



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308  
WWW.WESTHILLSNC.ORG  
MAIL@WESTHILLSNC.ORG

## WEST HILLS NEIGHBORHOOD COUNCIL

### FINAL BOARD MEETING MINUTES

de Toledo High School

April 2, 2026

Revised April 4, 2026

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

**PRESENT:** Aida Abkarians, Melissa Findling, Carolyn Greenwood, Glenn Jennings, Kim Koerber, Jason Lally, Saif Mogri, Brian Murray, Penelope Newmark, Chris Pike, Bill Rose, Char Rothstein, Fran Rubin, Joan Trent, Brad Vanderhoof, Joanne Yvanek-Garb, and Zhelbert Zohrabian

**ABSENT:** Faye Barta, Brenda Citrom, Nick Eskandari, and Jessica Irias

President Char Rothstein called the meeting to order at 7:15 PM.

Secretary Brad Vanderhoof called roll and an in-person quorum was established.

Vice President Aida Abkarians led the Pledge of Allegiance.

Approval to allow Board Member(s) to attend the WHNC Board Meeting virtually under the provisions of SB707: No Board Members attended remotely.

The March meeting minutes were approved.

Senior Lead Officer Report: SLO Dinse said West Hills North had a 34.8% reduction in year to date crime for both violent and property crimes. West Hills South saw a 25% reduction in violent crimes, and a 35% reduction in property crimes (overall a 35% reduction). He said the Topanga Division drone program has been a success and has led to arrests. The Fallbrook Mall has new ownership – Perform Properties. Shadow Ranch Park has a new director. As of March 23, unarmed model response teams are responding to mental health crisis calls. They are dispatched by 911 for non-violent incidents. On June 3, Topanga Division will host a town hall meeting at West Valley Christian Church.

**26-0023** - CIS in support of CF 20-0190, Armed While on duty / Park Rangers / Los Angeles Municipal code (LAMC) / Section 63.41 / Amendment (Lee - McOsker): SLO Dinse said he is in favor of this and answered questions.

Saif Mogri moved to amend the CIS to recommend a policy and procedure to have Park Rangers carrying firearms to have body worn video cameras. Aida seconded.

Vote on the amendment:

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Absent
Nick Eskandari – Absent	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Yes
Penelope Newmark – Ineligible	Chris Pike—Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Yes	Zhelbert Zohrabian -- Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 4, Ineligible – 6, Recusal – 0  
The amendment is approved.

Vote on the amended CIS:

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Absent
Nick Eskandari – Absent	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Yes
Penelope Newmark – Ineligible	Chris Pike—Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Yes	Zhelbert Zohrabian -- Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 4, Ineligible – 6, Recusal – 0  
The amended CIS is approved. Chris Pike will file.

Los Angeles County Fire Department: Battalion Chief Joe Lopez talked about the goat vegetation mitigation program. Contact the City Council office to recommend locations on public land. Contractors are available to service private property. The Coffee Bean and Tea Leaf at Victory and Platt had a suspicious fire. Warmer weather is accelerating the brush fire season. Watch for snakes when hiking and consider a probing or hiking stick. Off-leash dogs are at risk.

Treasurer’s Report: Treasurer Carolyn Greenwood gave the report. The bulk of the Valentine’s Day Dance expenses cleared in February (a couple of payments have not been negotiated). Other spending was normal office expenditures. Carolyn said there is a new NC Funding Handbook.  
Beginning Balance -- \$17693.91, Net Available -- \$10013.19

**26-00017** -- Approval of the WHNC’s February 2026 Monthly Expenditure Report (MER):

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Absent
Nick Eskandari – Absent	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Yes
Penelope Newmark – Ineligible	Chris Pike—Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Yes	Zhelbert Zohrabian – Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 4, Ineligible – 6, Recusal – 0  
The MER is approved.

Controller's Report: Controller Saif Mogri gave the report. March spending included \$150 to ECR for the Valentine's Day Dance, and normal office expenses. The next Budget Committee meeting is very important as there are negative balances and the WHNC will need to move funds in the budget.

Comments from the Co-Chair(s): President Rothstein thanked Zhelbert Zohrabian for all the work with LAFD and the new sign installation. She also thanked Penelope Newmark for all the photography work, and Glenn Jennings and Brad Vanderhoof for all the event setups. She reminded everyone the Board still has vacancies and asked everyone to help recruit candidates.

