CITY OF
LOS ANGELES
CALIFORNIA

P.O. BOX 4670, WEST HILLS, CA 91308
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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD MEETING AGENDA

Thursday, November 5, 2026 @ 7:00 p.m.
de Toledo High School, 22622 Vanowen Street, West Hills 91307

In conformity with the January 1, 2026 enactment of California Senate Bill 707 (Durazo) and LA City Council File 23-1114, the West Hills Neighborhood Council Board Regular Meeting, will be conducted virtually, telephonically and in person. All are invited to attend and participate.

- **To attend online** via Zoom Webinar: **https://us02web.zoom.us/j/86151176250**
- **To call in by phone**, dial (**669) 900-6833**, then punch in this Webinar code when prompted: **8615 117 6250,** then press **#.**
- **To attend in person,** please attend de Toldeo High School location at 22662 Vanowen Street, West Hills 91307

This meeting is open to the public. Doors open at 6:30 p.m. Comments on matters not on the agenda will be heard during the Public Comment period. Those who wish to speak on an agenda item will be heard when the item is considered.

Opening Business	**7:00 P.M.**	
Call to Order		**Co-Chairs:** Mrs. Charlene Rothstein Mrs. Aida Abkarians
Roll Call – Establish Quorum		**Secretary:** Mr. Brad Vanderhoof
Pledge of Allegiance		**Co-Chair:** Mrs. Aida Abkarians
Approval to allow Board Member(s) to attend the November 5, 2026 WHNC Board Meeting virtually under the provisions of SB707		**Secretary:** Mr. Brad Vanderhoof
Approve Meeting Minutes of October 1, 2026		**Secretary**: Mr. Brad Vanderhoof
Senior Lead Officer Report		**Secretary**: Mr. Brad Vanderhoof SLO Dinse SLO Dao
Los Angeles County Fire Department		
Treasurer's Report		**Treasurer:** Mrs. Carolyn Greenwood
Controller's Report		**Controller:** Mr. Saif Mogri
Comments From the Co-Chair(s)		
Board Vacancy Announcement(s)		
Announcements		
Office of Assemblyman Jesse Gabriel Council District 12		Ms. Solen Ronarch, Field Representative
Department of Neighborhood Empowerment		Mr. Thomas Iacobellis Building & Safety Deputy Dr. Vincent Autiero Neighborhood Empowerment Advocate
Los Angeles County Supervisor District 3		Mr. Daniell Vicente, Field Representative
Budget Advocates		Mr. Glenn Bailey

Public Comment Comments & statements from stakeholders or interested parties on subjects **NOT** on this meeting's agenda. ***The Council affords an opportunity to members of the public to address the Council on items of interest that are within the Council's jurisdiction. The Council is not permitted to take action on items that are not identified on the agenda. The Council reserves the right to limit speakers' time if necessary to provide an adequate opportunity for all to be heard.***		**Co-Chair**: Mrs. Aida Abkarians
Presentation LADWP Rates		Mr. Jack Feldman LADWP Manager (Ret.)
Council Announcement Committee & Liaison Reports		
New Business **26-0067 -** Discussion and possible action regarding approval of the WHNC's September 2026 Monthly Expenditure Report (MER) **(5 Minutes Max)**		Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee
26-0068 - Discussion and possible action on WHNC's tabling at Councilmember John Lee's Drive – In Movie Night to be held at Shadow Ranch Park, 22633 Vanowen Street, West Hills on Saturday, November 7, 2026 **(5 Minutes Max)**		Mrs. Charlene Rothstein, Co-Chair
26-0069 - Discussion and possible action to submit a CIS in support of CF-25-1484 reducing the overcentration of sober living facilities in residential neighborhood **(10 Minutes Max)**		Mr. Bill Rose, Co-Chair Zoning & Planning Committee Mrs. Charlene Rothstein, Co-Chair Zoning & Planning Committee Mrs. Penny Newmark, Member Zoning & Planning Committee
26-0070 - Discussion and possible action to approve a draft letter to the Los Angeles City Planning Commission: Requesting planning decisions be returned to local control **(10 Minutes Max)**		Mr. Bill Rose, Co-Chair Zoning & Planning Committee Mrs. Charlene Rothstein, Co-Chair Zoning & Planning Committee Mrs. Penny Newmark, Member Zoning & Planning Committee
26-0071 - Discussion and possible action on a CIS in support of CF 25-0002-S137 Rescind 2001 Roadless Area Conservation Rule/ U.S.Forest Services/ Opposition/2025-2026 Federal Legislative Program **(5 Minutes Max)**		Mr. Brad Vanderhoof, Chair Streets & Transportation Committee

