



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308  
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WEST HILLS NEIGHBORHOOD COUNCIL

**REGULAR BOARD MEETING AGENDA**

**Thursday, April 3, 2025 @ 7:00 p.m.**

**de Toledo High School, 22622 Vanowen Street, West Hills 91307**

In conformity with the October 6, 2023 enactment of California Senate Bill 411 (Portantino) and La City Council Approval on November 1, 2023, the West Hills Neighborhood Council Board Regular Meeting will be conducted virtually, telephonically and in person. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: <https://us02web.zoom.us/j/86151176250>
- **To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **8615 117 6250**, then press #.
- **To attend in person**, please attend de Toldeo High School location at 22662 Vanowen Street, West Hills 91307

This meeting is open to the public. Doors open at 6:30 p.m. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

<p><b><u>Opening Business</u></b></p> <p>Call to Order</p> <p>Roll Call – Establish Quorum</p> <p>Pledge of Allegiance</p>	<p><b>7:00 P.M.</b></p>	<p><b>Co-Chairs:</b> Mrs. Charlene Rothstein Dr. Faye Barta</p> <p><b>Secretary:</b> Mr. Brad Vanderhoof</p> <p><b>Co-Chair:</b> Dr. Faye Barta</p>
<p><b><u>Induction of new board member into the WHNC Board of Directors</u></b></p> <p>Ms. Ellen Silvers</p>		<p>Mrs. Charlene Rothstein, Co-Chair Dr. Faye Barta, Co-Chair</p>
<p><b><u>Opening Business cont.</u></b></p> <p>Approval to allow Board Member(s) to attend the April 3, 2025 WHNC Board Meeting virtually under the provisions of AB2449</p> <p>Approve Meeting Minutes of March 6, 2025</p> <p>Senior Lead Officer Report</p> <p>Treasurer’s Report</p> <p>Controller’s Report</p> <p>Comments From the Co-Chair(s)</p> <p>Board Vacancy Announcement(s)</p>		<p><b>Secretary:</b> Mr. Brad Vanderhoof</p> <p><b>Secretary:</b> Mr. Brad Vanderhoof SLO Dinse</p> <p><b>Treasurer:</b> Mrs. Carolyn Greenwood</p> <p><b>Controller:</b> Mr. Saif Mogri</p> <p><b>Co-Chairs:</b> Mrs. Charlene Rothstein Dr. Faye Barta</p> <p>Mrs. Charlene Rothstein</p>

<p><b><u>Announcements</u></b>  Office of Assemblyman Jesse Gabriel  Council District 12  Department of Neighborhood Empowerment  Los Angeles County Supervisor District 3  Budget Advocates</p>		<p>Mr. Jack Trent-Dorfman, Field Representative  Mr. Ron Rubine, Senior Advisor  Ms. Prabhjot Chamber  Mr. Daniell Vicente, Field Representative  Mr. Glenn Bailey</p>
<p><b><u>Public Comment</u></b>  Comments &amp; statements from stakeholders or interested parties on subjects <b><u>NOT</u></b> on this meeting's agenda.  *The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council's jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers' time if necessary to provide an adequate opportunity for all to be heard.*</p>		<p><b>Co-Chair:</b> Dr. Faye Barta</p>
<p><b><u>Council Announcement</u></b>  Committee &amp; Liaison Reports</p>		
<p><b><u>New Business</u></b>  <b>25-0017</b> - Discussion and possible action regarding approval of the WHNC's February 2025 Monthly Expenditure Report (MER) <b>(3 Minutes Max)</b></p> <p><b>25-0018</b> - Discussion and possible action on budget request in the amount of \$500 for truck rental and participation in the Memorial Day Parade on May 26, 2025 <b>(5 Minutes Max)</b></p> <p><b>25-0019</b> - Discussion and possible action on amending the 2024- 2025 budget <b>(5 Minutes Max)</b></p> <p><b>25-0020</b> - Discussion and possible action on a Beautification cleanup on April 26, 2025, from 8:00 AM to 11:00 AM located on Sherman Way at the Post Office, West Hills <b>(5 Minutes Max)</b></p> <p><b>25-0021</b> - Discussion and possible action to amend WHNC Standing Rules Concerning Article VI, Section 5 Removal from Office of an Officer of the Board <b>(10 Minutes Max)</b></p> <p><b>25-0022</b> - Discussion and possible action regarding the appointment of Ms. Kim Koeber as co-chair of the WHNC's Youth &amp; Education Committee <b>( 5 Minutes Max)</b></p> <p><b>25-0023</b> - Discussion and possible action on WHNC's tabling at the Chatsworth Nature Preserve Open House on Saturday, June 21, 2025 from 9:00 a.m. – 1:00 p.m. <b>(5 Minutes Max)</b></p>		<p>Mrs. Carolyn Greenwood, Co-Chair  Budget Committee  Mr. Saif Mogri, Co-Chair  Budget Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair  Budget Committee  Mr. Saif Mogri, Co-Chair  Budget Committee</p> <p>Mrs. Carolyn Greenwood, Co-Chair  Budget Committee  Mr. Saif Mogri, Co-Chair  Budget Committee</p> <p>Mr. Brad Vanderhoof, Co-Chair  Beautification Committee  Dr. Faye Barta, Co-Chair  Beautification Committee</p> <p>Mr. Brad Vanderhoof, Chair  Bylaws Committee</p> <p>Mrs. Charlene Rothstein, Co-Chair</p> <p>Mrs. Charlene Rothstein, Co-Chair</p>

