



CITY OF
LOS ANGELES
CALIFORNIA



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
MAIL@WESTHILLSNC.ORG

WEST HILLS NEIGHBORHOOD COUNCIL

BOARD FINAL MEETING MINUTES

de Toledo High School

August 6, 2026

Revised August 7, 2026

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Brenda Citrom, Nick Eskandari, Brian Findling, Melissa Findling, Carolyn Greenwood, Ilona Illes, Glenn Jennings, Kim Koerber, Jason Lally, Saif Mogri, Penelope Newmark, Chris Pike, Bill Rose, Char Rothstein, Fran Rubin, Joan Trent, Brad Vanderhoof, Joanne Yvanek-Garb (SB707) (left at 7:10 PM), and Zhelbert Zohrabian

ABSENT: Luke Noffke

President Char Rothstein called the meeting to order at 7:08 PM.

Secretary Brad Vanderhoof called roll and an in-person quorum was established.

Vice President Aida Abkarians led the Pledge of Allegiance.

Approval to allow Board Member(s) to attend the WHNC Board Meeting virtually under the provisions of SB707: There was no objection to Joanne Yvanek-Garb attending remotely.

The July meeting minutes were approved.

Treasurer's Report: Treasurer Carolyn Greenwood gave the report.

Beginning Balance -- \$4882.75, Total Spent (June) \$2101.40, Net Available -- \$2781.35 (end of June)

26-0046 -- Approval of the WHNC's June 2026 Monthly Expenditure Report (MER):

Aida Abkarians -- Ineligible	Brenda Citrom -- Yes	Nick Eskandari -- Abstain
Brian Findling -- Yes	Melissa Findling -- Yes	Carolyn Greenwood -- Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Jason Lally -- Yes
Saif Mogri -- Abstain	Penelope Newmark -- Ineligible	Luke Noffke -- Absent
Chris Pike -- Yes	Bill Rose -- Yes	Char Rothstein -- Ineligible
Fran Rubin -- Ineligible	Joan Trent -- Ineligible	Brad Vanderhoof -- Yes
Joanne Yvanek-Garb -- Ineligible	Zhelbert Zohrabian -- Ineligible	

Yes -- 10, No -- 0, Abstain -- 2, Absent -- 1, Ineligible -- 7, Recusal -- 0

The MER is approved.

Controller's Report: Controller Saif Mogri gave the report but said he did not have time to compile a complete report. July spending was: Partners in Diversity -- \$ 3228, iContact -- \$744, DONE (Zoom license) - - \$255.61. The September Controller's Report will include both August and July.

Comments from the Co-Chair(s): President Rothstein reminded everyone to create a Gmail address for council communications.

Announcements:

Ron Rubine, Senior Advisor, Council District 12, said July is City Hall recess. National Night Out was a big success with seven to eight hundred people at Northridge Park. Councilmember Lee is working on E-bike issues. Measure ULA (mansion tax) has a one-year reprieve for Palisades Fire victim.

Induction of New Youth Advisory Seat Member: Dr. Vincent Autiero gave the Oath of Office to Ilona Illes.

Dr. Vincent Autiero, Neighborhood Empowerment Advocate, DONE, reminded everyone the new funding training from the City Clerk is due August 31, and is good for one year. The Homelessness Liaison meeting is August 31 from 6-8 PM. DONE is holding a Brown Bag meeting on Metro outreach on July 9 at 12:00 PM.

Daniell Vicente, Field Representative, Los Angeles County Supervisor District 3 (online), Supervisor Horvath chaired the first meeting of a new organization to promote investment and fire resiliency in the Santa Monica Mountains. Supervisor Horvath also wrote a motion to make restaurant applications easier and quicker.

David Nguyen, West Valley Representative, Office of Mayor Bass (online), introduced himself and said the City has a new street repaving contract that includes West Hills.

Glenn Bailey, Budget Advocates (online), said Budget Day had a standing room only crowd in council chambers. Recording of the speeches will be posted on the Budget Advocates website.

Public Comment: Gary Davis said he believes the solution to the controversy around AI infrastructure is locating facilities out in the desert powered by solar panels with wells for cooling water.

