



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308  
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## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT BOARD AND ZONING & PLANNING COMMITTEE MEETING AGENDA

**Tuesday, May 14, 2024 @ 6:30 P.M.**

**Chaminade College Preparatory – Condon Center 2nd Floor  
23241 W. Cohasset Street, West Hills, CA 91304**

**Enter Chaminade through the Cohasset Street entrance between Woodlake and Platt Avenues. Drive through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.**

This meeting of the West Hills Neighborhood Council Zoning & Planning Committee will be conducted online via Zoom Webinar, telephonically and in person. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: Click or paste the following link into your browser: <https://us02web.zoom.us/j/85777145429>
- **To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **8577 714 5429**, then press #.
- **To attend in person**, please attend Chaminade College Preparatory – Condon Center 2nd Floor, 23241 W. Cohasset Street, West Hills, CA 91304

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting may be asked to complete a Speaker Card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

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|----|---|--|
| 1. | Call to order   | Mr. Bill Rose, Co-Chair<br>Mrs. Charlene Rothstein, Co-Chair |
| 2. | Establish Quorum  | Mrs. Carolyn Greenwood, Secretary                            |
| 3. | Comments from the Co-Chairs   | Mr. Bill Rose, Co-Chair<br>Mrs. Charlene Rothstein, Co-Chair |
| 4. | Approve minutes from January 9, 2024  | Mrs. Carolyn Greenwood, Secretary                            |
| 5. | Public Comments on Non-Agenda Items   | Mr. Bill Rose, Co-Chair<br>Mrs. Charlene Rothstein, Co-Chair |
|    | <b><u>Old Business:</u></b>   |  |
| 6. | Discussion and possible action to revise the Operating Rules of the Zoning & Planning Operating Rules of the WHNC Zoning & Planning Committee | Mr. Bill Rose, Co-Chair<br>Mrs. Charlene Rothstein, Co-Chair |

- |    |   |  |
|----|---|--|
| 7. | Discussion and possible action regarding the South West Valley Community Plan <b>DRAFT</b> update 2024-2025 and guest presentation from Los Angeles City Planning | Mr. Bill Rose, Co-Chair<br>Mrs. Charlene Rothstein, Co-Chair<br>Ms. Lucy Martinez, Los Angeles City Planning |
| 8. | Discussion and possible action to revise the boundary of West Hills   | Mr. Bill Rose, Co-Chair<br>Mrs. Charlene Rothstein, Co-Chair   |
| 9. | Adjournment - Next meeting Tuesday, June 11, 2024   |  |

**Public Input** - Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

**The Americans With Disabilities Act** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas** - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org) You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

**Notice to Paid Representatives** -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.westhillsnc.org](http://www.westhillsnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org)

**Reconsideration and Grievance Process** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.westhillsnc.org](http://www.westhillsnc.org)

**Servicios De Traducción:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)



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## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT BOARD AND ZONING & PLANNING COMMITTEE MEETING DRAFT MINUTES

**TUESDAY, January 9, 2024 @ 6:30 P.M.**

**Chaminade College Preparatory – Condon Center 1<sup>st</sup> Floor  
2341 W. Cohasset Street, West Hills, CA 91304**

1. Call to Order at 6:43 P.M. by Co-Chair Bill Rose.
2. Quorum was established.

Committee Members Present: Aida Abkarians, Faye Barta, Dan Brin, Carolyn Greenwood, Saif Mogri, Bill Rose, Charlene Rothstein and Genevieve Thompson.  
Penelope Newmark arrived at 7:25.

Committee Members Absent: Steve Randall, Anthony Scarce, Myrl Schreiberman and Joan Trent.

Other Board Membes Present: Carolyn Propert and Brad Vanderhoof

3. Comments from the Co-Chair(s): Char advised that the Zoning and Planning Sub-Committee are meeting with Council District 12 (CD12) on January 16, 2024 regarding the proposed Chaminade expansion. She advised that a Mitegated Negative Declarations (MND) has been done. She encouraged that any remarks/suggestions or complaints regarding the MND be directed to Trevor Martin. Mr. Martin is going to be the Hearing Officer for first meeting on this matter.

Char advied that the sub-committee composed a letter to Chaimanade with copies to Council District 12, City Planning and the Department of Transportation (DOT). The letter outlined the discrepancies in reports related to the project. It also listed conditions/changes that the community has voiced to date. The letter can be found on the West Hills Neighborhood Council's website.

Char stated that the purpose of this meeting is to get additional input from the community on statements in the letter or ways the project can move forward with the least impact on the surrounding community.

4. Minutes from the October 10, 2023 meeting were approved with two corrections.
5. Public Comment on Non-Agenda Items: None

**Old Business:**

6. Discussion and possible action on the Chaminade proposed expansion, including an update on this case and the status of the Mitigated Negative Declaration (MND).
  - The committee also seeks additional community input on the proposal

Jeff Sacher gave input to explain how the sub-committee developed the letter and how important it is that the community be present at hearings and speaking up.

Chris Rowe stated that we should be requesting an Environmental Impact Report (EIR) instead of a MND because of the size of the project. Char stated she will enquire into what the requirements to request an EIR are.

Bill suggested that a petition from the stakeholders is more powerful than individual emails.