### **Announcements:**

Vincent Autiero, Neighborhood Empowerment Advocate, DONE, said the Mayor will release her budget on April 20. There has been a reduction in staff of three NEAs. Budget Day is June 27 at City Hall. The EmpowerLA youth conference is back for 14-17 year olds. The WHNC Bylaws have been approved. The new Zoom license fee is \$255.61 and needs to be on the next agenda. The department is looking for ideas on promotional swag. The Congress of Neighborhoods Planning Committee has a survey for NC members.

President Rothstein said the Zoning and Planning Committee meeting has been rescheduled to April 21 at 6:30 PM and will be held at de Toledo. This overlaps the Beautification and Streets and Transportation Committees meetings. Brad Vanderhoof said those meetings are therefore cancelled.

Daniell Vicente, Field Representative, LA County Supervisorial District 3, wished a happy Passover. The Metro Board approved the Line K expansion. The price gouging action has been extended 30 days with an exemption for hotels. A motion by Supervisors Horvath and Barger proposes health care reform for the unhoused that involves bringing care to the street. The County is adopting a consistent plan for red flag days.

Glenn Bailey, Budget Advocates, said the council file for the budget is CF 26-0600 and CIS's can be submitted now. The CAO has a webpage with budget information. The Budget Advocates are holding a town hall on neighborhood council budget issues on Sunday, April 26, at 1:00 PM on Zoom.

### **Public Comment:**

Lionel Mares said he enjoyed seeing the WHNC at the CNP Open House. The Charter Reform Commission submitted its report today. It can be found at [Home | CHARTER REFORM COMMISSION](#)  
Glenn Bailey said Mayor Bass has cancelled her visit to the March VANC meeting and will attend in April instead.

### **Presentation:**

Mike Vosogh, Director of Operations, Maintenance and Facilities, El Camino Real Charter High School received a Certificate of Appreciation from Char Rothstein, Aida Abkarians, and Glenn Jennings for his help with the Senior Valentine's Day Dance.

### **New Business:**

**26-0018** - WHNC's participation at Assemblymember Jesse Gabriel, District 46, 4th Annual Day of Service 2026 at Hope the Mission located at 16641 Roscoe Place, North Hills on Sunday, April 19, 2026:  
President Rothstein explained the WHNC will not be tabling at the event but Board members are welcome to volunteer.

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Absent
Nick Eskandari – Absent	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Yes
Penelope Newmark – Ineligible	Chris Pike—Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Yes	Zhelbert Zohrabian – Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 4, Ineligible – 6, Recusal – 0  
 Participation is approved.

**26-0019** - WHNC participating in the Canoga Park Memorial Day Parade on May 25, 2026:

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Absent
Nick Eskandari – Absent	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Yes
Penelope Newmark – Ineligible	Chris Pike—Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Yes	Zhelbert Zohrabian – Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 4, Ineligible – 6, Recusal – 0  
 Participation as the WHNC is approved.

**26-0020** - Spending request in the amount of \$500 for truck rental for the Canoga Park Memorial Day Parade on May 25, 2026:

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Absent
Nick Eskandari – Absent	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Yes
Penelope Newmark – Ineligible	Chris Pike—Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Yes	Zhelbert Zohrabian – Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 4, Ineligible – 6, Recusal – 0  
 The spending request is approved.

**26-0021** - Beautification Committee’s Event Approval Form and Budget of \$120 for tabling at the Orcutt Ranch Anniversary Ceremony on Sunday, June 7, 2026 from 10:00 a.m. – 2:00 p.m.:

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Absent
Nick Eskandari – Absent	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Yes
Penelope Newmark – Ineligible	Chris Pike—Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Yes	Zhelbert Zohrabian – Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 4, Ineligible – 6, Recusal – 0  
The Event is approved with a budget of \$120.

**26-0022** - WHNC Beautification Committee Clean-Up Event on Saturday, April 25, 2026 from 8:30 a.m. – 11:30 a.m. on Roscoe from Hillary to Jason:

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Absent
Nick Eskandari – Absent	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Yes
Penelope Newmark – Ineligible	Chris Pike—Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Yes	Zhelbert Zohrabian – Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 4, Ineligible – 6, Recusal – 0  
The cleanup event is approved.

Brian Murray resigned from the WHNC Board of Directors for personal reasons.

President Char Rothstein adjourned the meeting at 8:57 PM.

The next Regular Board meeting is scheduled for May 7, 2026.



