



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD MEETING AGENDA

Thursday, November 7, 2024 @ 6:30 p.m.

de Toledo High School, 22622 Vanowen Street, West Hills 91307

In conformity with the October 6, 2023 enactment of California Senate Bill 411 (Portantino) and La City Council Approval on November 1, 2023, the West Hills Neighborhood Council Board Meeting will be conducted virtually, telephonically and in person. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: [CLICK HERE](#)
- **To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **8615 117 6250** , then press #.
- **To attend in person**, please attend de Toldeo High School location at 22662 Vanowen Street, West Hills 91307

This meeting is open to the public. Doors open at 6:30 p.m. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

<p><u>Opening Business</u> Call to Order Roll Call – Establish Quorum Pledge of Allegiance</p>	<p>7:00 P.M.</p>	<p>Co-Chairs: Mrs. Charlene Rothstein Dr. Faye Barta Secretary: Mr. Brad Vanderhoof Co-Chair: Dr. Faye Barta</p>
<p><u>Certificate of Appreciation</u> Serj Anthony Petrossian Mastery in an Eagle Scout project</p>		<p>Mr. John Lee, Council Member, District 12 West Hills Neighborhood Council</p>
<p><u>Presentation</u> “Halloween Houses on Display Awards” “Captain’s Award”</p>		<p>Mr. John Lee, Council Member, District 12 Mr. Ron Rubine, Senior Advisor, District 12 Captain Lopez, LAPD Mrs. Charlene Rothstein, Co-Chair Special Events Committee Mrs. Aida Abkarians, Co-Chair Special Events Committee</p>
<p><u>Induction of new board member into the WHNC Board of Directors</u> Ms. Stacy Unholz</p>		<p>Mrs. Charlene Rothstein, Co-Chair Dr. Faye Barta, Co-Chair</p>

<p><u>Opening Business cont.</u> Approval to allow Board Member(s) to attend the November 7, 2024 WHNC Board Meeting virtually under the provisions of AB2449 Approve Special Meeting Minutes of October 10, 2024 Senior Lead Officer Report</p> <p>Treasurer’s Report Controller’s Report Comments From the Co-Chair(s)</p>		<p>Secretary: Mr. Brad Vanderhoof</p> <p>Secretary: Mr. Brad Vanderhoof</p> <p>SLO Garza SLO Dinse</p> <p>Treasurer: Mrs. Carolyn Greenwood Controller: Mr. Saif Mogri Co-Chairs: Mrs. Charlene Rothstein Dr. Faye Barta</p>
<p><u>Announcements</u></p> <p>Office of Assemblyman Jesse Gabriel Council District 12 Department of Neighborhood Empowerment Los Angeles County Supervisor District 3 Budget Advocates</p>		<p>Mr. Jack Trent-Dorfman, Field Representative Mr. Colin Crews, District Director Ms. Prabhjot Chamber Ms. Sophia Soudani, Field Representative Mr. Glenn Bailey</p>
<p><u>Public Comment</u> Comments & statements from stakeholders or interested parties on subjects <u>NOT</u> on this meeting’s agenda. *The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council’s jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers’ time if necessary to provide an adequate opportunity for all to be heard.*</p>		<p>Co-Chair: Dr. Faye Barta</p>
<p><u>Council Announcement</u></p> <p>Committee & Liaison Reports</p>		
<p><u>New Business</u></p> <p>24-0061 - Discussion and possible action regarding approval of the WHNC’s September 2024 Monthly Expenditure Report (MER) (3 Minutes Max)</p> <p>24-0062 - Discussion and possible action possible action on filling a vacant seat on the West Hills Neighborhood Council Board with a term ending in 2027 (10 Minutes Max)</p> <p>24-0063 - Discussion and possible action possible action on filling a vacant seat on the West Hills Neighborhood Council Board with a term ending in 2025 (10 Minutes Max)</p> <p>24-0064 - Discussion and possible action possible action on filling a vacant seat on the West Hills Neighborhood Council Board with a term ending in 2025 (10 Minutes Max)</p>		<p>Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee</p> <p>Mr. Saif Mogri, Chair Ad Hoc Vacancy Committee</p> <p>Mr. Saif Mogri, Chair Ad Hoc Vacancy Committee</p> <p>Mr. Saif Mogri, Chair Ad Hoc Vacancy Committee</p>

