



CITY OF
LOS ANGELES
CALIFORNIA



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WEST HILLS NEIGHBORHOOD COUNCIL
JOINT BOARD AND ZONING & PLANNING COMMITTEE
MEETING MINUTES
TUESDAY, May 13, 2025 @ 6:30pm
Chaminade College Preparatory – Condon Center 2nd Floor
23241 W. Cohasset Street, West Hills, CA 91304

1. Call to Order at 6:42 pm by Co-Chair Bill Rose.
2. (Co-Chairs) Char Rothstein and Bill Rose stated that committee members cannot miss more than four meetings in a twelve-month period according to our current operating rules. Joan Trent, Anthony Searce and Cole Smith will be deleted from the committee roster. Chris Pike is appointed as a new member to fill one of the vacancies. More new members will be discussed and appointed at the next committee meeting.

Quorum was established. Membership total is 12.

Committee Members Present: Aida Abkarians, Faye Barta, Kim Koerber, Penelope Newmark, Steve Randall (AB2449), Chris Pike, Bill Rose and Charlene Rothstein

Committee Members Absent: Dan Brin, Carolyn Greenwood, Saif Mogri, Myrl Schreibman

Other Board Members Present: Glenn Jennings, Ellen Silvers, Brad Vanderhoof

3. Comments from Co-Chairs: Char spoke to Allan Dietel, an architect WHNC worked with on a prior West Hills development issue. Char will follow up on his recommendation to request a 3-D rendering for the Woodlake Apartments project. Penny Newmark commented that she sent two emails to City Planner Laura Franzen-Steele requesting posting of and access to documents online for Woodlake Apartments.

Penny gave an update on the Chaminade Expansion project and the determination letters were issued and are on the website. Next steps are: waiting for appeals periods to close; then to City Council PLUM Committee for public hearing; lastly, a full City Council public hearing for Vesting Zone and Height District Change recommendation by City Planning Commission.

4. Minutes from March 11, 2025 and April 8, 2025 were amended and approved.
5. Public Comments on Non-Agenda Items: None.

New Business:

6. Discussion and possible action regarding the revision of the City Charter including but not limited to Zoning & Planning.

Char relayed that Neighborhood Councils are included in the City Charter and the Zoning & Planning and the Government Relations Committees should be focusing on these revisions. An application to serve on the City Charter Reform Commission was closed in March.

A subcommittee was formed and will meet to choose a chair and discuss a direction. Committee Board Members: Aida, Bill, Brenda, Char, Kim and Penny. Committee Community Stakeholders: Fran Rubin.

Char will contact Josh Yeager, Legislative Director for City Councilmember John Lee. Penny will send an email to the City Charter subcommittee with available information.

Old Business:

7. Discussion and possible action regarding the DRAFT Southwest Valley Community Plan (includes West Hills).

Char sent an email to City Planning Associate Lucy Martinez for updates. The Plan is still in the consulting stage but moving toward finalization.

Because of State mandates from the CA legislative bills, Char would like to have approval from the committee for a letter to request City Planning not finalize the Plan until the status of Assembly bills is determined.

*Motion passed unanimously to approve letter to City Planning from the Zoning & Planning Committee requesting that the S.W. Valley Community Plan not be finalized until the CA Legislature's bills pertaining to housing are concluded.

We will send a copy of our letter to Mayor Bass and invite her to attend a WHNC meeting.

8. Discussion and possible action regarding Senate Bill 79 and upcoming hearing on May 19, 2025.

Penny shared that the deadline for the Senate Appropriations Committee to vote on SB79 is May 19, 2025. She posted a flyer and information with a template letter on how to send an email message opposing SB79 on our website. Chris posted a message on Instagram. The committee was urged to send letters and an email will be sent to Board members with the same request. There is also a video that can be accessed on YouTube. Glenn & Faye will send information to their Neighborhood Watch list; Ellen is preparing her own letter to send and will cc the committee; Steve will send to his mailing list. Penny will forward information on SB79 to those who offered their mailing lists.

Char gave a “shout out” to United Neighbors for their ongoing dedicated efforts to inform us about the legislative bills.

*Motion passed unanimously to approve a letter to SB79 bill sponsors and to Senate Appropriations Committee members from the Zoning & Planning Committee in opposition to SB79 and stating that local oversight and control should remain with our local government, not mandated by legislative actions in Sacramento.

9. Discussion and possible action regarding Zoning & Planning Committee Membership and Operating Rules approved September 12, 2023.

Action taken under Item #2.

10. The meeting was adjourned by Bill at 7:50 pm. The next meeting is June 10, 2025.