



**CITY OF
LOS ANGELES
CALIFORNIA**



P.O. BOX 4670, WEST HILLS, CA 91308
WWW.WESTHILLSNC.ORG
WHNCMAIL@GMAIL.COM

WEST HILLS NEIGHBORHOOD COUNCIL

BOARD MEETING AGENDA

Thursday, October 1, 2026 @ 7:00 p.m.

de Toledo High School, 22622 Vanowen Street, West Hills 91307

In conformity with the January 1, 2026 enactment of California Senate Bill 707 (Durazo) and LA City Council File 23-1114, the West Hills Neighborhood Council Board Regular Meeting, will be conducted virtually, telephonically and in person. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: <https://us02web.zoom.us/j/86151176250>
- **To call in by phone**, dial (669) 900-6833, then punch in this Webinar code when prompted: **8615 117 6250**, then press #.
- **To attend in person**, please attend de Toldeo High School location at 22662 Vanowen Street, West Hills 91307

This meeting is open to the public. Doors open at 6:30 p.m. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

<u>Opening Business</u> Call to Order Roll Call – Establish Quorum Pledge of Allegiance	7:00 P.M.	Co-Chairs: Mrs. Charlene Rothstein Mrs. Aida Abkarians Secretary: Mr. Brad Vanderhoof Co-Chair: Mrs. Aida Abkarians
<u>Induction Of New Board Member Into The WHNC Board Of Directors</u>		Dr. Vincent Autiero Neighborhood Empowerment Advocate
<u>Opening Business Cont.</u> Approval to allow Board Member(s) to attend the October 1, 2026 WHNC Board Meeting virtually under the provisions of SB707 Approve Meeting Minutes of September 3, 2026 Senior Lead Officer Report Los Angeles County Fire Department Treasurer's Report Controller's Report Comments From the Co-Chair(s) Board Vacancy Announcement(s)		Secretary: Mr. Brad Vanderhoof Secretary: Mr. Brad Vanderhoof Secretary: Mr. Brad Vanderhoof SLO Dinse SLO Dao Treasurer: Mrs. Carolyn Greenwood Controller: Mr. Saif Mogri Co-Chairs: Mrs. Charlene Rothstein Mrs. Aida Abkarians Mrs. Charlene Rothstein
<u>Announcements</u> Office of Assemblyman Jesse Gabriel Council District 12 Department of Neighborhood Empowerment Los Angeles County Supervisor District 3 Budget Advocates		Ms. Solen Ronarch, Field Representative Mr. Thomas Iacobellis Building & Safety Deputy Dr. Vincent Autiero Neighborhood Empowerment Advocate Mr. Daniell Vicente, Field Representative Mr. Glenn Bailey

<u>Public Comment</u> Comments & statements from stakeholders or interested parties on subjects <u>NOT</u> on this meeting's agenda. *The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council's jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers' time if necessary to provide an adequate opportunity for all to be heard.*		Co-Chair: Mrs. Aida Abkarians
<u>Humanitarian Award</u> Steve Randall		Mr. Brad Vanderhoof, Board Member
<u>Council Announcement</u> Committee & Liaison Reports		
<u>New Business</u> 26-0059 - Discussion and possible action regarding approval of the WHNC's August 2026 Monthly Expenditure Report (MER) (5 Minutes Max) 26-0060 - Discussion and possible action on approving de Toledo as a meeting location and the \$5.00 rental agreement (5 Minutes Max) 26-0061 - Discussion and possible approval of funds to purchase new badges for WHNC Board Members in the amount of \$60.00 (5 Minutes Max) 26-0062 - Discussion and possible action on a CIS in support of CF 26-1249: Develop Streetlight Repair Prioritization Matrix / Non-Emergency Streetlight Repair Request/Develop/Implement (5 Minutes Max) 26-0063 - Discussion and possible action regarding the WHNC Beautification Committee Clean-Up Event on Saturday, October 24, 2026 from 8:00 a.m. – 11:00 a.m. on Woodlake north of Saticoy (5 Minutes Max) 26-0064 - Discussion and possible action on CF 16-1468-S5 a CIS unanimously approved at the 9/08/2026 Zoning & Planning Committee meeting in support of the Motion presented by Councilmember John Lee that affects regulation of ADUs (10 Minutes Max)		Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee Mr. Brad Vanderhoof, Chair Streets & Transportation Committee Mr. Brad Vanderhoof, Chair Beautification Committee Mr. Bill Rose, Co-Chair Zoning & Planning Committee Mrs. Charlene Rothstein, Co-Chair Zoning & Planning Committee Mrs. Penny Newmark, Member Zoning & Planning Committee

