



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BUDGET COMMITTEE MEETING AGENDA

Tuesday, July 28, 2026 at 6:30 p.m.

Chaminade College Preparatory – Condon Center 2nd Floor

23241 W. Cohasset Street, West Hills, CA 91304

Enter Chaminade through the Cohasset Street entrance between Woodlake and Platt Avenues. Drive through the parking lot, bear left and continue over the hill until you see the Condon Family Technology Center on the left. Park in the nearest lot.

In conformity with the January 1, 2026 enactment of California Senate Bill 707 (Durazo) and LA City Council File 23-1114, the West Hills Neighborhood Council Budget Committee Meeting, will be conducted in person. All are invited to attend and participate.

This meeting is open to the public. Doors open 10 minutes before the meeting starts. Those who wish to speak during the meeting may be asked to complete a Speaker Card. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

1. Call to Order
2. Establish Quorum
3. Comments from the Co-Chairs
4. Approve minutes from June 23, 2026
5. Public Comment on Non-agenda items

New Business:

6. Discussion and possible approval of potential roll-over in the amount of \$2,781.35 to the 2026-2027 budget.
7. Discussion and possible approval of redistribution of 2026-27 budget including potential roll-over.
8. Adjournment

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. California Government Code Section 54953.8(b)(3).

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. California Government Code Section 54953.8(b)(4).

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. California Government Code Section 54953.8(b)(5).

A legislative body that provides a time public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. California Government Code Section 54953.8(b)(6)(A).

A legislative body that does not provide a time public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise to be recognized for the purpose of providing public comment. California Government Code Section 54953.8(b)(6)(B).

Public Input - Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, an issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the committee.

The Americans With Disabilities Act - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchie@westhillsnc.org

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traducción: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Michelle.Ritchie@westhillsnc.org



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WEST HILLS NEIGHBORHOOD COUNCIL

JOINT BOARD AND BUDGET COMMITTEE MEETING MINUTES

June 23, 2026

Chaminade College Preparatory West Hills

revised June 24, 2026

Committee members in attendance: Aida Abkarians, Carolyn Greenwood, Glenn Jennings, Kim Koerber, Char Rothstein (virtual SB707), and Brad Vanderhoof

Additional Board members present: Brenda Citrom, Melissa Findling, Luke Noffke, Penny Newmark, and Fran Rubin

1. Call to Order: Co-chair Carolyn Greenwood called the meeting to order at 6:45 PM.
2. Establish Quorum: A quorum was established.
3. Comments from the Co-Chairs: Carolyn said the primary purpose of NC funding allocations is to run the Council. Originally office expenses were the only reason to fund NCs. Rackspace email will not be included in the budget. Executive Director Ritchie will send instructions for Board members to setup Gmail accounts. Any emails Board members want access to in the future will have to be transferred over.
4. Approve minutes from June 28, 2026: Minutes approved.
5. Public Comment on Non-agenda items: None

New Business:

6. Approval of 2026-2027 budget in the amount of \$25,000: The spending is primarily committed to funding the position of Executive Director. After extensive discussion it was decided by consensus to leave this situation. Carolyn will add line items for normal committee spending, the WHNC election, and NPGs. The amounts for these line items will be \$0, but this can be amended when the rollover of 2025-2026 funds is approved.

Aida Abkarians – Yes, Carolyn Greenwood – Yes, Glenn Jennings – Yes, Kim Koerber – Yes,

Saif Mogri – Absent, Char Rothstein – Yes, Brad Vanderhoof – Yes

Yes – 6, No – 0, Abstain – 0, Absent – 0, Recuse – 0

The 2026 – 2027 WHNC budget is approved to be added to the administrative package and submitted to the Board.

7. Approval of proposed email roster: This was discussed under Chair Comments.
8. Adjournment: Co-chair Carolyn Greenwood adjourned the meeting at 7:40 PM.

The next meeting of this committee is Tuesday, July 28, 2026 at 6:30 PM, at Chaminade High School.

			2026 - 2027 Budget			
		OFFICE				
	1		Office	Misc. Expense	\$0.00	
	2			Rent	\$5.00	
	3			Committee Printing	\$150.00	
	4			P.O. Box	\$488.00	
	5			Partners in Diversity	\$20,982.00	
	6			Go Daddy	\$24.00	
	7			Web Corner	\$1,800.00	
	8			iContact	\$744.00	
	9			Badges	\$60.00	
	10			Zoom License	\$255.61	
					\$24,508.61	
		OUTREACH				
	11		Communications	Outreach	\$491.39	
	12		Beautification	Refreshments & Snacks	\$0.00	
	13		Special Events	Outreach	\$0.00	
	14		Environment	Outreach	\$0.00	
	15		Govt. Relations	VANC	\$0.00	
	16		Govt. Relations	Budget Advocates	\$0.00	
	17		Govt. Relations	Congress	\$0.00	
	18		Govt. Relations	Empower LA		
	19		Homelessness	Homeless	\$0.00	
	20		Public Health & Safety	Forums	\$0.00	
	21		Streets & Transportation	Outreach		
	22		Elections	Elections	\$0.00	
		NEIGHBORHOOD PURPOSE GRANTS (NPG'S)				
	23		Youth and Education	NPG's	\$0.00	
	19A		Homelessness	NPG's	\$0.00	
	20A		Public Health & Safety	NPG's	\$0.00	
		COMMUNITY IMPROVEMENT PROJECTS (CIF'S)				
	21A		Streets & Transportation	CIPs	\$0.00	
	24		Beautification	Cleanup/Special Events	\$0.00	
				Grand Total:	\$25,000.00	