<p>24-0065 – Discussion and possible action on the WHNC Standing Rules to remove Section B., Article V, Governing Board, Section 5, Absences. (10 Minutes Max)</p> <p>24-0066- Discussion and possible action to approve the Event Approval Form and Budget in the amount of \$50 for the Beautification Committee's cleanup event on November 23, 2024, on Justice Street near Justice Street Elementary School located at 23350 Justice Street, West Hills from 8:30 AM to 11:30 AM (5 Minutes)</p> <p>24-0067 - Discussion and possible action to approve the Senior Valentines Day Dance event to be held on February 14, 2025, at Chaminade College Preparatory School located at 7500 Chaminade Way, West Hills (5 Minutes Max)</p> <p>24-0068 – Discussion and possible Action on Submitting a CIS for Council File 23-0002-S152, AB 1082 (Kalra)/Eliminate Parking Enforcement Programs /Manage Curb Space (Lee – Park – De Leon) (10 Minutes Max)</p>		<p>Mr. Brad Vanderhoof, Chair Bylaws Committee</p> <p>Dr. Faye Barta, Co-Chair Beautification Committee Mr. Brad Vanderhoof, Co-Chair Beautification Committee</p> <p>Mrs. Charlene Rothstein, Co-Chair Special Events Committee Mrs. Aida Abkarians, Co-Chair Special Events Committee</p> <p>Mr. Brad Vanderhoof, Chair Streets & Transportation Committee</p>
<p><u>Adjournment</u></p>		

SB 411 Updates: If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations. In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body’s control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph, provide public comment until that timed public comment period has elapsed.(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment. (iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

Public Input: Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Americans With Disabilities Act - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be

provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traducción: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte michelle.ritchie@westhillsnc.org



Neighborhood Council Oath

I **<NAME>** pledge to represent my Neighborhood Council and Stakeholders with dignity, integrity, and pride.

I will encourage other points of view,
even when they differ from my own.

I will respect, value, and consider everyone's opinion.

I will adhere to all local, state and federal laws as well as hold other board
members accountable to do the same.

I will find the good in my neighborhood,
praise it ,and promote it.

I will work to honor diversity, build community,
forge bonds with neighboring communities,
and promote participation in city governance
and the decision-making processes,
to improve the quality of life for all Stakeholders.

To the neighborhood council system, to my neighbors,
and to neighborhoods throughout the City of Los Angeles,

I pledge to do this to the best of my ability.



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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD MEETING MINUTES

de Toledo High School

October 10, 2024

Revised October 11, 2024

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Faye Barta, Carolyn Greenwood, Glenn Jennings, Kim Koerber, Vinura Kotuwelle, Saif Mogri (SB411), Penelope Newmark, Bill Rose, Char Rothstein, Miriam Schimmel (SB411), Cole Smith, and Brad Vanderhoof

ABSENT: Noe Loera, Jonathan Marvisi, Alejandro Phillips, Carolyn Poppert, Joan Trent, Joanne Yvanek-Garb, and Zhelbert Zohrabian

President Char Rothstein called the meeting to order at 7:10 PM.

Secretary Brad Vanderhoof called roll and an in-person quorum was NOT established. With two Board members joining under provisions of SB411 a quorum was established.

Vice President Faye Barta led the Pledge of Allegiance.

The minutes from September 5, 2024 were approved.

Senior Lead Officer (SLO) Report: SLO Garza said today there was a threat against a teacher at Faith Baptist School. He discussed how the approach and response to student threats has changed. On October 26 from 10-2, Topanga Division will hold an open house. There will be an auto theft / burglary seminar every 30 minutes.

Treasurer's Report: Treasurer Carolyn Greenwood gave the report. The only expenditures were normal recurring expenses. Remaining balance at the end of August was \$39,154.36, with approximately \$3000 in outstanding expenditures yet to be paid.

Controller's Report: Controller Saif Mogri presented the report.