26-0065 - Discussion and Possible Action on WHNC Standing Rules Article V, Governing Board, Section 7, Absences (5 Minutes Max) 26-0066 Discussion and possible action on WHNC's tabling at the Shadow Ranch Boo Bash on Saturday, October 24, 2026 from 3:30 p.m. – 7:30 p.m. (5 Minutes Max)		Mr. Brad Vanderhoof, Chair Bylaws Committee Mrs. Charlene Rothstein, Co-Chair
Adjournment		

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. California Government Code Section 54953.8(b) (3).

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. California Government Code Section 54953.8(b)(4). Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. California Government Code Section 54953.8(b)(5).

A legislative body that provides a time public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. California Government Code Section 54953.8(b)(6)(A). A legislative body that does not provide a time public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise to be recognized for the purpose of providing public comment. California Government Code Section 54953.8(b)(6)(B).

Public Input: Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Americans With Disabilities Act - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org. You can also receive our agendas via email by subscribing to [L.A. City's Early Notification System \(ENS\)](#)

Notice to Paid Representatives -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchiewhnc@gmail.com

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traducción: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte michelle.ritchiewhnc@gmail.org

CITY OF LOS ANGELES
CALIFORNIA

**BOARD OF NEIGHBORHOOD
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20TH FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE: (213) 978-1551
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FAX: (213) 978-1751
E-MAIL: EmpowerLA@lacity.org

VANESSA SERRANO
INTERIM GENERAL MANAGER

www.EmpowerLA.org

Neighborhood Council Board Oath

I pledge to represent my neighborhood with dignity, integrity, and pride.

I will encourage other points of view, even when they differ from my own.

I will respect, value, and consider everyone's opinion.

I will find the good in my neighborhood, and praise it and promote it.

To my neighbors, and to neighborhoods throughout the City of Los Angeles,

I pledge to do this to the best of my ability.



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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD MEETING MINUTES

de Toledo High School

September 3, 2026

Revised September 4, 2026

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Brenda Citrom, Nick Eskandari (SB 707), Brian Findling, Melissa Findling, Carolyn Greenwood, Glenn Jennings, Kim Koerber, Saif Mogri, Penelope Newmark, Luke Noffke, Chris Pike, Bill Rose, Char Rothstein, Fran Rubin, Brad Vanderhoof, Joanne Yvanek-Garb, and Zhelbert Zohrabian

ABSENT: Ilona Illes, Jason Lally

President Char Rothstein called the meeting to order at 7:08 PM.

Secretary Brad Vanderhoof called roll and an in-person quorum was established.

Vice President Aida Abkarians led the Pledge of Allegiance.

Approval to allow Board Member(s) to attend the WHNC Board Meeting virtually under the provisions of SB707: There was no objection to Joanne Nick Eskandari attending remotely.

The August meeting minutes were approved.

The August special meeting minutes were approved.

LAFD Battalion Chief Mike Flynn introduced Don Rodriguez, Emergency Incident Technician (EIT). EIT is a newly reinstated position that will disappear after December 31 if not approved by voters on the November ballot. He gave a brush clearance reminder and said all the regulations are on LAFD.org. Fire stations 106 and 84 have sandbags available. He encouraged everyone to take the Community Emergency Response Team (CERT) training.

Certificates of Appreciation: Heidi Manning presented a certificate to the LA Conservation Corps (LACC), accepted by Chuy Huerth.

LAPD Senior Lead Officer (SLO) Sean Dinse passed out crime statistics. Overall crime is down in the area. The rape statistic is inflated in North West Hills due to multiple incidents involving an employee at West Hills Hospital. SLO Dinse stated he would like an ordinance requiring a permit to park a motor home or RV on city streets. Many other local cities have such requirements.

Treasurer's Report: Treasurer Carolyn Greenwood gave the report. The only expenditures were office expenses.