26-0072 - Discussion and possible action on a CIS in support of CF 26-1351 Illegal Dumping Enforcement/Funding Allocation FY 2026-27 /Strategy of Abatement, Prevention and Enforcement/Citywide Inventory of Chronic Illegal Hotspots/System for Updating/Options for Updating **(5 Minutes Max)**		Mr. Brad Vanderhoof, Chair Streets & Transportation Committee
26-0073 - Discussion and possible action on a CIS in opposition to CF 26-1354 Section 22.48g(A)7 / Los Angeles Administrative Code (LAAC) /Transportation Commission / Amendments / Asset Evaluation Framework **(5 Minutes Max)**		Mr. Brad Vanderhoof, Chair Streets & Transportation Committee
26-0074 - Discussion and possible action on approving de Toledo as a meeting location and the $0.00 rental agreement **(5 Minutes Max)**		Mrs. Carolyn Greenwood, Co-Chair Budget Committee Mr. Saif Mogri, Co-Chair Budget Committee
26-0075 - Discussion and possible action regarding the WHNC Beautification Committee Clean-Up Event on Saturday, November 14, 2026 from 8:30 a.m. – 11:30 a.m. on Saticoy between Keswick and Woodlake **(5 Minutes Max)**		Mr. Brad Vanderhoof, Chair Beautification Committee
Adjournment		

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet- based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. California Government Code Section 54953.8(b) (3).

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. California Government Code Section 54953.8(b)(4). Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of in internet website, or other online platform, not under the control of eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. California Government Code Section 54953.8(b)(5).

A legislative body that provides a time public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. California Government Code Section 54953.8(b)(6)(A). A legislative body that does not provide a time public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise to be recognized for the purpose of providing public comment. California Government Code Section 54953.8(b)(6)(B).

Public Input: Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Americans With Disabilities Act - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas - WHNC agendas are posted for public review at Platt Village, on the Southside of Pavilions, closest to Nothing Bundt Cakes at 6534 Platt Avenue, West Hills, CA 91307 or at our website, www.westhillsnc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

Notice to Paid Representatives -If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.westhillsnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the WHNC's executive director via email at michelle.ritchiewhnc@gmail.com

Reconsideration and Grievance Process - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.westhillsnc.org

Servicios De Traduccion: Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte michelle.ritchiewhnc@gmail.org

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WEST HILLS NEIGHBORHOOD COUNCIL

BOARD MEETING MINUTES
de Toledo High School
October 1, 2026
Revised October 3, 2026

The Board shall take official action by a simple majority of yes and no votes cast by the Directors present at a duly noticed regular or special Board meeting, not to include abstentions. There shall be no proxy voting.

PRESENT: Aida Abkarians, Brenda Citrom, Nick Eskandari, Jennifer Felix-Shannon, Brian Findling, Melissa Findling, Ilona Illes, Glenn Jennings, Kim Koerber, Jason Lally, Saif Mogri, Penelope Newmark, Luke Noffke (Left 8:15, returned 8:21 PM), Chris Pike, Bill Rose, Char Rothstein, Fran Rubin, Brad Vanderhoof, and Joanne Yvanek-Garb

ABSENT: Carolyn Greenwood, and Zhelbert Zohrabian

President Char Rothstein called the meeting to order at 7:10 PM.

Secretary Brad Vanderhoof called roll and an in-person quorum was established.

Vice President Aida Abkarians led the Pledge of Allegiance.

Induction of New Board Member Into The WHNC Board Of Directors: Dr. Vincent Auterio gave the Oath of Office to Jennifer Felix-Shannon.

Approval to allow Board Member(s) to attend the WHNC Board Meeting virtually under the provisions of SB707: No Board members attended remotely.

The September meeting minutes were approved.