24-0055 - Approval of the WHNC's August 2024 Monthly Expenditure Report (MER):

Aida Abkarians - Yes

Glenn Jennings - Yes

Noe Loera – Absent

Penelope Newmark – Ineligible

Bill Rose – Ineligible

Cole Smith - Yes

Joanne Yvanek-Garb – Absent

Faye Barta - Yes

Kim Koerber – Yes

Jonathan Marvisi – Absent

Alejandro Phillips – Absent

Char Rothstein – Ineligible

Joan Trent - Absent

Zhelbert Zohrabian - Absent

Carolyn Greenwood - Yes

Vinura Kotuwelle - Yes

Saif Mogri - Yes

Carolyn Poppert – Absent

Miriam Schimmel -- Yes

Brad Vanderhoof – Yes

Yes – 10, No – 0, Abstain -- 0, Absent – 7, Ineligible – 3, Recusal – 0

The MER is approved.

Comments from the Co-Chair(s): None

New Business:

24-0056 - Filling a vacant seat on the West Hills Neighborhood Council Board with a term ending in 2027:

Four candidates were up for consideration: Ravi Gill, Paul Goodman, Jessica Irias, and Stacy Unholz. None were present in person but Stacy Unholz attended the meeting virtually.

As temporary chair of the ad hoc vacancy committee in the absence of Chair Saif Mogri, Brad Vanderhoof explained only Stacy Unholz attended the interview meeting (Ravi Gill has attended previous interview meetings). Stacy Unholz was given two minutes to speak. Saif Mogri asked Ms. Unholz to introduce herself to the Board. Brad Vanderhoof announced the ad hoc vacancy committee recommends Ms. Unholz for the vacant position.

Roll Call Vote to fill a Vacancy:

Aida Abkarians – Unholz	Faye Barta - Unholz	Carolyn Greenwood - Unholz
Glenn Jennings - Unholz	Kim Koerber - Unholz	Vinura Kotuwelle - Unholz
Noe Loera – Absent	Jonathan Marvisi - Absent	Saif Mogri - Unholz
Penelope Newmark – Ineligible	Alejandro Phillips – Absent	Carolyn Poppert – Absent
Bill Rose – Ineligible	Char Rothstein – Ineligible	Miriam Schimmel -- Unholz
Cole Smith - Unholz	Joan Trent - Absent	Brad Vanderhoof - Unholz
Joanne Yvanek-Garb - Absent	Zhelbert Zohrabian - Absent	

Ravi Gill – 0, Paul Goodman – 0, Jessica Irias – 0, Stacy Unholz – 10

Stacy Unholz has been elected to the WHNC Board of Directors with a term ending in 2027.

Announcements:

CD12 – Ron Rubine: Mr. Rubine said \$500K of discretionary funds has been allocated to install 100 automated vehicle license plate reader cameras in 50 locations. 25 have been installed. The Drive-In Movie event is coming up and will feature Willy Wonka and the Chocolate Factory and award winning shorts from the Making Movies that Matter competition. RSVP’s have already been received for 150 cars.

Supervisory District Three – Daniell Vicente: Two of Supervisor Horvath’s initiatives have passed: establishment of emergency service centers to coordinate services for the unhoused, and an accelerated implementation of the LA County Bike plan. On October 21, from 6:30 to 9 PM, the Santa Susana Mountain Parks Association (SSMPA) will host a community workshop on the golden spotted oak borer (recently found in Box Canyon).

Public Comment: None

24-0057 – Approval of a resolution to modify the 2024-2025 SW Valley Community Plans, passed unanimously by the WHNC Zoning & Planning Committee on September 26, 2024:

Aida Abkarians – Yes	Faye Barta - Yes	Carolyn Greenwood - Yes
Glenn Jennings – Yes	Kim Koerber – Yes	Vinura Kotuwelle - Yes
Noe Loera - Absent	Jonathan Marvisi – Absent	Saif Mogri - Yes
Penelope Newmark – Ineligible	Alejandro Phillips – Absent	Carolyn Poppert – Absent
Bill Rose – Ineligible	Char Rothstein – Ineligible	Miriam Schimmel -- Yes
Cole Smith – Yes	Joan Trent – Absent	Brad Vanderhoof - Yes
Joanne Yvanek-Garb - Absent	Zhelbert Zohrabian - Absent	

Yes – 10, No – 0, Abstain -- 0, Absent – 7, Ineligible – 3, Recusal – 0

The resolution is approved.