Beginning Balance -- \$25K, Total Spent (July) \$3420.61, Outstanding \$1210.50, Net Available -- \$20368.89 (end of July)

26-0050 -- Approval of the WHNC's July 2026 Monthly Expenditure Report (MER):

Aida Abkarians -- Ineligible	Brenda Citrom – Yes	Nick Eskandari – Ineligible
Brian Findling – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Jason Lally – Absent
Saif Mogri -- Yes	Penelope Newmark – Ineligible	Luke Noffke – Yes
Chris Pike – Yes	Bill Rose – Yes	Char Rothstein – Ineligible
Fran Rubin – Ineligible	Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Ineligible
Zhelbert Zohrabian – Yes		

Yes – 12, No – 0, Abstain -- 0, Absent – 1, Ineligible – 6, Recusal – 0
The MER is approved.

Controller's Report: Controller Saif Mogri gave the report. The report matches what is on the City Clerk's public site.

Comments from the Co-Chair(s): President Rothstein reminded everyone the Halloween Houses event is coming up.

Announcements:

Adina Barco, Administrative Assistant, Council District 12, said Councilmember Lee has proposed a street light repair prioritization matrix. The goal is to fix street lights in residential areas first instead of in the order reported. Councilmember Lee is also working on new laws regarding e-bikes that would ban conversion of bikes to a higher class and prohibit the sale or resale of non-street legal bikes. Other provisions would require education classes for riders under the age of 18, and include storage and charging regulations. There is a proposal to mandate a 30 day impound for vehicles used for illegal dumping. There is a new left turn signal at Valley Circle and Victory. She introduced Thomas Iacobellis/Building & Safety Deputy, who will be the new rep. for the WHNC.

Vincent Autiero, Neighborhood Empowerment Advocate, said Board members who serve on planning committees still need to take Planning 101 through Cornerstone. Stakeholder committee members will take the training via U-Tube.

Upcoming Events:

Increase Awareness through LA's Transit Public Service Announcements

Wednesday, September 9 at noon | Zoom Virtual Workshop |

LA28's First Fridays Webinar

Friday, September 11, 2026 | 10:00 to 11:00 a.m. | Virtual

2026 Congress of Neighborhoods

Saturday, September 26, 2026 | 8:00 a.m. to 5:00 p.m. | Los Angeles City Hall

From Planning Community Cleanups to Increasing Neighborhood Engagement

Wednesday, October 14 at noon | Zoom Virtual Workshop |

Public Comment: None

New Business:

26-0051 - Filling a vacant seat on the West Hills Neighborhood Council Board with a term ending in 2029: Jennifer Felix-Shannon introduced herself and spoke about why she wants to join the WHNC. Saif Mogri said the Ad Hoc Vacancy Committee recommends her.

Roll call vote to appoint MS. Felix-Shannon to the WHNC Board of Directors:

Aida Abkarians -- Ineligible	Brenda Citrom – Yes	Nick Eskandari – Ineligible
Brian Findling – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Jason Lally – Absent
Saif Mogri -- Yes	Penelope Newmark – Ineligible	Luke Noffke – Yes
Chris Pike – Yes	Bill Rose – Yes	Char Rothstein – Ineligible
Fran Rubin – Ineligible	Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Ineligible
Zhelbert Zohrabian – Yes		

Yes – 12, No – 0, Abstain -- 0, Absent – 1, Ineligible – 6, Recusal – 0

Jennifer Felix-Shannon is a member of the Board and will take the NC Oath at the October meeting.

26-0052 - CIS in support of CF 26-1050: City’s Internal Spacing Guidelines/Policy and Infrastructure Improvements/ Modernize:

Aida Abkarians -- Ineligible	Brenda Citrom – Yes	Nick Eskandari – Ineligible
Brian Findling – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Jason Lally – Absent
Saif Mogri -- Yes	Penelope Newmark – Ineligible	Luke Noffke – Yes
Chris Pike – Yes	Bill Rose – Yes	Char Rothstein – Ineligible
Fran Rubin – Ineligible	Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Ineligible
Zhelbert Zohrabian – Yes		

Yes – 12, No – 0, Abstain -- 0, Absent – 1, Ineligible – 6, Recusal – 0

The CIS in SUPPORT is approved. Chris Pike will file.