LAPD Senior Lead Officer (SLO) Duke Dao presented some statistics showing crime is down.
Burglaries: YTD 325, this time last year 637
Auto Break-ins: YTD 702, this time last year 787
GTA: YTD 334, this time last year 465
LAPD Topanga Station will have an Open House and Pancake Breakfast on October 10, from 10 AM to 2 PM. 21501 Schoenborn St., Canoga Park

LAFD Battalion Chief Mike Flynn said it was a busy week with the Metro bus accident, related helicopter crash, and numerous structure fires. He introduced Emergency Incident Technician (EIT) Hopkins. EIT is a newly reinstated position that will disappear after December 31 if not approved by voters on the November ballot. Fire stations 106 and 84 have sandbags available. Nationwide, 1.81 firefighters are recommended per 1000 residents. LAFD is at 0.87. He encouraged everyone to take the Community Emergency Response Team (CERT) training.

Treasurer's and Controller's Reports: Controller Saif Mogri gave the reports. The only expenditures were office expenses.

Beginning Balance -- $25,360.74, Total Spent (August) -- $1,764.00, Remaining -- $22,596.74, Outstanding -- $2,421.00, Net Available -- $20,175.74 (end of August)

26-0059 -- Approval of the WHNC's August 2026 Monthly Expenditure Report (MER):

Aida Abkarians -- Ineligible, Brenda Citrom – Yes, Nick Eskandari – Abstain, Jennifer Felix-Shannon – Ineligible, Brian Findling – Yes, Melissa Findling – Yes, Carolyn Greenwood -- Absent, Glenn Jennings -- Yes, Kim Koerber -- Yes, Jason Lally – Yes, Saif Mogri -- Yes, Penelope Newmark, – Ineligible, Luke Noffke – Yes, Chris Pike – Yes, Bill Rose – Yes, Char Rothstein – Ineligible, Fran Rubin – Ineligible, Brad Vanderhoof – Yes, Joanne Yvanek-Garb – Ineligible, Zhelbert Zohrabian – Absent

Yes – 11, No – 0, Abstain -- 1, Absent – 2, Ineligible – 6, Recusal – 0
The MER is approved.

Comments from the Co-Chair(s): Vice President Abkarians reminded everyone the Halloween Houses event is coming up and passed out flyers. President Rothstein reminded everyone the November Board meeting starts at 6:30 PM because of the Halloween awards.

Vacancy Announcements: Secretary Vanderhoof said the WHNC currently has five (5) vacancies.

Announcements:
Ron Rubine, Senior Advisor, Council District 12, said November 5 is the kick-off for the student film festival at New Horizons. Saturday, November 7 is the annual drive-in movie night, showing 'The Lorax,' at Shadow Ranch Park. The tax code for small businesses has not been updated since 2004. Councilmember Lee has made a motion to create a new commission to update the code to fight business loss.

Vincent Autiero, Neighborhood Empowerment Advocate, Department of Neighborhood Empowerment (DONE), said DONE will release photos from the Congress of Neighborhoods soon.
Upcoming Events:|
LA28's First Fridays Webinar
Friday, October 2, 2026 | 10:00 to 11:00 AM | Virtual
Past, Present, and Future of Unarmed Crisis Response
Van Nuys City Hall
October 6, 7:00 to 8:30 PM
Community Safety Meeting | Virtual
October 7, 12:00 to 1:00 PM
Planning Community Cleanups, DONE workshop | Virtual
October 14, 12:00 to 1:00 PM

Daniell Vicente, Field Representative, Los Angeles County Supervisor District 3, said there will be an Emergency Preparedness Fair on November 1, from 9:30 AM to 12:30 PM, at the Skirball Cultural Center. Supervisors Horvath and Barger have a motion to continue funding continuity of care. He discussed a lawsuit against State Farm concerning wildfire claims. Latino Heritage Month is September 15 to October 15.

Glenn Bailey, Budget Advocates, said they have started meeting with departments.

Public Comment:
Chuong Ho, United Firefighters of LA, spoke in support of Measure FD. He said LAFD 911 response time is 8 minutes (national average is 4 minutes).
Tony Gaj, United Firefighters of LA, Fire Station 106 firefighter and paramedic, spoke in support of Measure FD. He said the extra sales tax is to Increase staffing, modernize the fleet, and construct new fire stations.

Council District 12 Certificates: Ron Rubine presented certificates to Heidi Manning and Steve Randall.

Humanitarian Award:
Brad Vanderhoof presented the first ever WHNC Humanitarian Award to Steve Randall.