Glenn Bailey (online) said next Thursday VANC will focus on high severity fire zone issues. VANC is planning an Alzheimer's forum on Tuesday, September 29 at 7:00 PM.

New Business:

26-0047- Approval of reallocation of funds in the WHNC 2026 2027 Fiscal Year Budget including potential rollover in the amount of \$2,781.25:

Aida Abkarians -- Ineligible	Brenda Citrom -- Yes	Nick Eskandari -- Yes
Brian Findling -- Yes	Melissa Findling -- Yes	Carolyn Greenwood -- Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Jason Lally -- Yes
Saif Mogri -- Yes	Penelope Newmark -- Ineligible	Luke Noffke -- Absent
Chris Pike -- Yes	Bill Rose -- Yes	Char Rothstein -- Ineligible
Fran Rubin -- Ineligible	Joan Trent -- Ineligible	Brad Vanderhoof -- Yes
Joanne Yvanek-Garb -- Ineligible	Zhelbert Zohrabian -- Ineligible	

Yes -- 12, No -- 0, Abstain -- 0, Absent -- 1, Ineligible -- 7, Recusal -- 0
The reallocation is approved.

Joanne Yvanek-Garb left the meeting.

26-0048 - Approve using The Webcorner services for the 26-27 FY:

Aida Abkarians -- Ineligible	Brenda Citrom – Yes	Nick Eskandari – Yes
Brian Findling – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Jason Lally – Yes
Saif Mogri -- Yes	Penelope Newmark – Ineligible	Luke Noffke – Absent
Chris Pike – Yes	Bill Rose – Yes	Char Rothstein – Ineligible
Fran Rubin – Ineligible	Joan Trent – Ineligible	Brad Vanderhoof – Yes
Joanne Yvanek-Garb – Ineligible	Zhelbert Zohrabian – Ineligible	

Yes – 12, No – 0, Abstain -- 0, Absent – 2, Ineligible – 6, Recusal – 0
The vendor The Web Corner is approved.

26-0049 - Beautification Committee Clean-Up Event on Saturday, August 22, 2026 from 8:00 a.m. – 11:00 a.m. on Valley Circle Boulevard between Strathern Street and Roscoe Boulevard:

Aida Abkarians -- Ineligible	Brenda Citrom – Yes	Nick Eskandari – Yes
Brian Findling – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Jason Lally – Yes
Saif Mogri -- Yes	Penelope Newmark – Ineligible	Luke Noffke – Absent
Chris Pike – Yes	Bill Rose – Yes	Char Rothstein – Ineligible
Fran Rubin – Ineligible	Joan Trent – Ineligible	Brad Vanderhoof – Yes
Joanne Yvanek-Garb – Absent	Zhelbert Zohrabian – Ineligible	

Yes – 12, No – 0, Abstain -- 0, Absent – 2, Ineligible – 6, Recusal – 0
The event is approved.

President Char Rothstein adjourned the meeting at 8:16 PM.

The next Regular Board meeting is scheduled for September 3, 2026.



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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD MEETING MINUTES

de Toledo High School

July 2, 2026

Revised July 11, 2026

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Brenda Citrom, Nick Eskandari, Brian Findling, Melissa Findling, Carolyn Greenwood, Glenn Jennings, Kim Koerber, Saif Mogri, Penelope Newmark, Luke Noffke, Bill Rose, Char Rothstein, Fran Rubin, Joan Trent, Brad Vanderhoof, Joanne Yvanek-Garb, and Zhelbert Zohrabian

ABSENT: Faye Barta, Jason Lally, and Chris Pike

President Char Rothstein called the meeting to order at 7:08 PM.

Secretary Brad Vanderhoof called roll and an in-person quorum was established.

Vice President Aida Abkarians led the Pledge of Allegiance.

Approval to allow Board Member(s) to attend the WHNC Board Meeting virtually under the provisions of SB707: No Board Members attended remotely.

The June meeting minutes were approved.

Los Angeles City Fire Department: Battalion Chief Mike Flynn said Captain Lopez from Station 106 has been transferred to San Pedro. FEMA has deployed two teams to Venezuela.