NEA Autiero advised ITA has started blocking an authorized NC CIS filer’s access to the portal after 30 days of inactivity. If this happens he will assist in reestablishing credentials.

26-0053 - WHNC Beautification Committee Clean-Up Event on Saturday, September 19, 2026 from 8:00 a.m. – 11:00 a.m. on Sherman Way by the West Hills Post Office:

Aida Abkarians -- Ineligible	Brenda Citrom – Yes	Nick Eskandari – Ineligible
Brian Findling – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Jason Lally – Absent
Saif Mogri -- Yes	Penelope Newmark – Ineligible	Luke Noffke – Yes
Chris Pike – Yes	Bill Rose – Yes	Char Rothstein – Ineligible
Fran Rubin – Ineligible	Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Ineligible
Zhelbert Zohrabian – Yes		

Yes – 12, No – 0, Abstain -- 0, Absent – 1, Ineligible – 6, Recusal – 0

The event is approved.

26-0054 - Special Events Committee's Event Approval Request and Budget in the amount of \$450.00 for the 2026 -2027 Halloween House Event:

Aida Abkarians -- Ineligible	Brenda Citrom – Yes	Nick Eskandari – Ineligible
Brian Findling – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Jason Lally – Absent
Saif Mogri -- Yes	Penelope Newmark – Ineligible	Luke Noffke – Yes
Chris Pike – Yes	Bill Rose – Yes	Char Rothstein – Ineligible
Fran Rubin – Ineligible	Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Ineligible
Zhelbert Zohrabian – Yes		

Yes – 12, No – 0, Abstain -- 0, Absent – 1, Ineligible – 6, Recusal – 0
The Event and Budget are approved and will be submitted to the City Clerk.

26-0055 - Approve Zoning & Planning Committee's letter unanimously approved on August 11, 2026, to the Cultural Affairs Commission regarding the Chaminade Pedestrian Bridge design.

This letter has already been sent and this item was approved by unanimous consent.

26-0056 - Approve Zoning & Planning Committee's letter unanimously approved on August 11, 2026, to Elysian Housing LLC regarding the West Hills Family Apartments located at 7556 N. Woodlake Avenue:

This letter has already been sent and this item was approved by unanimous consent.

26-0057 - Approve Zoning & Planning Committee's draft letter unanimously approved on August 11, 2026, with addition of requested revisions as noted, to selected City officials and staff regarding the nuisance property located at 6552 N. Valley Circle Boulevard:

Aida Abkarians -- Ineligible	Brenda Citrom – Yes	Nick Eskandari – Ineligible
Brian Findling – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Jason Lally – Absent
Saif Mogri -- Yes	Penelope Newmark – Ineligible	Luke Noffke – Yes
Chris Pike – Yes	Bill Rose – Yes	Char Rothstein – Ineligible
Fran Rubin – Ineligible	Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Ineligible
Zhelbert Zohrabian – Yes		

Yes – 12, No – 0, Abstain -- 0, Absent – 1, Ineligible – 6, Recusal – 0
The letter is approved.

26-0058 - CF 26 0906-S4 Council File 26-0906-S4, Boyle Heights / East Los Angeles / Cold Storage Warehouse / Fire / 1400 South Los Palos Street / Los Angeles Fire Department / Community Emergency Response Team (CERT) Program (Jurado - Rodriguez):

Aida Abkarians -- Ineligible	Brenda Citrom – Yes	Nick Eskandari – Ineligible
Brian Findling – Yes	Melissa Findling – Yes	Carolyn Greenwood -- Yes
Glenn Jennings -- Yes	Kim Koerber -- Yes	Jason Lally – Absent
Saif Mogri -- Yes	Penelope Newmark – Ineligible	Luke Noffke – Yes
Chris Pike – Yes	Bill Rose – Yes	Char Rothstein – Ineligible
Fran Rubin – Ineligible	Brad Vanderhoof – Yes	Joanne Yvanek-Garb – Ineligible
Zhelbert Zohrabian – Yes		

Yes – 12, No – 0, Abstain -- 0, Absent – 1, Ineligible – 6, Recusal – 0
The CIS in OPPOSITION is approved. Chris Pike will file.

