



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BUDGET COMMITTEE MEETING AGENDA

Tuesday, April 23, 2024 @ 6:30 p.m.

**Chaminade College Preparatory -- Condon Center, 2nd Floor
23241 West Cohasset Street, West Hills, CA 91304**

Enter Chaminade through the Cohasset Street Entrance Between Woodlake and Platt Avenue. Enter through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.

This meeting of the West Hills Neighborhood Council Budget Committee will be conducted online via Zoom Webinar, telephonically and in person. All are invited to attend and participate.

To attend online via Zoom Webinar: Click or paste the following link into your browser:
<https://us02web.zoom.us/j/83688003580>

To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted: 8577 714 5429, then press. #.

To attend in person, please attend Chaminade College Preparatory – Condon Center 2nd Floor, 23241 W. Cohasset Street, West Hills, CA 91304

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call to Order
2. Establish Quorum
3. Comments from the Co-Chairs
4. Approve the minutes from March 26, 2024
5. Public Comment on Non-Agenda items

NEW BUSINESS:

6. Discussion and possible action regarding submitting an amended budget reflecting adjustments in committee budgets to cover increase in cost of post office box rental
7. Meeting Adjournment

Public Input: Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

The Americans With Disabilities Act - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traduccion: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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JOINT BOARD AND BUDGET COMMITTEE MEETING MINUTES

March 26, 2024

Chaminade College Preparatory West Hills

Revised April 19, 2024

Committee members in attendance: Aida Abkarians, Carolyn Greenwood, Glenn Jennings, Char Rothstein, and Brad Vanderhoof

Other Board members: Jonathan Marvisi, Carolyn Poppert

Co-chair Carolyn Greenwood called the meeting to order at 6:45 PM. A quorum was established.

Chair Comments: Carolyn said the City Clerk is requiring more BACs than in the past (example – ordering badges for Board members).

The January 2024 minutes were approved.

Numbers refer to agenda items.

5. Public Comment on Non-Agenda items: None

NEW BUSINESS:

6. Approval of Adjustment of Committee Funds in the 2023-2024 Budget Due to Increased Costs:

Carolyn explained there are items that have gone over budgeted amounts and need to be funded as outreach (accounting category).

- a. P.O. Box
- b. Promotional Items
- c. Memorial Day Parade

Special Events Committee Chair Miriam Schimmel agreed to transfer unspent funds from that committee's budget on the phone.

Budget Transfer of \$580 from Budget line item 12 to line items 4 (\$12 – PO Box) and 10 (Promotional Items and Memorial Day Parade)

Aida Abkarians – Yes, Faye Barta – Absent, Dan Brin – Absent, Carolyn Greenwood – Yes,
Glenn Jennings – Yes, Saif Mogri – Absent, Char Rothstein – Yes, Joan Trent – Absent,
Brad Vanderhoof – Yes

Yes – 5, No – 0, Abstain – 0, Absent – 4, Recusal – 0

The proposed transfer passes and will be sent to the Board for approval.

Carolyn Greenwood adjourned the meeting at 7:15 PM.

The next meeting of this committee is Tuesday, April 23, 2024 at 6:30 PM, at Chaminade High School

Neighborhood Purposes Grants (NPG) Expenditures Category	
Total NPG Expenditures	

Community Improvement Projects (CIP) Expenditures Category	
Total CIP Expenditures	

TOTAL ANNUAL BUDGET ALLOCATIONS	
Office/Operational Expenditures	
Outreach Expenditures	
Election Expenditures	
General and Operational Expenditures	
Neighborhood Purposes Grants (NPG) Expenditures	
Community Improvement Projects (CIP) Expenditures	
TOTAL EXPENDITURES FOR THE FISCAL YEAR	