24-0058 - WHNC's Tabling at Councilmember John Lee's Drive – In Movie Night to be held at Shadow Ranch Park, 22633 Vanowen Street, West Hills on October 26, 2024:

Aida Abkarians - Yes	Faye Barta - Yes	Carolyn Greenwood - Yes
Glenn Jennings – Yes	Kim Koerber – Yes	Vinura Kotuwelle - Yes
Noe Loera – Absent	Jonathan Marvisi – Absent	Saif Mogri - Yes
Penelope Newmark – Ineligible	Alejandro Phillips – Absent	Carolyn Poppert – Absent
Bill Rose – Ineligible	Char Rothstein - Ineligible	Miriam Schimmel -- Yes
Cole Smith – Yes	Joan Trent – Absent	Brad Vanderhoof - Yes
Joanne Yvanek-Garb - Absent	Zhelbert Zohrabian - Absent	

Yes – 10, No – 0, Abstain -- 0, Absent – 7, Ineligible – 3, Recusal – 0
The Tabling event is approved.

24-0059 - Event Approval Form for the Beautification Committee's cleanup event on Oct. 19, 2024, on Platt Avenue between Victory Blvd. and Vanowen Street from 8 AM to 11 AM

Aida Abkarians – Yes	Faye Barta - Yes	Carolyn Greenwood - Yes
Glenn Jennings – Yes	Kim Koerber – Yes	Vinura Kotuwelle - Yes
Noe Loera - Absent	Jonathan Marvisi – Absent	Saif Mogri - Yes
Penelope Newmark – Ineligible	Alejandro Phillips – Absent	Carolyn Poppert – Absent
Bill Rose - Ineligible	Char Rothstein – Ineligible	Miriam Schimmel -- Yes
Cole Smith - Yes	Joan Trent - Absent	Brad Vanderhoof - Yes
Joanne Yvanek-Garb - Absent	Zhelbert Zohrabian - Absent	

Yes – 10, No – 0, Abstain -- 0, Absent – 7, Ineligible – 3, Recusal – 0
The event is approved.

24-0060 - Approve the revised 2024-2025 budget to reflect increase in cost of the Go Daddy office expense and forward to the City:

Aida Abkarians - Yes	Faye Barta - Yes	Carolyn Greenwood - Yes
Glenn Jennings – Yes	Kim Koerber – Yes	Vinura Kotuwelle - Yes
Noe Loera - Absent	Jonathan Marvisi - Absent	Saif Mogri - Yes
Penelope Newmark - Ineligible	Alejandro Phillips – Absent	Carolyn Poppert – Absent
Bill Rose - Ineligible	Char Rothstein - Ineligible	Miriam Schimmel -- Yes
Cole Smith – Yes	Joan Trent – Absent	Brad Vanderhoof - Yes
Joanne Yvanek-Garb - Absent	Zhelbert Zohrabian - Absent	

Yes – 10, No – 0, Abstain -- 0, Absent – 7, Ineligible – 3, Recusal – 0

The next Board meeting is scheduled for November 7th.

President Char Rothstein adjourned the meeting at 8:00 PM.

Monthly Expenditure Report



Reporting Month: September 2024 Budget Fiscal Year: 2024-2025

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$39154.36	\$3481.44	\$35672.92	\$1850.29	\$0.00	\$33822.63