Treasurer's Report: Treasurer Carolyn Greenwood gave the report.

Beginning Balance -- \$7803.59, Total Spent (May) \$2920.84, Net Available -- \$3172.25 (end of May)

26-0041 -- Approval of the WHNC's May 2026 Monthly Expenditure Report (MER):

Aida Abkarians – Ineligible
Nick Eskandari – Yes
Carolyn Greenwood -- Yes
Jason Lally – Absent
Luke Noffke – Yes
Char Rothstein – Ineligible
Brad Vanderhoof – Yes

Faye Barta -- Absent
Brian Findling – Ineligible
Glenn Jennings -- Yes
Saif Mogri -- Yes
Chris Pike – Absent
Fran Rubin – Ineligible
Joanne Yvanek-Garb – Yes

Brenda Citrom – Yes
Melissa Findling – Yes
Kim Koerber -- Yes
Penelope Newmark – Ineligible
Bill Rose – Yes
Joan Trent – Ineligible
Zhelbert Zohrabian – Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 3, Ineligible – 7, Recusal – 0
The MER is approved.

Controller's Report: Controller Saif Mogri gave the report. June spending was normal office expenses and \$125 for Communications/Outreach. YTD spending is \$33674.74 and the balance at the end of June was \$1877.85. Partners In Diversity has payments due that will be made in July.

Comments from the Co-Chair(s): President Rothstein wished everyone a happy fourth.

Induction of New Board Member Into The WHNC Board Of Directors: Daniell Vincente gave the Oath of Office to Brian Findling.

Announcements:

Daniell Vicente, Field Representative, Los Angeles County Supervisor District 3, asked everyone to have a safe fourth. The MRCA had a controlled burn. The County is streamlining the restaurant licensing process. Supervisor Horvath has called for a halt to operations at Whiteman Airport until accident investigations are complete. All LA County funding has moved from LAHSA to the new County department.

Glenn Bailey, Budget Advocates, said the new Region 3 Budget Advocates are Mihran Kalaydjian and William Burt. The first business meeting is Monday night and will be posted online.

Public Comment: Glenn Bailey said next Thursday VANC will have the Office of the City Clerk discuss the 2027 NC elections. LASHA will also provide a guest speaker.

Certificates of Appreciation:

Glenn Jennings presented certificates to Oscar A. Rivera, Valley Operations Manager, Galpin Ford and Sarah Horvet, Community Relations, Galpin Ford for their work providing the truck for the Memorial Day Parade float.

Glenn Jennings also presented a certificate to Bill Manning for all his efforts and help with the Beautification cleanups.

Daniell Vicente, Field Representative, LA County Supervisorial District 3, said Supervisor Horvath was appointed to a Global Executive Committee and is currently traveling in Germany. The County has established its first ever Independent Ethics Commission. He read Supervisor Horvath's statement regarding the Trump administrations pulling homelessness funding. On July 11, from 10 Am to 12 PM, there will be a student backpack giveaway in Chatsworth at the Childcare Resource Center.

New Business:

26-0033 - Renewal of the Zoom license for FY 2026–2027 in the amount of \$255.61, with Michelle Ritchie and Brad Vanderhoof as the account holders

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Yes	Brian Findling – Ineligible	Melissa Findling – Yes
Carolyn Greenwood -- Yes	Glenn Jennings – Yes	Kim Koerber -- Yes
Jason Lally – Absent	Saif Mogri -- Yes	Penelope Newmark – Ineligible
Luke Noffke – Yes	Chris Pike – Absent	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Yes	Zhelbert Zohrabian – Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 3, Ineligible – 7, Recusal – 0
The Zoom license is approved.

26-0042 – Approval of the 2026-2027 WHNC budget in the amount of \$25,000.00:
Joanne Yvanek-Garb strongly opposed the Executive Director spending.

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Yes	Brian Findling – Ineligible	Melissa Findling – Yes
Carolyn Greenwood -- Yes	Glenn Jennings – Yes	Kim Koerber – Yes
Jason Lally – Absent	Saif Mogri -- Yes	Penelope Newmark – Ineligible
Luke Noffke – Yes	Chris Pike – Absent	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Yes	Zhelbert Zohrabian – Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 3, Ineligible – 7, Recusal – 0
The WHNC 2026-2027 Budget is approved.