President Char Rothstein adjourned the meeting at 8:43 PM.

The next Regular Board meeting is scheduled for October 1, 2026.

PUBLIC WORKS

MOTION

The City of Los Angeles maintains more than 220,000 streetlights that are essential to public safety by improving nighttime visibility for motorists, pedestrians, cyclists, and emergency responders. Following the failure of the Bureau of Street Lighting's proposed Proposition 218 assessment, the Bureau must continue operating with limited resources and a significant repair backlog. As a result, it is more important than ever that available repair crews be deployed where functioning streetlights provide the greatest public safety benefit.

The Bureau of Street Lighting generally prioritizes repairs on a first-in, first-out basis, except for immediate electrical hazards. While administratively simple, this approach does not account for the varying public safety impacts of streetlight outages across the City. The City already uses objective prioritization criteria for infrastructure programs such as its Sidewalk Repair Program, and a similar approach should be used for streetlight repairs.

I THEREFORE MOVE that the Council instruct the Bureau of Street Lighting, with assistance from the Chief Legislative Analyst as needed, to develop and implement a transparent, objective Streetlight Repair Prioritization Matrix for all non-emergency streetlight repair requests.

I FURTHER MOVE that the prioritization matrix, modeled after the City's Sidewalk Repair Program, prioritize outages located:

- Within or adjacent to single-family and multi-family residential neighborhoods;
- Near parks, schools, libraries, recreation centers, senior centers, and transit stops;
- Along high-pedestrian corridors, including Safe Routes to School;
- In locations with documented public safety concerns, including higher rates of pedestrian or vehicle collisions or crime.

I FURTHER MOVE that the prioritization matrix assign lower priority to routine, non-emergency outages located primarily within commercial and industrial corridors, while preserving the Bureau's existing practice of immediately responding to electrical hazards and other emergency conditions.

I FURTHER MOVE that the Bureau report to Council within 90 days with the proposed prioritization methodology, implementation timeline, and any resources or policy changes necessary to implement the prioritization system.

PRESENTED BY


JOHN S. LEE

Councilmember, 12th District

SECONDED BY



ORIGINAL

BB
SEP 02 2026

Committee Meeting Date: September 15, 2026

Board Meeting Date October 1, 2026

File # :	Council File 26-1249
Title :	Develop Streetlight Repair Prioritization Matrix / Non Emergency Streetlight Repair Request / Develop / Implement
Type :	
City/State :	City of Los Angeles / California

Summary :	The Bureau of Street Lighting generally prioritizes repairs on a first-in, first-out basis, except for immediate electrical hazards. While administratively simple, this approach does not account for the varying public safety impacts of streetlight outages across the City. The City already uses objective prioritization criteria for infrastructure programs such as its Sidewalk Repair Program, and a similar approach should be used for streetlight repairs.
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Motion :	I THEREFORE MOVE that the Council instruct the Bureau of Street Lighting, with assistance from the Chief Legislative Analyst as needed, to develop and implement a transparent, objective Streetlight Repair Prioritization Matrix for all non-emergency streetlight repair requests.
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Position :	Proposed: The WHNC supports the motion.
Vote :	Streets and Transportation Committee: Yes – 5, No – 0, Abstain – 0, Absent – 0, Recusal -- 0

“YES” Vote:	A CIS in SUPPORT is filed.
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“NO” Vote:	No CIS is filed unless a motion to amend is approved.
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Agenda Item 26-0063 - Discussion and possible action regarding the WHNC Beautification Committee Clean-Up Event on Saturday, October 24, 2026 from 8:00 a.m. – 11:00 a.m. on Woodlake north of Saticoy



NEIGHBORHOOD COUNCIL EVENT APPROVAL REQUEST FORM



Office of the City Clerk – Neighborhood Council Funding Program

200 N. Spring Street, Rm 224, Los Angeles, CA 90012

978.210.58 or Toll-Free 3-1-1

E-mail: Clerk.NCFunding@LACity.org ☐ www.Clerk.LACity.org

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: West Hills Neighborhood Council

The Neighborhood Council is the ☒ Main Sponsor or ☐ Co-Sponsor for the event.