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$35342.48	\$3294.29	\$29422.92	\$1695.75	\$27572.63
Outreach		\$187.15		\$154.54	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$6250.00	\$0.00	\$6250.00	\$0.00	\$6250.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$2438.12	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	09/01/2024	Email to WHNC stakeholders	General Operations Expenditure	Office	\$150.00
2	DNH GODADDY#3308510298	09/20/2024	WHNC Domain Name	General Operations Expenditure	Office	\$23.17
3	RACKSPACE EMAIL & APPS	09/22/2024	WHNC Board email service	General Operations Expenditure	Office	\$68.77
4	SMART AND FINAL 324	09/25/2024	Beautification Committee September 2024 Cleanup	General Operations Expenditure	Outreach	\$46.99
5	MINUTEMAN PRESS	09/26/2024	Halloween Event - Flyers and signs WHNC 2425 -001	General Operations Expenditure	Outreach	\$140.16
6	APPLEONE EMPLOYMENT SERVICES	09/03/2024	WHNC Executive Assistant	General Operations Expenditure	Office	\$1356.60
7	APPLEONE EMPLOYMENT SERVICES	09/18/2024	WHNC Executive Assistant	General Operations Expenditure	Office	\$1695.75
Subtotal:						\$3481.44

Outstanding Expenditures

#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Dan Brin	09/18/2024	Reimburse Dan Brin for purchases made to decorate truck for participation in the 2024 Memorial Day Parade	General Operations Expenditure	Outreach	\$154.54
2	APPLEONE EMPLOYMENT SERVICES	10/04/2024	WHNC Executive Assistant	General Operations Expenditure	Office	\$1695.75
Subtotal: Outstanding						\$1850.29

WEST HILLS NEIGHBORHOOD COUNCIL (WHNC) BOARD VACANCY APPLICATION

Date: 10/11/2024

Applicant's Name: Brenda Citrom **Occupation:** self Employed

Home Address: [REDACTED]

Work Address (if Applicable): Same as above

Home Phone: _____ **Mobile Phone:** [REDACTED]

Email: [REDACTED]

Stakeholder Status (Check all that apply): () I live in West Hills, () I work in West Hills,
() I own property in West Hills, () I have a child enrolled in a school in West Hills,
() I belong to a religious organization in West Hills, () I belong to a community organization in
West Hills, () OTHER: _____

How did you hear about the WHNC? From a neighbor

How often do you attend WHNC meetings? I have only attended 2 meetings

Why do you wish to participate on the WHNC Board? I would like to make a difference in our community,
by cleaning up Valley Circle Blvd and various other streets;

encouraging more residents to get involved in neighborhood watches
Get police assistance in discouraging youngsters from racing and doing donuts in the streets at night

What are your goals for the community? To improve safety, improve aesthetics of our streets and
clean up our streets. I would like to get our local police involved in discouraging youngsters from racing and doing donuts ~~in~~
streets at night. I especially want to get involved with the fight against
multi-dwelling apartment units being built in our community

What skills do you have that might be especially useful for the WHNC? I am a good writer/good at
correspondence; I enjoy talking to people and encouraging them to get involved; I'm fairly good at organizing

Are you prepared to contribute at least ten (10) hours a month to community service through the council? YES

What areas of community service particularly interest you? Improving the aesthetic value of West Hills by
Planting more drought resistant shrubs and trees; finding resources to help clear fire hazardous dried shrubs; fighting against
multi-dwelling apartment units being built in our neighborhood

Do you have any interests that might conflict with Neighborhood Council responsibilities?
No.

(If you need more space, use the reverse side.)

WEST HILLS NEIGHBORHOOD COUNCIL (WHNC) BOARD VACANCY APPLICATION

Date: 08/31/2024

Applicant's Name: Jessica Irias **Occupation:** Student & Family Resources Navigator

Home Address: [REDACTED]

Work Address (if Applicable): [REDACTED]

Home Phone: [REDACTED] **Mobile Phone:** [REDACTED]

Email: [REDACTED]

Stakeholder Status (Check all that apply): () I live in West Hills, () I work in West Hills,
() I own property in West Hills, () I have a child enrolled in a school in West Hills,
() I belong to a religious organization in West Hills, () I belong to a community organization in
West Hills, () OTHER: _____

How did you hear about the WHNC? I got an email.

How often do you attend WHNC meetings? I did attend twice.

Why do you wish to participate on the WHNC Board? Would like to help in the community.
Love helping people.I was a Board member for the Canoga Park Neighborhood Council for 5 years.
I love the experiences, we went to paint a lots of fire hydrants. Clean up the LA River. Clean up the street of Sherman way.
Volunteer hour in the Memorial parade and El dia de los muertos/ Day of the death.

What are your goals for the community? I love to keep our community clean and safe.