CITY OF  
LOS ANGELES  
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308  
WWW.WESTHILLSNC.ORG  
MAIL@WESTHILLSNC.ORG

## WEST HILLS NEIGHBORHOOD COUNCIL

### BOARDMEETING MINUTES

de Toledo High School

March 5, 2026

Revised March 25, 2026

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

**PRESENT:** Aida Abkarians (SB707), Brenda Citrom, Nick Eskandari, Melissa Findling, Carolyn Greenwood, Jessica Irias (arrived 7:26 PM, left 8:04 PM), Glenn Jennings, Kim Koerber, Jason Lally, Saif Mogri (SB707), Penelope Newmark, Chris Pike, Bill Rose, Char Rothstein, Fran Rubin, Brad Vanderhoof, Joanne Yvanek-Gard (SB707, left 7:57 PM), and Zhelbert Zohrabian

**ABSENT:** Faye Barta, Brian Murray, and Joan Trent

President Char Rothstein called the meeting to order at 7:07 PM.

Secretary Brad Vanderhoof called roll and an in-person a quorum was established.

Treasurer Carolyn Greenwood led the Pledge of Allegiance.

Approval to allow Board Member(s) to attend the WHNC Board Meeting virtually under the provisions of SB707: Aida Abkarians, Saif Mogri, and Joanne Yvanek-Garb attended remotely.

The February meeting minutes were approved.

**Treasurer's Report:** Treasurer Carolyn Greenwood gave the report. Spending was normal office expenditures.

Beginning Balance -- \$19059.67, Spending -- \$1855.76, Balance -- \$19059.67, Outstanding -- \$2114,  
Net Available -- \$15079.91

26-00009 -- Approval of the WHNC's January 2026 Monthly Expenditure Report (MER):

Aida Abkarians -- Abstain	Faye Barta -- Absent	Brenda Citrom -- Yes
Nick Eskandari -- Yes	Melissa Findling -- Yes	Carolyn Greenwood -- Yes
Jessica Irias -- Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally -- Yes	Saif Mogri -- Yes	Brian Murray -- Absent
Penelope Newmark -- Ineligible	Chris Pike -- Yes	Bill Rose -- Yes
Char Rothstein -- Ineligible	Fran Rubin -- Ineligible	Joan Trent -- Absent
Brad Vanderhoof -- Yes	Joanne Yvanek-Garb -- Absent	Zhelbert Zohrabian -- Ineligible

Yes -- 11, No -- 0, Abstain -- 1, Absent -- 5, Ineligible -- 4, Recusal -- 0  
The MER is approved.

**Controller's Report:** Controller Saif Mogri gave the report. February spending included PO Box \$488, and \$3242.96 for the Valentine's Event.

**Comments from the Co-Chair(s):** Aida Abkarians thanked everyone who helped with the Valentine's Dance. Char Rothstein reminded everyone the Board still has vacancies.

Jessica Irias joined the meeting.

**Announcements:**

Tim Kartiala, Housing and Livability Deputy, CD12, said to reach out to Adina Barco to address weed abatement. Report graffiti to MyLA311.

Joanne Yvanek-Garb left at 7:37 PM.

Vincent Autiero, Neighborhood Empowerment Advocate, DONE, discussed the Charter Reform Process. The STAP program has been transferred to Street Services. The Congress of Neighborhoods Planning Committee has a survey for NC members.

David Nguyen, Western Valley Rep. for the Office of Mayor Karen Bass, said the mayor attended a summit on economic equity. There will be a youth hiring center for the Sunday Night Lights program. The Mayor is looking to boost the entertainment and film industries.

Daniell Vicente, Field Representative, LA County Supervisorial District 3, discussed service payment and contract management problems with LASHA. The Supervisor is working on immigrant rights and measures to combat price gouging

Glenn Bailey, Budget Advocates, said the mayor will replace her budget by April 20. The Budget Advocates will have a virtual town hall on Sunday, April 26, in the early afternoon. The City Clerk has requested \$25K allocations. Budget Day is June 27 at City Hall.

**Public Comment:**

Glenn Bailey said Mayor bass has cancelled her visit to the March VANC meeting and will attend in April instead.

Jessica Irias left the meeting at 8:04 PM.

Lionel Mares said the NCSA will have a City Attorney Candidate Forum on March 22. He also discussed liability and police reform.

**New Business:**

**26-00010** – Approval to Use The Web Corner Services for the 25-26 Fiscal Year: Treasurer Greenwood and Secretary Vanderhoof described this new paperwork requirement. Glenn Bailey said this requirement has affected NCs across the system

Aida Abkarians -- Abstain	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Absent
Penelope Newmark – Ineligible	Chris Pike --Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Absent
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Absent	Zhelbert Zohrabian -- Ineligible

Yes – 11, No – 0, Abstain -- 1, Absent – 5, Ineligible – 4, Recusal – 0  
The Web Corner is an approved vendor.

