



CITY OF  
LOS ANGELES  
CALIFORNIA



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## WEST HILLS NEIGHBORHOOD COUNCIL

### **JOINT BOARD AND GOVERNMENT RELATIONS COMMITTEE MEETING AGENDA**

**MONDAY, APRIL 20, 2026, 7:30PM**

**Chaminade College Preparatory – Condon Center 2nd Floor**

**23241 W. Cohasset Street, West Hills, CA 91304**

**Enter Chaminade through the Cohasset Street entrance between Woodlake and Platt Avenues. Drive through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.**

In conformity with the January 1, 2026 enactment of California Senate Bill 707 (Durazo) and LA City Council File 23-1114, the West Hills Neighborhood Council Government Relations Committee Meeting, will be conducted virtually, telephonically and in person.

- To attend online via Zoom Webinar: Click or paste the following link into your browser: <https://us02web.zoom.us/j/88391608200>
- To call in by phone, dial (669) 900-6833, then punch in this Webinar code when prompted: 883 9160 8200, then press #.
- To attend in person, please attend Chaminade College Preparatory – Condon Center 2nd Floor, 23241 W. Cohasset Street, West Hills, CA 91304

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting may be asked to complete a Speaker Card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call to Order/ Establish Quorum: Joanne Yvanek-Garb, Co-Chair, Brenda Citrom, Co-Chair, Kim Koerber, Co-Chair Aida Abkarians, Saif Mogri, Joan Trent, Faye Barta, Brian Murray, Brad Vanderhoof, Secretary
2. Comments from the Chairs.
3. General Public Comment
4. Review and Approval of February 23, 2026 Meeting Minutes.
5. Discussion and possible action on Development of a CIS to extend NC elections until 2029. Reference “City Clerk Fiscal Year 2026-27 Proposed Budget”. Committee vote.
6. Update on Charter Reform Commission, VANC April 9, 2026 Zoom Meeting
7. Basic Review of SB707 & Brown Act changes, Council File #25-1358.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. California Government Code Section 54953.8(b)(3).

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. California Government Code Section 54953.8(b)(4).

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. California Government Code Section 54953.8(b)(5).

A legislative body that provides a time public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. California Government Code Section 54953.8(b)(6)(A).

A legislative body that does not provide a time public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise to be recognized for the purpose of providing public comment. California Government Code Section 54953.8(b)(6)(B).

**Public Input:** Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

**The Americans With Disabilities Act** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas** - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, [www.westhillsnc.org](http://www.westhillsnc.org) You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

**Notice to Paid Representatives** -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics@lacity.org/lobbying](mailto:ethics@lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.westhillsnc.org](http://www.westhillsnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at [michelle.ritchie@westhillsnc.org](mailto:michelle.ritchie@westhillsnc.org)

**Reconsideration and Grievance Process** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.westhillsnc.org](http://www.westhillsnc.org)

**Servicios De Traduccion:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [Michelle.Ritchie@westhillsnc.org](mailto:Michelle.Ritchie@westhillsnc.org)

IT'S OUR NEIGHBORHOOD. LET'S BUILD A COMMUNITY.



## West Hills Neighborhood Council

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### **JOINT GOVERNMENT RELATIONS COMMITTEE/BOARD SPECIAL MEETING MINUTES**

#### **Chaminade High School**

**February 23, 2026**

Revised February 24, 2026

The Committee shall take official action by a simple majority of yes and no votes cast by the committee members present at a duly noticed regular or special Government Relations Committee meeting, not to include abstentions. There shall be no proxy voting.

Attendance: Aida Abkarians, Faye Barta (virtual), Brenda Citrom, Glenn Jennings, Kim Koerber, Joan Trent, Brad Vanderhoof, and Joanne Yvanek-Garb

Committee Members Absent: Saif Mogri, and Brian Murray

Other Board Members Present: None

Numbers refer to agenda items.

1. Call to Order / Establish a Quorum: Co-chair Joanne Yvanek-Garb called the meeting to order at 7:35 PM. A quorum was established.
2. Comments from the Co-Chairs: Joanne discussed the Charter Reform Commission meeting she, Brenda, and Joan attended. Since there were 30 speakers for public comment, the Chair limited time to one minute. There were an additional 20 speakers on Zoom.
3. General Public Comment: None
4. Approval of December Meeting Minutes: No action taken.
6. February 18-2026 Charter Reform Commission meeting and progress: Joanne proposed requesting NC's no longer be considered advisory, but participatory to all LA City, LA County, State of California, and Federal government agencies. She added a sentence to proceed the above to state that NC Board Members are elected by stakeholders.