What skills do you have that might be especially useful for the WHNC? I am bilingual, speak spanish
and English.

Are you prepared to contribute at least ten (10) hours a month to community service through the council? Yes, ofcourse.

What areas of community service particularly interest you? Education. Keeping our community safe and clean.

Do you have any interests that might conflict with Neighborhood Council responsibilities?
I don't have any conflict. Thank you.
(If you need more space, use the reverse side.)

WEST HILLS NEIGHBORHOOD COUNCIL (WHNC) BOARD VACANCY APPLICATION

Date: October 25, 2024

Applicant's Name: Jonathan Christopher Pike **Occupation:** Snr. Creative Manager at Eastdil Secured

Home Address: [REDACTED]

Work Address (if Applicable): [REDACTED]

Home Phone: _____ **Mobile Phone:** [REDACTED]

Email: [REDACTED]

Stakeholder Status (Check all that apply): I live in West Hills, I work in West Hills,
 I own property in West Hills, I have a child enrolled in a school in West Hills,
 I belong to a religious organization in West Hills, I belong to a community organization in
West Hills, OTHER: _____

How did you hear about the WHNC? I am enrolled as a recipient of the West Hills Neighborhood Council email.

How often do you attend WHNC meetings? I have not attended any meetings.

Why do you wish to participate on the WHNC Board? My motivation to be on the board is to voice

my opinions and those of other West Hills residents on improvements where there is room for refinement.

What are your goals for the community? It would be a mark in the books to allow West Hills to be

known and recognized as the great city that it is to its residents. Often people of other nearby cities do not know the name. When I tell people where I live, I need to include, "It is adjacent to the city of [X]".

What skills do you have that might be especially useful for the WHNC? My skills that would be
useful in this role are that I am: creative -- I have a graphic design background, empathetic -- correction where it is due,
and passionate about family and community.

Are you prepared to contribute at least ten (10) hours a month to community service through the council? Absolutely

What areas of community service particularly interest you? Clean up of our community where productivity
has been stagnant for many years, working with Woodland Hills on improving congested areas of traffic to help
facilitate our residents getting to their destinations on a daily basis.

Do you have any interests that might conflict with Neighborhood Council responsibilities?
None

(If you need more space, use the reverse side.)

Agenda Item 24-0065 - Discussion and possible action on the WHNC Standing Rules to remove Section B., Article V, Governing Board, Section 5, Absences

Discussion and Possible Action on WHNC Standing Rules:

Proposal to remove Section B from Article V, Governing Board, Section 7, Absences

Article V, Governing Board, Section 7, Absences

A. Absences started being counted effective with the adoption of the bylaws. (May 1, 2013)

~~B. A record of attendance for the previous 12 months shall be kept current on the WHNC web site.~~

€B. Any board member who comes within one (1) absence of being subject to removal shall be notified promptly in writing that he/she is in jeopardy of being removed from the board.

ÐC. Upon exceeding the permissible number of absences, the board member shall be notified promptly in writing. This notice shall include the relevant absence records and shall notify the board member that he/she may dispute the absence records at the next regular board meeting.

£D. Upon the board's verification of the absence records at its next regular meeting, the board shall ratify the facts and the subject board member's seat shall be vacated. A board member's inability to be present because they are obliged to attend an event elsewhere on Board business shall not be considered an "absence" for purposes outlined in this section. Board Members who have not attended In-Person a minimum of Six (6) of the previous Twelve (12) regular or special meetings of the Board shall be subject to removal from the Board under procedures established by the Board. Board Members cannot attend virtually more than Four (4) of the previous Twelve (12) regular or special meetings of the Board.

Agenda Item 24-0066- Discussion and possible action to approve the Event Approval Form and Budget in the amount of \$50 for the Beautification Committee's cleanup event on November 23, 2024, on Justice Street near Justice Street Elementary School located at 23350 Justice Street, West Hills from 8:30 AM to 11:30 AM



NEIGHBORHOOD COUNCIL EVENT APPROVAL REQUEST FORM

Office of the City Clerk – Neighborhood Council Funding Program
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1
E-mail: Clerk.NCFunding@LACity.org • www.Clerk.LACity.org

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: West Hills Neighborhood Council

The Neighborhood Council is the Main Sponsor or Co-Sponsor for the event.