**26-0011**–WHNCs Tabling at the Chatsworth Nature Preserve Open House and Spring on Saturday, March 28, 2026 from 10Am to 2PM: The agenda incorrectly stated the year as 2025.

Aida Abkarians -- Abstain	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Absent
Penelope Newmark – Ineligible	Chris Pike -- Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Absent
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Absent	Zhelbert Zohrabian-- Ineligible

Yes – 11, No – 0, Abstain -- 1, Absent – 5, Ineligible – 4, Recusal – 0  
The event is approved.

**26-0012**–WHNC Tabling at Pomelo Community Charter School during the Day of Service on March 7 from 8-11AM:

Aida Abkarians -- Abstain	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Absent
Penelope Newmark – Ineligible	Chris Pike -- Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Absent
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Absent	Zhelbert Zohrabian-- Ineligible

Yes – 11, No – 0, Abstain -- 1, Absent – 5, Ineligible – 4, Recusal – 0  
The event is approved.

**26-0013**–CIS for CF 25-0848 for a Report on Evacuation Capacity of City Streets during Emergency Situations:

Aida Abkarians -- Abstain	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Absent
Penelope Newmark – Ineligible	Chris Pike—Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Absent
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Absent	Zhelbert Zohrabian-- Ineligible

Yes – 11, No – 0, Abstain -- 1, Absent – 5, Ineligible – 4, Recusal – 0  
A CIS in support is approved.

**26-0014** – CIS for CF 25-1486 for a Report on AB 2011, 2243, 893 to Address Overly Broad Definition of Commercial Corridor:

Aida Abkarians -- Abstain	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Abstain	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Absent
Penelope Newmark – Ineligible	Chris Pike -- Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Absent
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Absent	Zhelbert Zohrabian– Ineligible

Yes – 10, No – 0, Abstain -- 2, Absent – 5, Ineligible – 4, Recusal – 0  
A CIS in support is approved.

**26-0015** – Letter Requesting a Motion to restore Local Control to LACity Planning and to Delay Completion of Community Plans:

Char Rothstein moved and Bill Rose seconded to amend paragraph four as follows:

Completion of our Community Plans depends on considering final approvals by the City Council and the mayor for strategies to address: SB79 pro-development housing law in a transparent and publicly vetted manor; A 747 adoption and implementation of requirement to include emergency evacuation routes in safety elements of the general plan; and a requested change that redefines the term commercial corridor that streamlines housing development under laws including AB211.

Aida Abkarians -- Abstain	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Yes	Melissa Findling – Yes	Carolyn Greenwood – Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Absent
Penelope Newmark – Ineligible	Chris Pike -- Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Absent
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Absent	Zhelbert Zohrabian– Ineligible

Yes – 11, No – 0, Abstain -- 1, Absent – 5, Ineligible – 4, Recusal – 0  
The amendment is approved.

Aida Abkarians -- Abstain	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Jessica Irias – Absent	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Yes	Saif Mogri -- Yes	Brian Murray – Absent
Penelope Newmark – Ineligible	Chris Pike -- Yes	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Absent
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Absent	Zhelbert Zohrabian– Ineligible

Yes – 11, No – 0, Abstain -- 1, Absent – 5, Ineligible – 4, Recusal – 0  
The amended letter is approved.

**26-0016** -- Update to the Charter Reform Commission CIS #25-089: Item tabled to April.

President Char Rothstein adjourned the meeting at 9:04 PM.

The next Regular Board meeting is scheduled for April 2, 2026.

**Agenda Item 26-0017 - Discussion and possible action regarding approval of the WHNC's February 2026 Monthly Expenditure Report (MER)**

# Monthly Expenditure Report



**Reporting Month: February 2026**

**Budget Fiscal Year: 2025-2026**

**NC Name: West Hills Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$17693.91	\$4802.66	\$12891.25	\$2878.06	\$0.00	\$10013.19

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32052.59	\$2727.26	\$9891.25	\$1210.50	\$7513.19
Outreach		\$2075.40		\$1167.56	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$3500.00	\$0.00	\$2500.00	\$500.00	\$2000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$18358.68	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	02/01/2026	Email to WHNC Stakeholders	General Operations Expenditure	Office	\$150.00
2	USPS PO 0512440133	02/13/2026	WHNC Post Office Box Renewal	General Operations Expenditure	Office	\$488.00
3	SMART AND FINAL 324	02/13/2026	WHNC Valentine Dance WHNC2526-002	General Operations Expenditure	Outreach	\$995.42
4	PAVILIONS #2225	02/14/2026	WHNC Valentine Dance WHNC2526-002	General Operations Expenditure	Outreach	\$171.98
5	LOS TOROS MEXICAN REST	02/15/2026	WHNC Valentine Dance Caterer WHNC2526-002	General Operations Expenditure	Outreach	\$908.00
6	RACKSPACE EMAIL & APPS	02/22/2026	WHNC Email Service	General Operations Expenditure	Office	\$71.76
7	PARTNERS IN DIVERSITY, INC.	01/28/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$807.00
8	PARTNERS IN DIVERSITY, INC.	01/29/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50