CIS in Support if Amended of CF Previously Addressed with Added Comments Above:

Aida Abkarians – Yes, Faye Barta – Yes, Brenda Citrom – Yes, Glenn Jennings – Yes,  
Kim Koerber – Yes, Saif Mogri – Absent, Brian Murray – Absent, Joan Trent – Yes,  
Brad Vanderhoof – Yes, Joanne Yvanek-Garb – Yes  
Yes – 8, No – 0, Abstain – 0, Absent – 2, Recusal – 0  
The CIS will be sent to the WHNC Board.

5. City Clerk's wanting to extend NC elections until 2029: There is no available Council File to file a CIS. Item tabled to March.

Co-chair Joanne Yvanek-Garb adjourned the meeting at 8:45 PM.

The next meeting of this committee is scheduled for March 16, 2026, 7:30 PM, Chaminade High School.

# City of Los Angeles

CALIFORNIA

PATRICE Y. LATTIMORE  
CITY CLERK

RUBEN VIRAMONTES  
EXECUTIVE OFFICER



KAREN BASS  
MAYOR

OFFICE OF THE  
CITY CLERK

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February 24, 2026

Honorable Members of the  
Los Angeles City Council  
c/o Office of the City Clerk  
Room 395, City Hall  
Los Angeles, CA 90012

**SUBJECT: RESPONSE TO COUNCIL FILE NO. 25-1358 MOTION (PADILLA -RODRIGUEZ)  
REGARDING SENATE BILL 707 IMPACTS AND READINESS**

Honorable Members:

The Office of the City Clerk (City Clerk) submits its response to Council File No. 25-1358 Motion regarding Senate Bill (SB) 707 Impacts and Readiness.

**RECOMMENDATION**

NOTE and FILE the City Clerk report dated February 24, 2026, inasmuch as the report is for informational purposes only.

**BACKGROUND**

On December 10, 2025, the City Council adopted Motion (Padilla-Rodriguez) instructing the City Clerk to report on the impacts SB 707 will have on City procedures and the changes necessary for compliance with the Bill.

SB 707, signed into law by Governor Newsom on October 3, 2025, significantly expands the Ralph M. Brown Act. The key mandates of this legislation include requiring a two-way telephonic option for public comment, providing Spanish translations for agendas, offering interpretive services during Council meetings, and updating the legislative body's dedicated webpage.

**IMPACTS ON CITY PROCEDURES AND NECESSARY CHANGES**

The City Clerk has identified specific changes necessary to comply with SB 707. These changes are primarily administrative and focus on improving the accessibility and translation of meeting and public comment information on the legislative body's main webpage. The required updates are:

- Providing a direct link to the online Council meeting agendas.
- Electronically and physically posting translated Council agendas in all applicable languages for each meeting.
- Offering a general explanation of the public meeting process, including procedures for both in-person and remote public comment.
- Implementing functionality to translate the public meeting webpage into all applicable languages.
- Ensuring closed captioning for the broadcasted Council meeting.
- Providing interpretive and translation services for the Council meeting.

**AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

The City Clerk already provides many of the services required by SB 707 as standard practice.

The only remaining requirements to implement are:

1. Electronic and physical posting of translated Council agendas.
2. Publication of a general explanation of the public meeting process and procedures for public comment on the legislative body's main webpage.

These two changes are expected to be completed and rolled out by the July 1, 2026 deadline. All other requirements are already routinely met.

SB 707 requires Council meeting agendas to be translated into all "applicable languages." An "applicable language" is defined as one "spoken jointly by 20 percent or more of the applicable population, according to data from the most recent American Community Survey, provided that 20 percent or more of the population that speaks that language in that city or county speaks English less than 'very well.'"



Based on the 2024 American Community Survey data for the City of Los Angeles, Spanish is the only language that meets this threshold, as it is spoken at home by 39 percent of the population. Consequently, the City Clerk will proceed with translating and posting Council meeting agendas in Spanish, both electronically and physically.

Further, a general explanation of the public meeting process and procedures for public comment is currently provided in all City Council meeting agendas. This information will be expanded and made available on the legislative body's main webpage as well.

### **FISCAL IMPACT**

The recommendation to note and file this report will have no fiscal impact.

Respectfully submitted,

Signed with ClerkSign  
  
Feb 24, 2026 1:41PM 

Patrice Y. Lattimore  
City Clerk

PYL/RV/AS:ih