfalian and Brad Vanderhoof
5. A quorum shall consist of a simple majority of the total number of committee members.
6. Voting rights shall be accorded to committee members only.
7. For this committee "serving actively" is defined as participating in a minimum of one committee events per calendar year (if held).
8. The writing and posting of agendas shall be the responsibility of the Chair.
9. The taking and posting of minutes shall be the responsibility of the Chair.
10. Committee members must not miss more than four (4) meetings in a 12 month period, or they may be subject to removal from the Committee.
11. Committee members including officers shall not claim to be, or give the impression of, speaking or communicating by any means on behalf of the WHNC without approval from the Board.
12. Committee members including officers shall not make any representations to or requests of the Board or any other agency, on behalf of the Committee, without approval from the Committee.
13. The parliamentary process is to be governed by "Rosenberg's Rules of Order: Simple Parliamentary Procedures for the 21st Century."
14. All meetings, discussions, and communications pertaining to the business of this committee shall be conducted in compliance with the Brown Act.
15. This committee shall abide by the WHNC Code of Civility. This code shall apply to all committee members, whether they are members of the WHNC Board or not.
16. This committee will meet on the 3rd Wednesday of the month at 6:30 PM unless rescheduled.