9	PARTNERS IN DIVERSITY, INC.	02/06/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
10	PARTNERS IN DIVERSITY, INC.	02/13/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
<b>Subtotal:</b>						<b>\$4802.66</b>

<b>Outstanding Expenditures</b>						
<b>#</b>	<b>Vendor</b>	<b>Date</b>	<b>Description</b>	<b>Budget Category</b>	<b>Sub-category</b>	<b>Total</b>
1	HAMLIN CHARTER	01/20/2026	Proxy payment to re-issue check from FY 21-22 and FY 23-24 that was never received by Hamlin Charter. Approval of an NOG in the amount of \$500 to Hamlin Elementary for a variety of sensory it...	Neighborhood Purpose Grants		\$500.00
2	Picture Perfect Events 818	02/17/2026	DJ for WHNC Valentine Event WHNC226-002	General Operations Expenditure	Outreach	\$500.00
3	PARTNERS IN DIVERSITY, INC.	02/20/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
4	Alejandra Rodriguez	02/23/2026	WHNC Valentine Dance Decoration Vendor WHNC 2526-002	General Operations Expenditure	Outreach	\$667.56
5	PARTNERS IN DIVERSITY, INC.	02/27/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
6	PARTNERS IN DIVERSITY, INC.	03/06/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
<b>Subtotal: Outstanding</b>						<b>\$2878.06</b>





**Agenda Item 26-0018 - 26-0018 - Discussion and possible action on WHNC's participation at Assemblymember Jesse Gabriel, District 46, 4th Annual Day of Service 2026 at Hope the Mission located at 16641 Roscoe Place, North Hills on Sunday, April 19, 2026**

ASSEMBLYMEMBER  
**Jesse Gabriel**  
DISTRICT 46

**DAY OF SERVICE 2026**

Sunday, April 19

**HOPE**  
THE MISSION  
formerly Hope of the Valley Roscoe Mission

**VCC**  
Volunteer Center of the Community

**LA FAMILY**  
HOUSING

**Register at [www.bit.ly/VDS2026](http://www.bit.ly/VDS2026)**

Hope The Mission  
16641 Roscoe Place  
North Hills, CA 91343

# SALUTING THE PRICE OF FREEDOM

## 34TH ANNUAL CANOGA PARK MEMORIAL DAY PARADE

MONDAY, MAY 25, 2026

Parade route on Sherman Way  
from Owensmouth to Cozycroft

[CANOGAPARKMEMORIALDAYPARADE.COM](http://CANOGAPARKMEMORIALDAYPARADE.COM)

*"Canoga Park Community Center Foundation is pleased to welcome all participants to the 34th Annual Memorial Day Parade. This year we bring all the tradition along with some new ideas to make the parade safe and fun as we remember those that gave their lives for our freedom."*

- Board of Directors

★ OPENING CEREMONY AT 10AM

★ PARADE BEGINS AT 11AM



COWE COMMUNICATIONS  
BUSINESS & BRAND DEVELOPMENT  
COWE.COM



### VEHICLES - A mobile patriotic show!

The Parade welcomes businesses, Chambers of Commerce, Neighborhood Councils, and Community Organizations to enter a vehicle. If you are a business think about reaching out to a non-profit group and sponsoring their vehicle!

### MUSIC - Brings a parade to life!

Bands or choral groups may either march or ride. Help us with the music and reach out to your local school, church, military and community organizations with bands. The music, whether vocal or instrumental, must be patriotic and consistent with the USA parade theme.

### PEOPLE - Our pride is shown with every participant!

People, young and old, marching or riding in the parade is a fitting tribute to the families who have sacrificed their loss for our freedom! Groups will have an opportunity to do a short performance during pre-planned parade stops along the parade route.