26-0043 – Approval of the 2026-2027 Administrative Packet

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Abstain
Nick Eskandari – Abstain	Brian Findling – Ineligible	Melissa Findling – Yes
Carolyn Greenwood -- Yes	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Absent	Saif Mogri -- Yes	Penelope Newmark – Ineligible
Luke Noffke – Yes	Chris Pike – Absent	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – No	Zhelbert Zohrabian – Ineligible

Yes – 8, No – 1, Abstain -- 2, Absent – 3, Ineligible – 7, Recusal – 0
The 2026-2027 WHNC Administrative Package is approved.

26-0044 – Appointment of Ilona Illes to the West Hills Neighborhood Council Youth Advisory Seat

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Yes	Brian Findling – Ineligible	Melissa Findling – Yes
Carolyn Greenwood -- Yes	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Absent	Saif Mogri -- Yes	Penelope Newmark – Ineligible
Luke Noffke – Yes	Chris Pike – Absent	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Yes	Zhelbert Zohrabian – Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 3, Ineligible – 7, Recusal – 0
Ilona Illes is a Youth Advisor to the WHNC Board of Directors.

26-0045 - Amend the WHNC Standing Rules Regarding Youth Advisory Seats

Aida Abkarians -- Ineligible	Faye Barta -- Absent	Brenda Citrom – Yes
Nick Eskandari – Yes	Brian Findling – Ineligible	Melissa Findling – Yes
Carolyn Greenwood -- Yes	Glenn Jennings -- Yes	Kim Koerber -- Yes
Jason Lally – Absent	Saif Mogri -- Yes	Penelope Newmark – Ineligible
Luke Noffke – Yes	Chris Pike – Absent	Bill Rose – Yes
Char Rothstein – Ineligible	Fran Rubin – Ineligible	Joan Trent – Ineligible
Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Yes	Zhelbert Zohrabian – Ineligible

Yes – 11, No – 0, Abstain -- 0, Absent – 3, Ineligible – 7, Recusal – 0

The amendment is approved to read:

Article V Governing Board, Section 1, Composition The Board shall appoint Youth Advisory members at its discretion. Stakeholders between 14 and 17 years of age are eligible to apply. Youth Advisors will sit with the Board of Directors in Board meetings but will not vote on actions to be taken and are not considered ‘Directors.’

President Char Rothstein adjourned the meeting at 8:12 PM.

The next Regular Board meeting is scheduled for August 6, 2026.

CITY OF LOS ANGELES
CALIFORNIA

**BOARD OF NEIGHBORHOOD
COMMISSIONERS**

RAY REGALADO
PRESIDENT

JOY ATKINSON
VICE PRESIDENT

MAGGIE DARETT-QUIROZ
LEONARD SHAFFER
DEBBIE WEHBE
JENNIFER VALDIVIA
RANDALL IRVING



KAREN BASS
MAYOR



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VANESSA SERRANO
INTERIM GENERAL MANAGER

www.EmpowerLA.org

Neighborhood Council Board Oath

I pledge to represent my neighborhood with dignity, integrity, and pride.

I will encourage other points of view, even when they differ from my own.

I will respect, value, and consider everyone's opinion.

I will find the good in my neighborhood, and praise it and promote it.

To my neighbors, and to neighborhoods throughout the City of Los Angeles,

I pledge to do this to the best of my ability.