<p><b>25-0024</b> – Discussion and possible action on the WHNC’s tabling at the Valley Blockfest on Saturday, May 10, 2025 from 11:00 a.m. – 5:00 p.m. <b>(5 Minutes Max)</b></p>		<p>Mrs. Charlene Rothstein, Co-Chair</p>
<p><b>25-0025</b> - Discussion and possible action on submitting a Community Impact Statement (“CIS”) on Council File CF24-0867 Neighborhood Council Bylaws/Youth Participation <b>(10 Minutes Max)</b></p>		<p>Mr. Brad Vanderhoof, Chair Bylaws Committee</p>
<p><b><u>Adjournment</u></b></p>		

**SB 411 Updates:** If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations. In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body’s control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph, provide public comment until that timed public comment period has elapsed.(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment. (iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

**Public Input:** Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**The Americans With Disabilities Act** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas** - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org) You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

**Notice to Paid Representatives** -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics@lacity.org/lobbying](http://ethics@lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.westhillsnc.org](http://www.westhillsnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC’s executive director via email at [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org)

**Reconsideration and Grievance Process** - For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.westhillsnc.org](http://www.westhillsnc.org)

**Servicios De Traducción:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org)

**CITY OF LOS ANGELES**  
CALIFORNIA

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**VANESSA SERRANO**  
INTERIM GENERAL MANAGER

[www.EmpowerLA.org](http://www.EmpowerLA.org)

**Neighborhood Council Board Oath**

**I pledge to represent my neighborhood with dignity, integrity, and pride.**

**I will encourage other points of view, even when they differ from my own.**

**I will respect, value, and consider everyone's opinion.**

**I will find the good in my neighborhood, and praise it and promote it.**

**To my neighbors, and to neighborhoods throughout the City of Los Angeles,**

**I pledge to do this to the best of my ability.**



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## WEST HILLS NEIGHBORHOOD COUNCIL

### BOARD MEETING MINUTES

de Toledo High School

March 6, 2025

Revised March 7, 2025

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

**PRESENT:** Faye Barta, Brenda Citrom, Carolyn Greenwood, Jessica Irias, Glenn Jennings, Kim Koerber, Vinura Kotuwelle, Jonathan Marvisi, Saif Mogri (virtual attendance under AB2449), Penelope Newmark, Chris Pike, Char Rothstein, Cole Smith (left 8:00 PM), Joan Trent, Stacy Unholz, Brad Vanderhoof, and Joanne Yvanek-Garb

**ABSENT:** Aida Abkarians, Bill Rose, Ellen Silvers, and Zhelbert Zohrabian

President Char Rothstein called the meeting to order at 7:12 PM.