Canoga Park Community Center

[info@canogaparkmemorialdayparade.com](mailto:info@canogaparkmemorialdayparade.com)



Photography by VPC Valley Photo Club



**Agenda Item 26-0021 - Discussion and possible action to approve the Beautification Committee's Event Approval Form and Budget of \$120 for tabling at the Orcutt Ranch Anniversary Ceremony on Saturday, June 7, 2026 from 10:00 a.m. – 2:00 p.m.**



**NEIGHBORHOOD COUNCIL  
EVENT APPROVAL REQUEST FORM**

Office of the City Clerk – Neighborhood Council Funding Program  
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1  
E-mail: [Clerk.NCFunding@LACity.org](mailto:Clerk.NCFunding@LACity.org) • [www.Clerk.LACity.org](http://www.Clerk.LACity.org)

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

**Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.**

Neighborhood Council: West Hills Neighborhood Council

The Neighborhood Council is the  Main Sponsor or  Co-Sponsor for the event.

Main sponsor: West Valley Garden Club

Contact Person: N/A

Phone: \_\_\_\_\_ Email: WestValleyGardenClub@yahoo.com

Co-Sponsor (if applicable): West Hills Neighborhood Council

Contact Person: Brad Vanderhoof and Penny Newmark

Phone: N/A Email: Brad.Vanderhoof@westhillsnc.org; Penelope.Newmark@westhillsnc.org

**Event Information**

Event Title and Description: Tabling Event at Orcutt Ranch Anniversary Ceremony

Date: June 7, 2026 Time Frame: 10:00 a.m.-2:00 p.m. Est. number of attendees: 500 Event Budget: \$ 120

Venue Name: Orcutt Ranch Horticultural Center

Venue Address: 23600 Roscoe Boulevard, West Hills

Contact Person: Myrka Martinez

Phone: \_\_\_\_\_ Email: Myrka.Martinez@lacity.org

**Please note:** If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

**Please scan the following documents and email to [Clerk.NCFunding@lacity.org](mailto:Clerk.NCFunding@lacity.org) for approval PRIOR to event:**

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair
- Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

**If a bank card credit limit increase will be necessary to pay for expenditures for this event, please contact your Funding Program Representative to submit a request to increase applicable limits.**

The City of Los Angeles provides Neighborhood Councils with event liability coverage in the amount of \$5 million. Depending on the type of event, there may be additional permits and liability issues that must be addressed prior to the event, or the Neighborhood Council will be liable for any penalties or injuries incurred at the event. There may be fees attached to obtaining permits and additional liability so please budget accordingly. It may be easier to partner with the City family or a community based organization or even hire an event planner (will require a contract prepared by the Department) so that they can obtain/handle the necessary permits and liability issues instead. The following must be obtained and submitted **PRIOR TO THE EVENT** if they are applicable to your event:

**If FOOD is being purchased/provided/distributed/served at your event, you may be required to obtain the following PERMITS:**

- LA County Public Health Department Permits – Community Event Organizer and Temporary Food Facility permits may be required. Permit fees may be waived by the County if requested.
- LA Fire Department – Permit may be necessary for temporary structures setup to prep/cook/serve food.

**CERTIFICATES OF INSURANCE, SERVICE AGREEMENTS, and/or FACILITY USE PERMITS from Vendors providing the following types of services. Insurance Certificates need to list the “City of Los Angeles” as Additional Insured.**

- Jumpers/Bouncers (Inflatables) – City Risk Management may need to review
- Games (e.g. dunk tank, other carnival style games, video game bus)
- Food (purchased, provided, distributed and/or served)
- Entertainers (e.g. DJs, musicians, face painting, balloon artists, etc.)
- Equipment Rentals (e.g. performing stage, mechanical rides, canopies)
- Event Venues (e.g. school auditoriums, private theaters and halls, parks, street block, etc.)

**If RENTING a vehicle or truck to transport event materials:**

- Renting and driving of vehicle/truck must be by a board member
- Additional Insurance offered by the rental company must be purchased in full

**ADDITIONAL PERMITS may be required if the event has:**

- Over 500 attendees, which may require LAPD presence - LAPD Special Events
- Street closures for block parties - Bureau of Street Services or LADOT for larger street closures, such as a parade
- Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade - Building and Safety

**CONTACT INFORMATION for possible permits:**

- Street Maintenance - (213) 847-2999
- Building and Safety - (213) 482-0387
- LADOT (Traffic Officers) - (323) 913-4652
- LADOT (Signs) - (213) 485-2298
- LADOT (Special Operations) - (323) 224-2124
- Risk Management - (213) 978-7475
- LAPD - (213) 486-0410
- LAFD – (213)-978-3640
- Sanitation - (213) 485-3612
- Street Services - <http://bsspermits.lacity.org/spevents/>
- LA County Public Health Dept. - <http://publichealth.lacounty.gov>