Main sponsor: WHNC, Beautification Committee

Contact Person: Brad Vanderhoof, Faye Barta

Phone: 818-887-7811 (Faye) Email: Brad.Vanderhoof@westhillsnc.org

Co-Sponsor (if applicable): _____

Contact Person: _____

Phone: _____ Email: _____

Event Information

Event Title and Description: Beautification Committee November Cleanup

Date: 11/23/2024 Time Frame: 8:30 AM to 11:30 AM Est. number of attendees: 25 Event Budget: \$ 50.00

Venue Name: Justice Street near Justice Street Elementary School

Venue Address: 23350 Justice Street, West Hills 91304

Contact Person: Brad Vanderhoof, Glenn Jennings

Phone: 818-458-1690 Email: Brad.Vanderhoof@westhillsnc.org

Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair
- Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

If a bank card credit limit increase will be necessary to pay for expenditures for this event, please contact your Funding Program Representative to submit a request to increase applicable limits.

The City of Los Angeles provides Neighborhood Councils with event liability coverage in the amount of \$5 million. Depending on the type of event, there may be additional permits and liability issues that must be addressed prior to the event, or the Neighborhood Council will be liable for any penalties or injuries incurred at the event. There may be fees attached to obtaining permits and additional liability so please budget accordingly. It may be easier to partner with the City family or a community based organization or even hire an event planner (will require a contract prepared by the Department) so that they can obtain/handle the necessary permits and liability issues instead. The following must be obtained and submitted **PRIOR TO THE EVENT** if they are applicable to your event:

If FOOD is being purchased/provided/distributed/served at your event, you may be required to obtain the following PERMITS:

- LA County Public Health Department Permits – Community Event Organizer and Temporary Food Facility permits may be required. Permit fees may be waived by the County if requested.
- LA Fire Department – Permit may be necessary for temporary structures setup to prep/cook/serve food.

CERTIFICATES OF INSURANCE, SERVICE AGREEMENTS, and/or FACILITY USE PERMITS from Vendors providing the following types of services. Insurance Certificates need to list the “City of Los Angeles” as Additional Insured.

- Jumpers/Bouncers (Inflatables) – City Risk Management may need to review
- Games (e.g. dunk tank, other carnival style games, video game bus)
- Food (purchased, provided, distributed and/or served)
- Entertainers (e.g. DJs, musicians, face painting, balloon artists, etc.)
- Equipment Rentals (e.g. performing stage, mechanical rides, canopies)
- Event Venues (e.g. school auditoriums, private theaters and halls, parks, street block, etc.)

If RENTING a vehicle or truck to transport event materials:

- Renting and driving of vehicle/truck must be by a board member
- Additional Insurance offered by the rental company must be purchased in full

ADDITIONAL PERMITS may be required if the event has:

- Over 500 attendees, which may require LAPD presence - LAPD Special Events
- Street closures for block parties - Bureau of Street Services or LADOT for larger street closures, such as a parade
- Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade - Building and Safety

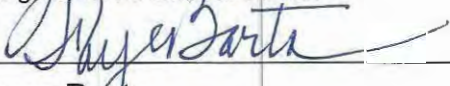
CONTACT INFORMATION for possible permits:

- Street Maintenance - (213) 847-2999
- Building and Safety - (213) 482-0387
- LADOT (Traffic Officers) - (323) 913-4652
- LADOT (Signs) - (213) 485-2298
- LADOT (Special Operations) - (323) 224-2124
- Risk Management - (213) 978-7475
- LAPD - (213) 486-0410
- LAFD – (213)-978-3640
- Sanitation - (213) 485-3612
- Street Services - <http://bsspermits.lacity.org/spevents/>
- LA County Public Health Dept. - <http://publichealth.lacounty.gov>

Documents to be submitted to NC Funding Program and filed for you records:

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer, Event Chair.
- Board Action Certification (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Final total budget with funding categories and specific vendors.
- Vendor Invoices and Service/Facility Use Agreements
- Copies of Insurance Certificates
- Copies of Permits
- Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- W-9 (for 1099 Individual Services (if applicable))