Secretary Brad Vanderhoof called roll and an in-person a quorum was established.

Vice President Faye Barta led the Pledge of Allegiance.

Approval to allow Board Member(s) to attend the February 6, 2025 WHNC Board Meeting virtually under the provisions of AB2449: There were no objections to Saif Mogri attending remotely.

The Meeting Minutes of March 6, 2025 were approved.

**Induction of new board member into the WHNC Board of Directors:** Jessica Irias took the NC oath and was sworn in as a Board member.

LAPD Report: SLO Sean Dinse introduced interim SLO Adrian Rodriguez. From February 9-15 there were 27 residential burglaries in West Hills. The crews responsible are from South LA and Chile. The Chileans are using cameras to track when people leave home. SLO Adrian Rodriguez gave some of his background and said he has specialized training in drug and DUI enforcement.

**Treasurer's Report:** Treasurer Carolyn Greenwood gave the report and presented the monthly expenditure report for January 2025. The balance at the beginning of January was \$29,265.55. All expenses were the usual recurring office ones.

**25-0008 - Approval of the WHNC's January 2025 Monthly Expenditure Report (MER):**

Aida Abkarians – Absent  
Carolyn Greenwood - Yes

Faye Barta – Yes  
Jessica Irias – Ineligible

Brenda Citrom – Ineligible  
Glenn Jennings - Yes

Kim Koerber – Yes  
Saif Mogri - Yes  
Bill Rose - Absent  
Cole Smith – Yes  
Brad Vanderhoof - Yes

Vinura Kotuwelle – Yes  
Penelope Newmark - Ineligible  
Ellen Silvers – Absent  
Joan Trent -- Ineligible  
Joanne Yvanek-Garb - Ineligible

Jonathan Marvisi - Yes  
Chris Pike – Yes  
Char Rothstein - Ineligible  
Stacy Unholz – Ineligible  
Zhelbert Zohrabian - Absent

Yes – 10, No – 0, Abstain -- 0, Absent – 4, Ineligible – 7, Recusal – 0  
The MER is approved.

**Controller’s Report:** Controller Saif Mogri gave the report. The Valentine’s Dance was the biggest expenditure in February at \$2,670.04. Fiscal YTD spending is \$17,126.35.

**Chair Comments:** President Rothstein gave a Woodlake Apartment planning hearing update. CD12 sent a letter in support of the community opposition. The WHNC Zoning and Planning Committee will discuss this at the next meeting on March 11. The Chaminade expansion hearing is scheduled for March 27.

**Announcements:**

David Bright, West Valley Area Representative for Mayor Bass, gave an update on the Palisades fire recovery. Phase one, removal of hazardous materials is complete. The Department of Recreation and Parks has a park needs assessment survey.

Ron Rubine, Senior Advisor, Council District 12, said the Sunshine Canyon landfill has a permit to increase the amount of debris they can accept per day to handle phase two fire recovery. In January and February, the CD12 rapid response team picked up approximately 500 items in West Hills.

Daniel Vincente, West Valley and Mountain Communities, Supervisorial District 3, said the fines for price gouging have been increased. There is a 6 month moratorium on evictions for fire victims and it includes landlord compensation.

Glenn Bailey, Budget Advocates, said DONE held meeting, Empowering Communities: Understanding Neighborhood Councils’ Role in City Budget Advocacy, tonight and a recording will be available. The Mayor has until April 21 to release a budget to the City Council. The Budget Advocates are holding a Town Hall meeting on April 28.