**Documents to be submitted to NC Funding Program and filed for you records:**

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2<sup>nd</sup> Signer, Event Chair.
- Board Action Certification (BAC) Form – Completed and signed by Treasurer and 2<sup>nd</sup> Signer, or Alternate Signer
- Itemized Detailed Event Budget – Final total budget with funding categories and specific vendors.
- Vendor Invoices and Service/Facility Use Agreements
- Copies of Insurance Certificates
- Copies of Permits
- Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- W-9 (for 1099 Individual Services (if applicable))

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

For Staff Use Only:     Approved     Denied    Code: \_\_\_\_\_

Reviewers Signatures: 1<sup>st</sup> Level \_\_\_\_\_ 2<sup>nd</sup> Level \_\_\_\_\_

Reviewers Names: 1<sup>st</sup> Level \_\_\_\_\_ 2<sup>nd</sup> Level \_\_\_\_\_

# WEST HILLS NEIGHBORHOOD COUNCIL

## Spending Request Form

Please print legibly or type

Date of submission:

Committee Name:

Chairperson/Stakeholder:

Date Approved by Committee:

Phone:

Email:

Event/Activity:

Total Amount Requested:

Budget Line Item:

Justification for request. This must include a statement about how the event/activity benefits the stakeholders of West Hills.

(Attach additional pages if necessary)

List all expense items, quantities, and amounts:

Item & Quantity	Amount
<input type="text" value="Water 8 cases - 60 bottles each"/>	<input type="text" value="\$120.00"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

For Budget Committee/Controller Use Only:

Committee Approved

Budget Approved

Board Approved



## NEIGHBORHOOD COUNCIL EVENT APPROVAL REQUEST FORM

Office of the City Clerk – Neighborhood Council Funding Program  
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1  
E-mail: [Clerk.NCFunding@LACity.org](mailto:Clerk.NCFunding@LACity.org) • [www.Clerk.LACity.org](http://www.Clerk.LACity.org)

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

**Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.**

Neighborhood Council: West Hills Neighborhood Council

The Neighborhood Council is the  Main Sponsor or  Co-Sponsor for the event.

Main sponsor: West Hills Neighborhood Council

Contact Person: Brad Vanderhoof

Phone: \_\_\_\_\_ Email: Brad.Vanderhoof@westhillsnc.org

Co-Sponsor (if applicable): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### **Event Information**

Event Title and Description: Community Clean-Up - Roscoe Boulevard between Hillary Drive and Jason Drive

Date: April 25, 2026 Time Frame: 8:30 a.m. - 11:30 a.m. Est. number of attendees: 25 Event Budget: \$ 0

Venue Name: Orcutt Ranch

Venue Address: 23600 Roscoe Boulevard, West Hills

Contact Person: Brad Vanderhoof

Phone: \_\_\_\_\_ Email: Brad.Vanderhoof@westhillsnc.org

**Please note:** If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

**Please scan the following documents and email to [Clerk.NCFunding@lacity.org](mailto:Clerk.NCFunding@lacity.org) for approval PRIOR to event:**

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair
- Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

**If a bank card credit limit increase will be necessary to pay for expenditures for this event, please contact your Funding Program Representative to submit a request to increase applicable limits.**

The City of Los Angeles provides Neighborhood Councils with event liability coverage in the amount of \$5 million. Depending on the type of event, there may be additional permits and liability issues that must be addressed prior to the event, or the Neighborhood Council will be liable for any penalties or injuries incurred at the event. There may be fees attached to obtaining permits and additional liability so please budget accordingly. It may be easier to partner with the City family or a community based organization or even hire an event planner (will require a contract prepared by the Department) so that they can obtain/handle the necessary permits and liability issues instead. The following must be obtained and submitted **PRIOR TO THE EVENT** if they are applicable to your event:

**If FOOD is being purchased/provided/distributed/served at your event, you may be required to obtain the following PERMITS:**

- LA County Public Health Department Permits – Community Event Organizer and Temporary Food Facility permits may be required. Permit fees may be waived by the County if requested.
- LA Fire Department – Permit may be necessary for temporary structures setup to prep/cook/serve food.

**CERTIFICATES OF INSURANCE, SERVICE AGREEMENTS, and/or FACILITY USE PERMITS from Vendors providing the following types of services. Insurance Certificates need to list the “City of Los Angeles” as Additional Insured.**

- Jumpers/Bouncers (Inflatables) – City Risk Management may need to review
- Games (e.g. dunk tank, other carnival style games, video game bus)
- Food (purchased, provided, distributed and/or served)
- Entertainers (e.g. DJs, musicians, face painting, balloon artists, etc.)
- Equipment Rentals (e.g. performing stage, mechanical rides, canopies)
- Event Venues (e.g. school auditoriums, private theaters and halls, parks, street block, etc.)