New Business:

26-0060 - Approve de Toledo as a meeting location and the $5.00 rental agreement:

Aida Abkarians -- Ineligible, Brenda Citrom – Yes, Nick Eskandari – Yes, Jennifer Felix-Shannon – Ineligible, Brian Findling – Yes, Melissa Findling – Yes, Carolyn Greenwood -- Absent, Glenn Jennings -- Yes, Kim Koerber -- Yes, Jason Lally – Yes, Saif Mogri -- Yes, Penelope Newmark, – Ineligible, Luke Noffke – Yes, Chris Pike – Yes, Bill Rose – Yes, Char Rothstein – Ineligible, Fran Rubin – Ineligible, Brad Vanderhoof – Yes, Joanne Yvanek-Garb – Ineligible, Zhelbert Zohrabian – Absent

Yes – 12, No – 0, Abstain -- 0, Absent – 2, Ineligible – 6, Recusal – 0
The agreement is approved.

Public Comment:
Glenn Bailey said the Valley Alliance of Neighborhood Councils featured speaker this month is from DWP to discuss rate concerns and the LA100 program.

New Business:

26-0061 - Approval of funds to purchase new badges for WHNC Board Members in the amount of $60.00:

Aida Abkarians -- Ineligible, Brenda Citrom – Yes, Nick Eskandari – Yes, Jennifer Felix-Shannon – Ineligible, Brian Findling – Yes, Melissa Findling – Yes, Carolyn Greenwood -- Absent, Glenn Jennings -- Yes, Kim Koerber -- Yes, Jason Lally – Yes, Saif Mogri -- Yes, Penelope Newmark, – Ineligible, Luke Noffke – Yes, Chris Pike – Yes, Bill Rose – Yes, Char Rothstein – Ineligible, Fran Rubin – Ineligible, Brad Vanderhoof – Yes, Joanne Yvanek-Garb – Ineligible, Zhelbert Zohrabian – Absent

Yes – 12, No – 0, Abstain -- 0, Absent – 2, Ineligible – 6, Recusal – 0
The funds for badges are approved.

26-0062 - CIS in support of CF 26-1249: Develop Streetlight Repair Prioritization Matrix / Non-Emergency Streetlight Repair Request/Develop/Implement:

Aida Abkarians -- Ineligible, Brenda Citrom – Abstain, Nick Eskandari – Yes, Jennifer Felix-Shannon – Ineligible, Brian Findling – Yes, Melissa Findling – Yes, Carolyn Greenwood -- Absent, Glenn Jennings -- Yes, Kim Koerber -- Yes, Jason Lally – Yes, Saif Mogri -- Yes, Penelope Newmark, – Ineligible, Luke Noffke – Yes, Chris Pike – Yes, Bill Rose – Yes, Char Rothstein – Ineligible, Fran Rubin – Ineligible, Brad Vanderhoof – Yes, Joanne Yvanek-Garb – Ineligible, Zhelbert Zohrabian – Absent

Yes – 11, No – 0, Abstain -- 1, Absent – 2, Ineligible – 6, Recusal – 0
The CIS in support will be filed.

26-0063 - WHNC Beautification Committee Clean-Up Event on Saturday, October 24, 2026 from 8:00 – 11:00 AM on Woodlake north of Saticoy:

Aida Abkarians -- Ineligible, Brenda Citrom – Yes, Nick Eskandari – Yes, Jennifer Felix-Shannon – Ineligible, Brian Findling – Yes, Melissa Findling – Yes, Carolyn Greenwood -- Absent, Glenn Jennings -- Yes, Kim Koerber -- Yes, Jason Lally – Yes, Saif Mogri -- Yes, Penelope Newmark, – Ineligible, Luke Noffke – Yes, Chris Pike – Yes, Bill Rose – Yes, Char Rothstein – Ineligible, Fran Rubin – Ineligible, Brad Vanderhoof – Yes, Joanne Yvanek-Garb – Ineligible, Zhelbert Zohrabian – Absent

Yes – 12, No – 0, Abstain -- 0, Absent – 2, Ineligible – 6, Recusal – 0
The Cleanup Event is approved.

Luke Noffke left the meeting at 8:15 PM.