Main sponsor: West Hills Neighborhood Council

Contact Person: Brad Vanderhoof

Email: Brad.Vanderhoofwhnc@gmail.com

Co-Sponsor (if applicable): _____

Contact Person: _____

Phone: _____ Email: _____

Event Information

Event Title and Description: Community Cleanup – Woodlake north of Saticoy

Date: 10/24/2026 Time Frame: 8:00 AM to 11:00 AM

Est. number of attendees: 20

Event Budget: \$ 00

Venue Name: Woodlake Ave.

Venue Address: 7602 N. Woodlake Ave.

Contact Person: Brad Vanderhoof

Email: Brad.Vanderhoofwhnc@gmail.com

Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

☐ Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair

☐ Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer

☐ Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

The City of Los Angeles provides Neighborhood Councils with event liability coverage in the amount of \$5 million. Depending on the type of event, there may be additional permits and liability issues that must be addressed prior to the event, or the Neighborhood Council will be liable for any penalties or injuries incurred at the event. There may be fees attached to obtaining permits and additional liability so please budget accordingly. It may be easier to partner with the City family or a community based organization or even hire an event planner (will require a contract prepared by the Department) so that they can obtain/handle the necessary permits and liability issues instead. The following must be obtained and submitted **PRIOR TO THE EVENT** if they are applicable to your event:

If FOOD is being purchased/provided/distributed/served at your event, you may be required to obtain the following PERMITS:

- ☐ LA County Public Health Department Permits – Community Event Organizer and Temporary Food Facility permits may be required. Permit fees may be waived by the County if requested.
- ☐ LA Fire Department – Permit may be necessary for temporary structures setup to prep/cook/serve food.

CERTIFICATES OF INSURANCE, SERVICE AGREEMENTS, and/or FACILITY USE PERMITS from Vendors providing the following types of services. Insurance Certificates need to list the “City of Los Angeles” as Additional Insured.

- ☐ Jumpers/Bouncers (Inflatables) – City Risk Management may need to review
- ☐ Games (e.g. dunk tank, other carnival style games, video game bus)
- ☐ Food (purchased, provided, distributed and/or served)
- ☐ Entertainers (e.g. DJs, musicians, face painting, balloon artists, etc.)
- ☐ Equipment Rentals (e.g. performing stage, mechanical rides, canopies)
- ☐ Event Venues (e.g. school auditoriums, private theaters and halls, parks, street block, etc.)

If RENTING a vehicle or truck to transport event materials:

- ☐ Renting and driving of vehicle/truck must be by aboard member
- ☐ Additional Insurance offered by the rental company must be purchased in full

ADDITIONAL PERMITS may be required if the event has:

- ☐ Over 500 attendees, which may require LAPD presence - LAPD Special Events
- ☐ Street closures for block parties - Bureau of Street Services or LADOT for larger street closures, such as a parade
- ☐ Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade - Building and Safety

CONTACT INFORMATION for possible permits:

- Street Maintenance - (213) 847-2999
- Building and Safety - (213) 482-0387
- LADOT (Traffic Officers) - (323) 913-4652
- LADOT (Signs) - (213) 485-2298
- LADOT (Special Operations) - (323) 224-2124
- Risk Management - (213) 978-7475
- LAPD - (213) 486-0410
- LAFD – (213)-978-3640
- Sanitation - (213) 485-3612
- Street Services - <http://bsspermits.lacity.org/spevents/>
- LA County Public Health Dept. - <http://publichealth.lacounty.gov>

Documents to be submitted to NC Funding Program and filed for you records:

- ☐ Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer, Event Chair.
- ☐ Board Action Certification (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
- ☐ Itemized Detailed Event Budget – Final total budget with funding categories and specific vendors.
- ☐ Vendor Invoices and Service/Facility Use Agreements
- ☐ Copies of Insurance Certificates
- ☐ Copies of Permits
- ☐ Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
- ☐ W-9 (for 1099 Individual Services (if applicable))

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature: _____ Date: _____

Print Name: _____ Title: _____

Email: _____ Phone: _____

For Staff Use Only: ☐ Approved ☐ Denied Code: _____

Reviewers Signatures: 1st Level _____ 2nd Level _____

Reviewers Names: 1st Level _____ 2nd Level _____

Agenda Item 26-0064 - Discussion and possible action on CF 16-1468-S5 a CIS unanimously approved at the 9/08/2026 Zoning & Planning Committee meeting in support of the Motion presented by Councilmember John Lee that affects regulation of ADUs

PLANNING & LAND USE MANAGEMENT

MOTION

California law has significantly expanded Accessory Dwelling Unit (ADU) development opportunities through successive legislation intended to address the State's housing shortage. Recent enactments, including SB 9 and SB 1211, have further expanded housing production opportunities and altered how ADUs may be developed on residential properties.