**Public Comment:** None

**Induction of new board member into the WHNC Board of Directors:** Jessica Irias was absent.

**New Business:**

**25-0009** - Spending request from the Communications Committee in the amount of \$629.63 for promotional items:

Aida Abkarians – Absent  
Carolyn Greenwood - Yes  
Kim Koerber - Yes  
Saif Mogri - Yes  
Bill Rose - Absent  
Cole Smith – Absent  
Brad Vanderhoof - Yes

Faye Barta - Yes  
Jessica Irias – Ineligible  
Vinura Kotuwelle – Yes  
Penelope Newmark - Ineligible  
Ellen Silvers – Absent  
Joan Trent -- Ineligible  
Joanne Yvanek-Garb - Ineligible

Brenda Citrom – Ineligible  
Glenn Jennings - Yes  
Jonathan Marvisi - Yes  
Chris Pike – Yes  
Char Rothstein – Ineligible  
Stacy Unholz – Ineligible  
Zhelbert Zohrabian - Absent

Yes – 9, No – 0, Abstain -- 0, Absent – 5, Ineligible – 7, Recusal – 0  
The spending request is approved.

**25-0010** - Amending the WHNC 2024-2025 budget to reflect the increased cost of the Post Office Box:

Aida Abkarians - Absent	Faye Barta - Yes	Brenda Citrom – Ineligible
Carolyn Greenwood - Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Yes
Saif Mogri - Yes	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Absent	Ellen Silvers – Absent	Char Rothstein – Ineligible
Cole Smith – Absent	Joan Trent -- Ineligible	Stacy Unholz – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb - Ineligible	Zhelbert Zohrabian - Absent

Yes – 9, No – 0, Abstain -- 0, Absent – 5, Ineligible – 7, Recusal – 0  
The amended budget is approved.

**25-0011** - Amending the Special Events Committee’s Valentine Dance Event to reflect actual costs: This item was tabled until April so the Treasurer and Controller can work on discrepancies in their figures

**25-0012** - Reimbursement in the amount of \$104.98 to Penelope Newmark for cakes for the Special Events Committee’s Valentine Dance Event:

Aida Abkarians – Absent	Faye Barta – Yes	Brenda Citrom – Ineligible
Carolyn Greenwood – Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber – Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Yes
Saif Mogri – Yes	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Absent	Ellen Silvers – Absent	Char Rothstein – Ineligible
Cole Smith – Absent	Joan Trent -- Ineligible	Stacy Unholz – Ineligible
Brad Vanderhoof - Yes	Joanne Yvanek-Garb - Ineligible	Zhelbert Zohrabian - Absent

Yes – 9, No – 0, Abstain -- 0, Absent – 5, Ineligible – 7, Recusal – 0  
The reimbursement is approved.

**25-0013** - Renewing the WHNC Zoom License covering the period of April 1, 2025 – March 30, 2026 in the amount of \$200.00:

Aida Abkarians - Absent	Faye Barta – Yes	Brenda Citrom – Ineligible
Carolyn Greenwood – Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber – Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Yes
Saif Mogri - Yes	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Absent	Ellen Silvers – Absent	Char Rothstein – Ineligible
Cole Smith – Absent	Joan Trent -- Ineligible	Stacy Unholz – Ineligible
Brad Vanderhoof - Yes	Joanne Yvanek-Garb - Ineligible	Zhelbert Zohrabian - Absent

Yes – 9, No – 0, Abstain -- 0, Absent – 5, Ineligible – 7, Recusal – 0  
The license renewal is approved.

**25-0014** - Amend WHNC Standing Rules Concerning the Role of Treasurer: Article VI Officers of the Board, Section 2 Duties and Powers Paragraph D: Duties and Powers – Treasurer

Aida Abkarians – Absent	Faye Barta - Yes	Brenda Citrom – Ineligible
Carolyn Greenwood – Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Yes
Saif Mogri - Yes	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Absent	Ellen Silvers – Absent	Char Rothstein – Ineligible
Cole Smith – Absent	Joan Trent – Ineligible	Stacy Unholz – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb - Ineligible	Zhelbert Zohrabian - Absent

Yes – 9, No – 0, Abstain -- 0, Absent – 5, Ineligible – 7, Recusal – 0  
The spending request is approved.