**If RENTING a vehicle or truck to transport event materials:**

- Renting and driving of vehicle/truck must be by a board member
- Additional Insurance offered by the rental company must be purchased in full

**ADDITIONAL PERMITS may be required if the event has:**

- Over 500 attendees, which may require LAPD presence - LAPD Special Events
- Street closures for block parties - Bureau of Street Services or LADOT for larger street closures, such as a parade
- Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade - Building and Safety

**CONTACT INFORMATION for possible permits:**

- Street Maintenance - (213) 847-2999
- Building and Safety - (213) 482-0387
- LADOT (Traffic Officers) - (323) 913-4652
- LADOT (Signs) - (213) 485-2298
- LADOT (Special Operations) - (323) 224-2124
- Risk Management - (213) 978-7475
- LAPD - (213) 486-0410
- LAFD – (213)-978-3640
- Sanitation - (213) 485-3612
- Street Services - <http://bsspermits.lacity.org/spevents/>
- LA County Public Health Dept. - <http://publichealth.lacounty.gov>

**Documents to be submitted to NC Funding Program and filed for you records:**

- Neighborhood Council Event Approval Form – Signed by Treasurer, 2<sup>nd</sup> Signer, Event Chair.
- Board Action Certification (BAC) Form – Completed and signed by Treasurer and 2<sup>nd</sup> Signer, or Alternate Signer
- Itemized Detailed Event Budget – Final total budget with funding categories and specific vendors.
- Vendor Invoices and Service/Facility Use Agreements
- Copies of Insurance Certificates
- Copies of Permits
- Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- W-9 (for 1099 Individual Services (if applicable))

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

For Staff Use Only:     Approved     Denied    Code: \_\_\_\_\_

Reviewers Signatures: 1<sup>st</sup> Level \_\_\_\_\_ 2<sup>nd</sup> Level \_\_\_\_\_

Reviewers Names: 1<sup>st</sup> Level \_\_\_\_\_ 2<sup>nd</sup> Level \_\_\_\_\_

MOTION


The City's Park Rangers are sworn law enforcement officers and authorized to enforce the law and make arrests under Los Angeles Municipal Code Section 63.41. These Officers are graduates of the Police Academy, where they are trained alongside Police Department (LAPD) recruits. In addition, Park Rangers are required to have a four-year degree, a higher standard than many other law enforcement agencies in the State. Despite this, these officers are prohibited from being armed while on duty, while other park jurisdictions, including the State Department of Parks and Recreation and the Mountains and Recreation Conservation Authority have armed Park Rangers.

The City's Park Rangers face numerous threats while carrying out their duties. Between January 2021 and October 2022 there were 21 assaults on police officers and Park Rangers in the City's parks. Rangers have frequently had to call on LAPD due to gun, knife or shooting incidents in City parks, and hundreds of firearms have been recovered in the City's parks by law enforcement over recent years. Given these threats to Rangers and the general public using the City's parks, and the continued reductions in the number of sworn LAPD officers, Park Rangers should be authorized to be armed while on duty.

**I THEREFORE MOVE** that the City Attorney, with the assistance of the Department of Recreation and Parks (RAP) and the Police Department (LAPD), be requested to prepare and present an ordinance to amend Municipal Code Section 63.41 to authorize Park Rangers to carry a firearm while on duty, as allowed for under state law.

**I FURTHER MOVE** that RAP and the LAPD be directed to establish policies and procedures through Memoranda of Understanding to be followed by armed Park Rangers, and to establish any necessary use of force policies, training and investigatory standards needed to ensure that armed Rangers are trained and held to the same standards as sworn officers in the LAPD.

PRESENTED BY:

  
JOHN S. LEE  
Councilmember, 12<sup>th</sup> District

SECONDED BY:



ORIGINAL

jwd



JAN 21 2026

Committee Meeting Date: March 17, 2026

Board Meeting Date April 2, 2026

File # :	Council File 25-0190
Title :	Armed While on Duty / Park Rangers / Los Angeles Municipal code / Section 63.41
Type :	
City/State :	City of Los Angeles

Summary :	Proposed -- The WHNC is in support of the Motion presented by Councilmember Lee.
-----------	----------------------------------------------------------------------------------

Motion :	
----------	--

EP Position :	.
Vote :	Beautification Committee Yes – 4, No – 0, Abstain – 0, Absent – 3, Recusal -- 0

“YES” Vote:	<b>The WHNC files a CIS in support.</b>
-------------	-----------------------------------------

“NO” Vote:	No Action is taken.
------------	---------------------