The City of Los Angeles currently regulates attached ADUs pursuant to Section 12.22.A.33(e)(1) of the Los Angeles Municipal Code (LAMC). Historically, the City limited the size of attached ADUs based upon a proportional relationship to the existing primary dwelling by allowing attached ADUs up to 50 percent of the floor area of the existing primary residence.

This local standard functioned effectively for many years and generally did not result in the creation of excessively large attached ADUs or abuses of the program. However, recent changes in State law, particularly the interaction of SB 9 and SB 1211, have altered development patterns and may create circumstances in which attached ADUs substantially exceed the scale originally contemplated under local regulations.

Historically, the City's proportional limitation for attached ADUs did not result in excessively large units; however, recent State housing legislation may now permit attached ADUs to substantially exceed traditional neighborhood scale absent a local maximum floor area limitation. The City should revisit its local standards to maintain the longstanding proportional relationship approach while establishing a clear maximum size limitation to prevent unintended oversized attached ADUs and preserve neighborhood compatibility.

I THEREFORE MOVE that the City Attorney, with the assistance of the City Attorney, be REQUESTED to prepare and present an ordinance amending Section 12.22.A.33(e)(1) of the Los Angeles Municipal Code to read as follows:

"If there is an existing primary dwelling, the floor area of an attached ADU may not exceed fifty (50) percent of the existing primary dwelling and in no event shall exceed 1,200 square feet."

I FURTHER MOVE that the Department of City Planning report back within 60 days regarding the impacts of SB 9 and SB 1211 on attached ADU development within the City of Los Angeles, including any trends involving attached ADUs exceeding traditional proportional size relationships.

I FURTHER MOVE that the Department of City Planning report on any additional local regulatory options available under State law to preserve neighborhood compatibility while maintaining compliance with State ADU mandates.

PRESENTED BY

JOHN S. LEE

Councilmember, 12th District

SECONDED BY

33
AUG 11 2026

ORIGINAL

**Agenda Item 26-0065 - Discussion and Possible Action on WHNC Standing Rules
Article V, Governing Board, Section 7, Absences**

~~Board Members who have not attended In Person a minimum of Six (6) of the previous Twelve (12) regular or special meetings of the Board shall be subject to removal from the Board under procedures established by the Board. Board Members cannot attend virtually more than Four (4) of the previous Twelve (12) regular or special meetings of the Board.~~

Passed unanimously by the WHNC Bylaws Committee on September 22, 2026.

SHADOW RANCH BOO BASH!

FREE FAMILY- FRIENDLY HALLOWEEN EVENT

★ **SATURDAY** ★ **OCTOBER 24, 2026** ★
3:30 PM - 7:30 PM

Children will get to participate in a variety of activities including:
crafts, carnival games, costume contest, music, prizes, and MORE!
Light refreshments will be provided



COSTUME CONTEST SCHEDULE

- 6:00PM - 0-2YRS
- 6:15PM - 3-6YRS
- 6:25PM - 7-10YRS
- 6:35PM - 11YRS-14YRS

CATEGORIES:

SCARIEST, SILLIEST, MOST CREATIVE

Thank you to our sponsor!



JOHN LEE
LOS ANGELES CITY COUNCIL MEMBER - DISTRICT 12

Volunteers needed. Contact office for more info!

If you are a person with a disability and require accommodation to participate in a City of Los Angeles Department of Recreation and Parks Program, service, or activity, requests may be made by calling the facility at (818) 883-3637 or 711 for CA Relay, Ten days in advance of the event. We will do our best to fulfill requests with less than ten business days' notice. If a participant requires a one-to-one aide, requests will be fulfilled within seven business days or receiving required paperwork and documentation needed to issue a Right of Entry permit to the agency providing the aide.