**25-0015** - Beautification cleanup on March 22, 2025, from 8:30 AM to 11:30 AM located on Roscoe Blvd. between Fallbrook and Sale, West Hills:

Aida Abkarians – Absent	Faye Barta – Yes	Brenda Citrom – Ineligible
Carolyn Greenwood – Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber – Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi – Yes
Saif Mogri - Yes	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Absent	Ellen Silvers – Absent	Char Rothstein – Ineligible
Cole Smith – Absent	Joan Trent -- Ineligible	Stacy Unholz – Ineligible
Brad Vanderhoof - Yes	Joanne Yvanek-Garb - Ineligible	Zhelbert Zohrabian - Absent

Yes – 9, No – 0, Abstain -- 0, Absent – 5, Ineligible – 7, Recusal – 0  
The event is approved.

**25-0016** - WHNC’s tabling at Assemblymember Jesse Gabriel, District 46, 4th Annual Day of Service 2025 at Los Angeles Pierce College located at 9000 Olympic Drive, Winnetka Avenue, Woodland Hills on Sunday, May 4, 2025 from 9:00 a.m. – 5:00 p.m.:

Aida Abkarians - Absent	Faye Barta - Yes	Brenda Citrom – Ineligible
Carolyn Greenwood - Yes	Jessica Irias – Ineligible	Glenn Jennings - Yes
Kim Koerber - Yes	Vinura Kotuwelle – Yes	Jonathan Marvisi - Yes
Saif Mogri - Yes	Penelope Newmark - Ineligible	Chris Pike – Yes
Bill Rose - Absent	Ellen Silvers – Absent	Char Rothstein – Ineligible
Cole Smith – Absent	Joan Trent -- Ineligible	Stacy Unholz – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb - Ineligible	Zhelbert Zohrabian - Absent

Yes – 9, No – 0, Abstain -- 0, Absent – 5, Ineligible – 7, Recusal – 0  
The event is approved.

The next Board meeting is scheduled for April 3, 2025.

President Char Rothstein adjourned the meeting at 8:30 PM.



# Monthly Expenditure Report



Reporting Month: February 2025

Budget Fiscal Year: 2024-2025

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$27136.17	\$2670.04	\$24466.13	\$1174.68	\$0.00	\$23291.45

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$35342.48	\$770.48	\$18216.13	\$344.70	\$17041.45
Outreach		\$1899.56		\$829.98	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$6250.00	\$0.00	\$6250.00	\$0.00	\$6250.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$14456.31	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	02/01/2025	Email to WHNC Stakeholders	General Operations Expenditure	Office	\$150.00
2	OFFICE DEPOT #661	02/02/2025	Name Tags for WHNC Stakeholders	General Operations Expenditure	Office	\$83.40
3	AMZN MKTP US SH4R226G3	02/10/2025	WHNC-2425-002 Decorations purchased for Valentines Dance	General Operations Expenditure	Outreach	\$100.86
4	SMART AND FINAL 324	02/11/2025	WHNC-2425-002 Purchase of food and decorations for the Valentines Dance	General Operations Expenditure	Outreach	\$715.50
5	AMAZON MKTPL FR86E06Q3	02/11/2025	WHNC-2425-002 Decorations for Valentine Dance	General Operations Expenditure	Outreach	\$111.44
6	PAVILIONS #2225	02/14/2025	WHNC-2425-002 Ice for beverages for Valentines Dance	General Operations Expenditure	Outreach	\$19.68
7	USPS PO 0512440133	02/14/2025	WHNC Board Post Office Box	General Operations Expenditure	Office	\$464.00
8	LOS TOROS MEXICAN REST	02/20/2025	WHNC-2425-002 Caterer for Valentine Dance	General Operations Expenditure	Outreach	\$952.08

9	RACKSPACE EMAIL & APPS	02/22/2025	Email Service for WHNC Board	General Operations Expenditure	Office	\$73.08
<b>Subtotal:</b>						<b>\$2670.04</b>