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature:  Date: 10/30/2024
 Print Name: Faye Barta Title: Co-Chair, Beautification Committee
 Email: Bartagai@aol.com Phone: 818-887-7811

For Staff Use Only: Approved Denied Code: _____

Reviewers Signatures: 1st Level _____ 2nd Level _____

Reviewers Names: 1st Level _____ 2nd Level _____

WEST HILLS NEIGHBORHOOD COUNCIL

Spending Request Form

Please print legibly or type

Date of submission: Committee Name:

Chairperson/Stakeholder: Date Approved by Committee:

Phone: Email:

Event/Activity

Total Amount Requested: Budget Line Item Number:

Justification for request. This must include a statement about how the event/activity benefits the stakeholders of West Hills.

(Attach additional pages if necessary)

List all expense items, quantities, and amounts:

Item & Quantity	Amount
<input type="text" value="bakery sweets/ nut snacks/ granola bars"/>	<input type="text" value="\$35"/>
<input type="text" value="bottled water"/>	<input type="text" value="\$15"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text" value="TOTAL"/>	<input type="text" value="\$50"/>

For Budget Committee/Controller Use Only:

Date of receipt from committee Date of Budget Committee approval Date sent to Board

RULES, ELECTIONS, INTERGOVERNMENTAL RELATIONS

RESOLUTION

WHEREAS, any official position of the City of Los Angeles with respect to legislation, rules, regulations or policies proposed to or pending before a local, state or federal governmental body or agency must first have been adopted in the form of a Resolution by the City Council; and

WHEREAS, current law allows a peace officer or public employee to tow, immobilize, and impose the lien sale of impounded vehicles if it has received five or more unpaid parking or traffic tickets; and

WHEREAS, existing law also authorizes the Department of Motor Vehicles (DMV) to refuse to renew the registration of a vehicle if the owner has not paid parking tickets and administrative fees; and

WHEREAS, on February 15, 2023, Assembly Member Kalra introduced AB 1082, which would remove the authority of a peace or traffic officer to remove, immobilize vehicles, or place a lien sale on vehicles that have five or more parking tickets or traffic violations; and

WHEREAS, the legislation would also modify the requirements for processing agencies to be able to use the DMV for collection purposes, thereby restricting the City’s ability to collect parking penalties; and

WHEREAS, the City of Los Angeles has implemented programs to address the impact of parking debt on indigent persons by reducing the financial burdens and requiring waivers of related late fees; and

WHEREAS, AB 1082 would significantly undermine the use of parking citation issuance as a deterrent to unlawful behavior;

NOW, THEREFORE, BE IT RESOLVED, that by the adoption of this Resolution, the City of Los Angeles hereby includes in its 2023-24 State Legislative Program OPPOSITION to AB 1082 (Kalra) that would eliminate a number of parking enforcement programs used to manage curb space.

PRESENTED BY: Traci Park
TRACI PARK
Councilwoman, 11th District

John Lee
JOHN LEE
Councilmember, 12th District

SECONDED BY: John De Leon

ORIGINAL

MHA
AUG 27 2024

Agenda Item 24-0068 – Discussion and possible Action on Submitting a CIS for Council File 23-0002-S152, AB 1082 Kalra)/Eliminate Parking Enforcement Programs /Manage Curb Space (Lee – Park – De Leon)

Committee Meeting Date: October 15, 2024

Board Meeting Date: November 7, 2024

File # :	Council File 23-0002-S152
Title :	AB 1082 (Kalra) / Eliminate Parking Enforcement Programs / Manage Curb Space (Lee – Park – De Leon): Introduced August 27, 2024 and referred to Rules, Elections and Intergovernmental Relations Committee. Resolution is requesting that the City of Los Angeles include in its 2023-24 State Legislative Program OPPOSITION to AB 1082 (Kalra) that would eliminate a number of parking enforcement programs used to manage curb space.
Type :	
City/State :	City of Los Angeles

Summary :	The WHNC supports the opposition to the Assembly Bill.
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Motion :	
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EP Position :	
Vote :	

“YES” Vote:	
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“NO” Vote:	
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