



CITY OF  
LOS ANGELES  
CALIFORNIA



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## WEST HILLS NEIGHBORHOOD COUNCIL

### **JOINT BOARD AND BEAUTIFICATION COMMITTEE MEETING AGENDA**

**Tuesday, February 18, 2025 @ 6:30 PM**

**Chaminade College Preparatory -- Condon Center, 2<sup>nd</sup> Floor  
23241 West Cohasset Street, West Hills, CA 91304**

**Enter Chaminade through the Cohasset Street Entrance between Woodlake and Platt Avenues. Enter through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.**

Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

In conformity with the October 6, 2023 enactment of California Senate Bill 411 (Portantino) and La City Council Approval on November 1, 2023, the West Hills Neighborhood Council Beautification Committee meeting will be conducted in person.

1. Call to Order and Establish Quorum
2. Approval of Minutes of the January 2025 Meeting
3. Comments and Announcements from the Chairs
4. Public Comment
5. Discussion and Possible Action on Future Cleanup Events for February 2025, March 2025, and April 2025  
The February event is currently set at Orcutt Ranch on February 22.  
The March event is currently set at Ingomar, north side, west of Platt. This may need to change.
6. Discussion and Possible Action on Remington Place Tree Trimming
7. Discussion and Possible Action on Spending Requests
8. Discussion and Possible Action on Right-Of-Way (ROW) Letters
9. Strike Team Reports
10. Suggestions for the February Agenda
11. Adjournment

***The next meeting of this committee will be held on Tuesday, March 18, 2025 at 6:30 PM.***

**SB 411 Updates:** If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph, provide public comment until that timed public comment period has elapsed.(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

**Public Input:** Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

**The Americans With Disabilities Act** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas** - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org) You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

**Notice to Paid Representatives** -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics@lacity.org/lobbying](mailto:ethics@lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.westhillsnc.org](http://www.westhillsnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org)

**Reconsideration and Grievance Process** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.westhillsnc.org](http://www.westhillsnc.org)

**Servicios De Traduccion:** Si requieres servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes de evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)



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## WEST HILLS NEIGHBORHOOD COUNCIL

### JOINT BEAUTIFICATION COMMITTEE/BOARD ONLINE AND TELEPHONIC MEETING MINUTES

Tuesday, January 21, 2025 @ 6:30 PM  
revised February 11, 2025

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Beautification Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendance: Faye Barta, Glenn Jennings, Kim Koerber, Vinura Kotuwelle (arrived 7:00 PM), Heidi Manning, Brad Vanderhoof, and Zhelbert Zohrabian

Other Board members present: None

Co-chair Brad Vanderhoof called the meeting to order at 6:40 PM. A quorum was established.

The November meeting minutes were approved.

Comments and Announcements from the Co-Chair(s): None

Public Comment: None

*Numbers refer to agenda items.*

5. Future Cleanup Events for February 2025, and March 2025: The cleanup dates were set for:

February 22 from 8:30 to 11:30 AM

March 22 from 8:30 to 11:30 AM

Glenn suggested the southern perimeter of Orcutt Ranch on Justice Street.

Kim suggested the north side of Ingomar west of Platt.

February:

Faye Barta – Orcutt, Glenn Jennings – Orcutt, Kim Koerber – Orcutt, Vinura Kotuwelle – Orcutt, Heidi Manning – Orcutt, Chris Pine – Absent, Brad Vanderhoof – Orcutt, Zhelbert Zohrabian – Orcutt  
Orcutt Ranch was selected for the February site by a unanimous vote.

March:

Faye Barta – Ingomar, Glenn Jennings – Ingomar, Kim Koerber – Ingomar, Vinura Kotuwelle – Ingomar, Heidi Manning – Ingomar, Chris Pine – Absent, Brad Vanderhoof – Ingomar, Zhelbert Zohrabian – Ingomar  
Ingomar was selected for the February site by a unanimous vote.

6. Cleanup Flyer: Vinura presented the version of the cleanup flyer he created in Canva and optimized for social media. By unanimous consent, the committee approved use of the flyer interchangeably with the Dan Brin version. Vinura will update the flyer for the Saturday cleanup.

7. Fire Damage: No action taken.

8. Spending Requests: None

9. Right-Of-Way (ROW) Letters: None

10. Strike Team Reports: Kim worked along March Avenue, and Heidi collected two bags to finish.

11. Suggestions for the February Agenda: None

Co-chair Brad adjourned the meeting at 7:16 PM.

The next scheduled meeting of this committee is February 18, 2025, 6:30 PM, Chaminade Condon Center.