<b>Outstanding Expenditures</b>						
<b>#</b>	<b>Vendor</b>	<b>Date</b>	<b>Description</b>	<b>Budget Category</b>	<b>Sub-category</b>	<b>Total</b>
1	Brian Fitzgerald	03/06/2025	WHNC-2425-002 DJ for Valentine Dance	General Operations Expenditure	Outreach	\$475.00
2	Penelope Newmark	03/13/2025	WHNC 2425-002 Valentine Dance Event - Reimbursement to Penny Newmark for purchase of cakes for the event	General Operations Expenditure	Outreach	\$104.98
3	APPLEONE EMPLOYMENT SERVICES	03/18/2025	WHNC Executive Assistant	General Operations Expenditure	Office	\$344.70
4	Alejandra Rodriguez	03/25/2025	WHNC-2425-002 Valentine Dance Payment for Decorations	General Operations Expenditure	Outreach	\$250.00
<b>Subtotal: Outstanding</b>						<b>\$1174.68</b>





**Agenda Item 25-0021 - Discussion and possible action to amend WHNC Standing Rules Concerning Article VI, Section 5 Removal from Office of an Officer of the Board**

~~Article VI Officers of the Board, Section 5, Removal from Office of an Officer of the Board~~

~~A. The Officer shall be given a minimum of fifteen (15) days prior notice of the proposed removal and provided with a complete signed copy of the written petition for the proposed removal. Any notice given by mail shall be sent by first class registered mail to the Director at his or her last known address. B. The Officer shall be given an opportunity to be heard, either orally or in writing, at the meeting of the Board in which the petition is scheduled to be. Upon a showing of good cause, the Board may grant a continuance of the scheduled meeting for a period of not less than fourteen (14) days but not more than thirty (30) days to allow the subject Director an opportunity to prepare a response. C. The Board shall vote on whether or not the Officer shall be removed. An affirmative vote of 2/3 of the board present and no fewer than 13 (13) affirmative votes are required for removal or censure. The officer being considered for removal or censure is not allowed a vote.~~



# Valley BLOCKFEST

[VALLEYBLOCKFEST.COM](http://VALLEYBLOCKFEST.COM)

THE WEST VALLEY'S LARGEST STREET FESTIVAL



**MAY**  
**Saturday 10 11am-5pm**

Artisan Market • Kids Zone • Cantina • Food Court • Business Expo • Wecon • Music

**209 14 NORDHOFF ST, CHATSWORTH**  
**(BETWEEN DE SOTO AVE. & ETON AVE.)**

**Agenda Item 25-0025 - Discussion and possible action on submitting a Community Impact Statement (“CIS”) on Council File CF24-0867 Neighborhood Council Bylaws/Youth Participation**

Committee Meeting Date: March 25, 2025

Board Meeting Date April 3, 2025

File # :	Council File 24-0867
Title :	Neighborhood Council Bylaws / Youth Participation / Diversity Increase / Leadership Growth
Type :	
City/State :	City of Los Angeles

Summary :	Proposed -- The WHNC is in opposition.
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Motion :	
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Bylaws Position :	Neighborhood Councils face difficulties recruiting members. Restrictions on who is eligible to serve will only exacerbate this situation.
Vote :	Bylaws Committee Yes – 5, No – 0, Abstain – 0, Absent – 3, Recusal -- 0

“YES” Vote:	
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“NO” Vote:	
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ARTS, PARKS, LIBRARIES, AND COMMUNITY ENRICHMENT COMMITTEE  
REPORT relative to amending the Neighborhood Council (NC) Bylaws to ensure youth participation in NCs, and related matters.

Recommendation for Council action, as initiated by Motion (Rodriguez - Hernandez):

1. REQUEST the Board of Neighborhood Commissioners (BONC), with assistance of the Department of Neighborhood Empowerment (DONE), the Youth Development Department, the Chief Legislative Analyst (CLA) and the City Clerk, to provide recommendations on potential methods and options including but not limited to the feasibility of amending the NC Bylaws to ensure youth participation in NCs including the designation of a youth seat on each NC board to increase diversity and allow for leadership growth.
2. REQUEST the BONC, with assistance of the DONE, the CLA, and the City Attorney, to report to the Council on recommendations and potential options, including but not limited to the feasibility of amending the Neighborhood Council Bylaws, to facilitate greater member participation and leadership development.
3. REQUEST the DONE include data in the report to Council regarding the average time a NC member serves and the number of NC Board members citywide who have served on the board for multiple terms.