Monthly Expenditure Report



Reporting Month: June 2026

Budget Fiscal Year: 2025-2026

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$4882.75	\$2101.40	\$2781.35	\$0.00	\$0.00	\$2781.35

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32052.59	\$1601.40	\$281.35	\$0.00	\$281.35
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$3500.00	\$500.00	\$2000.00	\$0.00	\$2000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$31169.84	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC.	06/01/2026	Email to WHNC Stakeholders	General Operations Expenditure	Office	\$150.00
2	RACKSPACE EMAIL & APPS	06/22/2026	WHNC Board Email Service	General Operations Expenditure	Office	\$240.90
3	PARTNERS IN DIVERSITY, INC.	05/22/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
4	PARTNERS IN DIVERSITY, INC.	05/26/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
5	HAMLIN CHARTER	01/20/2026	Proxy payment to re-issue check from FY 21-22 and FY 23-24 that was never received by Hamlin Charter. Approval of an NOG in the amount of \$500 to Hamlin Elementary for a variety of sensory it...	Neighborhood Purpose Grants		\$500.00
6	PARTNERS IN DIVERSITY, INC.	05/29/2026	WHNC Executive Assistant	General Operations Expenditure	Office	\$403.50
Subtotal:						\$2101.40

Outstanding Expenditures

#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding					\$0.00

West Hills Neighborhood Council Annual Budget for Fiscal Year: 2026 - 2027	
Annual Budget Funds	\$ 25,000.00
Rollover Funds*	\$ 2,781.35
Total Annual Budget Funds	\$ 27,781.35

Office/Operational Expenditures Category	
Miscellaneous Expenses	\$ 0.00
Rent	\$ 5.00
Committee Printing	\$ 150.00
P.O. Box	\$ 488.00
Partners In Diversity	\$ 20,982.00
GoDaddy	\$ 24.00
WebCorner	\$ 1,800.00
iContact	\$ 744.00
Badges	\$ 60.00
Zoom License	\$ 255.61
Total Office/Operational Expenditures	\$ 24,508.61

*The Funding Program will notify each NC of their Fiscal Year closing balance including available rollover funds and/or applicable adjustment, if any, approximately August 1st or next business day. Depending on when an NC submits its Admin Packet/annual budget, the NC may need to revise and resubmit its annual budget to account for any rollover and/or adjustments.

Outreach Expenditures Category	
Outreach	\$ 491.39
Special Events	\$ 2,781.35
Total Outreach Expenditures	\$ 3,272.74

Election Expenditures Category	
Total Election Expenditures	\$ 0.00

Neighborhood Purposes Grants (NPG) Expenditures Category	
Total NPG Expenditures	\$ 0.00

Community Improvement Projects (CIP) Expenditures Category	
Total CIP Expenditures	\$ 0.00

TOTAL ANNUAL BUDGET ALLOCATIONS	
Office/Operational Expenditures	\$ 24,508.61
Outreach Expenditures	\$ 3,272.74
Election Expenditures	\$ 0.00
General and Operational Expenditures	\$ 27,781.35
Neighborhood Purposes Grants (NPG) Expenditures	\$ 0.00
Community Improvement Projects (CIP) Expenditures	\$ 0.00
TOTAL EXPENDITURES FOR THE FISCAL YEAR	\$ 27,781.35

Agenda Item 26-0049 - Discussion and possible action regarding the WHNC Beautification Committee Clean-Up Event on Saturday, August 22, from 8:00 a.m. – 11:00 a.m. on Valley Circle Boulevard between Strathern Street and Roscoe Boulevard



NEIGHBORHOOD COUNCIL EVENT APPROVAL REQUEST FORM



Office of the City Clerk – Neighborhood Council Funding Program
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1
E-mail: Clerk.NCFunding@LACity.org • www.Clerk.LAcity.org

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: West Hills Neighborhood Council

The Neighborhood Council is the ☒ Main Sponsor or ☐ Co-Sponsor for the event.

Main sponsor: West Hills Neighborhood Council

Contact Person: Brad Vanderhoof

Email: Brad.Vanderhoofwhnc@gmail.com

Co-Sponsor (if applicable): _____

Contact Person: _____

Phone: _____ Email: _____

Event Information

Event Title and Description: Community Cleanup – Valley Circle Blvd. from Strathern to Roscoe

Date: 8/22/2026 Time Frame: 8:00 AM to 11:00 AM

Est. number of attendees: 25 Event Budget: \$ 00

Venue Name: Lazy J Ranch Park Venue Address: Valley Circle and Strathern Street

Contact Person: Brad Vanderhoof

Email: Brad.Vanderhoof@westhillsnc.org

Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

- ☐ Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair
- ☐ Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- ☐ Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.