Stewart, owner of the auto repair shop, stated that Chaminade has “not been a good neighbor.” He stated that he has contacted the school regarding the students jaywalking across Saticoy (he even has video) and nothing was done. He cited other times he contacted the school.

Linda stated that she is opposed to more lights and traffic. She feels there is not enough parking and is against parking in the neighborhood. She is willing to help with circulating a petition.

Mark Jensen is opposed to the current expansion as presented. He stated he couldn't find the letter Char spoke about and stated that he should not have to dig to find it.

7. The meeting was adjourned by Bill at 7:40 p.m

IT'S OUR NEIGHBORHOOD. LET'S BUILD A COMMUNITY.



## West Hills Neighborhood Council

P.O. Box 4670, West Hills, CA 91308-4670  
818-254-WEST



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### ZONING AND PLANNING COMMITTEE OPERATING RULES Approved September 12, 2023

"The mission of the WHNC Zoning and Planning Committee is to interface with and negotiate with stakeholders, developers, the City of Los Angeles Planning Department, and the Land Use Management Committee of the Los Angeles City Council, among others."

1. The Chair(s) of the Zoning and Planning Committee are:  
Co-Chair Bill Rose, Co-Chair Charlene Rothstein
2. Additional officer(s) appointed by the Chair(s).  
Secretary Carolyn Greenwood
3. Members of this committee shall be appointed by the Chair(s).
4. WHNC Board Members and WHNC stakeholders are eligible to serve on this committee.
5. This committee shall consist of 13 members who are:  
Aida Abkarians      Faye Barta      Dan Brin      Saif Mogri      Carolyn Greenwood  
Penny Newmark      Steve Randall      Bill Rose      Charlene Rothstein      Myrl Schreibman  
Anthony Scarce      Genevieve Thompson      Joan Trent
6. A quorum shall consist of 7 members.
7. Voting rights shall be accorded to committee members only.
8. For this committee "serving actively" is defined as:
  1. attending regular committee meetings
  2. participating in and contribution to discussions
  3. accepting tasks or assignments to support committee objectives
9. The writing and posting of agendas shall be the responsibility of the Co-Chairs.
10. The taking and posting of minutes shall be the responsibility of the Secretary.
11. Committee members must not miss more than four (4) meetings in the previous 12-month period.
12. Committee members including officers shall not claim to be, or give the impression of, speaking or communicating by any means on behalf of the WHNC without approval from the Board.
13. Committee members including officers shall not make any representations to or requests of the Board or any other agency, on behalf of the Committee, without approval from the Committee.

14. These rules may be amended at any regular meeting of the Zoning and Planning Committee by a majority vote of the members present provided possible action on the committee operating rules is announced in the agenda.

15. The parliamentary process is to be governed by “Rosenberg’s Rules of Order: Simple Parliamentary Procedures for the 21st Century “

16. This committee will meet on the 2<sup>nd</sup> Tuesday of the month at 6:30 PM at Chaminade High School Condon Center 2<sup>nd</sup> floor conference room unless rescheduled.

17. This committee shall abide by the WHNC Code of Civility. This code shall apply to all committee members, whether or not they are members of the WHNC Board.

18. All meetings, discussions, and communications pertaining to the business of this committee shall be conducted in compliance with the Brown Act.

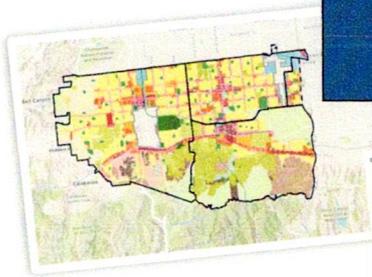


# Zoning & Planning Committee Meeting

Tuesday, May 14, 2024 @6:30pm

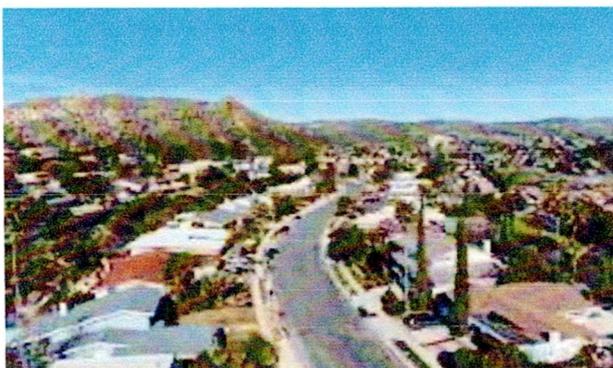
## SW Valley Community 2024-2025 Plan Update

Guest Presentation by Lucy Martinez,  
Los Angeles City Planning Associate



Mark your calendars for a Very Important Meeting that will set the guidelines for the future of our West Hills community. Your participation is vital to ensure that the City's land use policy reflects your vision for the future of our neighborhoods.

The proposed 2024-2025 Canoga Park-Winnetka-Woodland Hills-West Hills Community Plan is now in the last planning stages to refine concepts and address building and zoning issues before the release of an EIR and Final Approval is granted.



### **PLEASE DON'T MISS THIS MEETING!**

Attending in person will have the most impact, but if you are unable to do so, you can attend by Zoom:

<https://us02web.zoom.us/j/85777145429>

**Zoning & Planning Committee Meeting**  
**Tuesday May 14th, 6:30 pm**  
**Chaminade College Preparatory High School**  
**Condon Center, First Floor**  
**2341 W. Cohasset Street, West Hills**