Fiscal Impact Statement: Neither the City Administrative Officer nor the CLA has completed a financial analysis of this report.

Community Impact Statement: Yes

For:

South Central Neighborhood Council

For If Amended:

Downtown Los Angeles Neighborhood Council

Empowerment Congress Southeast Area Neighborhood Council

Against Unless Amended:

Pacoima Neighborhood Council

Arroyo Seco Neighborhood Council

Against:

Lincoln Heights Neighborhood Council

Hollywood Hills West Neighborhood Council

Los Feliz Neighborhood Council

Empowerment Congress West Area Neighborhood Council

Historic Highland Park Neighborhood Council

Pico Union Neighborhood Council

Northridge West Neighborhood Council

North Westwood Neighborhood Council

Rampart Village Neighborhood Council

Arleta Neighborhood Council



Studio City Neighborhood Council  
Westside Neighborhood Council  
Palms Neighborhood Council  
Sherman Oaks Neighborhood Council  
Tarzana Neighborhood Council  
Bel Air-Beverly Crest Neighborhood Council  
Valley Village Neighborhood Council  
North Hollywood Northeast Neighborhood Council  
Sun Valley Area Neighborhood Council  
Sunland-Tujunga Neighborhood Council  
Reseda Neighborhood Council  
Greater Toluca Lake Neighborhood Council  
South Robertson Neighborhood Council  
Sylmar Neighborhood Council  
Winnetka Neighborhood Council  
Lake Balboa Neighborhood Council

Summary:

On February 25, 2025, your Committee considered Motion (Rodriguez – Hernandez) relative to amending the NC Bylaws to ensure youth participation in NCs including the designation of a youth seat on each NC to ensure youth participation, create term limits, and related matters.

After providing an opportunity for public comment, the Committee moved to approve the recommendations in the Motion, as amended, as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,  
ARTS, PARKS, LIBRARIES, AND COMMUNITY ENRICHMENT COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
JURADO:	YES
HERNANDEZ:	YES
NAZARIAN:	YES

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**-NOT OFFICIAL UNTIL COUNCIL ACTS-**

PETTY F. SANTOS  
INTERIM CITY CLERK

City of Los Angeles  
CALIFORNIA

OFFICE OF THE  
CITY CLERK

VACANT  
EXECUTIVE OFFICER



KAREN BASS  
MAYOR

**Council and Public Services Division**

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DIVISION MANAGER

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**OFFICIAL ACTION OF THE LOS ANGELES CITY COUNCIL**

**Council File No.:** 24-0867  
**Council Meeting Date:** March 19, 2025  
**Agenda Item No.:** 1  
**Agenda Description:** ARTS, PARKS, LIBRARIES, AND COMMUNITY ENRICHMENT COMMITTEE REPORT relative to amending the Neighborhood Council (NC) Bylaws to ensure youth participation in NCs, and related matters.  
**Council Action:** ARTS, PARKS, LIBRARIES, AND COMMUNITY ENRICHMENT COMMITTEE REPORT - ADOPTED

**Council Vote:**

YES	Blumenfield	YES	Harris-Dawson	YES	Hernandez
YES	Jurado	NO	Hutt	ABSENT	Lee
YES	McOsker	YES	Nazarian	YES	Padilla
YES	Park	YES	Price Jr.	YES	Raman
ABSENT	Rodriguez	YES	Soto-Martínez	YES	Yaroslavsky

PETTY F. SANTOS  
INTERIM CITY CLERK

Adopted Report(s) Title  
Report from Arts, Parks, Libraries, and Community Enrichment Committee dated 2-25-25