26-0064 - CF 16 1468-S5 a CIS unanimously approved at the 9/08/2026 Zoning & Planning Committee meeting in support of the Motion presented by Councilmember John Lee that affects regulation of ADUs:

Aida Abkarians -- Ineligible, Brenda Citrom – Yes, Nick Eskandari – Abstain, Jennifer Felix-Shannon – Ineligible, Brian Findling – Yes, Melissa Findling – Yes, Carolyn Greenwood -- Absent, Glenn Jennings -- Yes, Kim Koerber -- Yes, Jason Lally – Abstain, Saif Mogri -- Yes, Penelope Newmark, – Ineligible, Luke Noffke – Absent, Chris Pike – Yes, Bill Rose – Yes, Char Rothstein – Ineligible, Fran Rubin – Ineligible, Brad Vanderhoof – Yes, Joanne Yvanek-Garb – Ineligible, Zhelbert Zohrabian – Absent

Yes – 9, No – 0, Abstain -- 2, Absent – 3, Ineligible – 6, Recusal – 0
A CIS in support will be filed.

Luke Noffke returned at 8:21 PM.

26-0065 - WHNC Standing Rules Article V, Governing Board, Section 7, Absences:

Aida Abkarians -- Ineligible, Brenda Citrom – Yes, Nick Eskandari – Yes, Jennifer Felix-Shannon – Ineligible, Brian Findling – Yes, Melissa Findling – Yes, Carolyn Greenwood -- Absent, Glenn Jennings -- Yes, Kim Koerber -- Yes, Jason Lally – Yes, Saif Mogri -- Yes, Penelope Newmark, – Ineligible, Luke Noffke – Yes, Chris Pike – Yes, Bill Rose – Yes, Char Rothstein – Ineligible, Fran Rubin – Ineligible, Brad Vanderhoof – Yes, Joanne Yvanek-Garb – Ineligible, Zhelbert Zohrabian – Absent

Yes – 12, No – 0, Abstain -- 0, Absent – 2, Ineligible – 6, Recusal – 0
The Standing Rules amendment passed.

26-0066 - WHNC's tabling at the Shadow Ranch Boo Bash on Saturday, October 24, 2026, from 3:30 – 7:30 PM

Aida Abkarians -- Ineligible, Brenda Citrom – Abstain, Nick Eskandari – Yes, Jennifer Felix-Shannon – Ineligible, Brian Findling – Yes, Melissa Findling – Yes, Carolyn Greenwood -- Absent, Glenn Jennings -- Yes, Kim Koerber -- Abstain, Jason Lally – Yes, Saif Mogri -- Yes, Penelope Newmark, – Ineligible, Luke Noffke – Yes, Chris Pike – Yes, Bill Rose – Yes, Char Rothstein – Ineligible, Fran Rubin – Ineligible, Brad Vanderhoof – Yes, Joanne Yvanek-Garb – Ineligible, Zhelbert Zohrabian – Absent

Yes – 10, No – 0, Abstain -- 2, Absent – 2, Ineligible – 6, Recusal – 0
WHNC tabling at the event is approved..

President Char Rothstein adjourned the meeting at 8:46 PM.

The next Regular Board meeting is scheduled for November 5, 2026.

Agenda Item 26-0067 - Discussion and possible action regarding approval of the WHNC's September 2026 Monthly Expenditure Report (MER)

Monthly Expenditure Report

Reporting Month: September 2026 **Budget Fiscal Year: 2026-2027**

NC Name: West Hills Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	**Total Spent**	**Remaining Balance**	**Outstanding**	**Commitments**	**Net Available**
$22596.74	$2191.69	$20405.05	$2421.00	$0.00	$17984.05

Monthly Cash Flow Analysis					
Budget Category	**Adopted Budget**	**Total Spent this Month**	**Unspent Budget Balance**	**Outstanding**	**Net Available**
Office	$27781.35	$2191.69	$20405.05	$2421.00	$17984.05
Outreach		$0.00		$0.00	
Elections		$0.00		$0.00	
Community Improvement Project	$0.00	$0.00	$0.00	$0.00	$0.00
Neighborhood Purpose Grants	$0.00	$0.00	$0.00	$0.00	$0.00
Funding Requests Under Review: $0.00		Encumbrances: $0.00		Previous Expenditures: $5184.61	

Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
1	THE WEB CORNER, INC.	09/01/2026	Email to WHNC Stakeholders	General Operations Expenditure	Office	$150.00
2	GODADDY#4188337187	09/20/2026	GoDaddy .org Domain Renewal	General Operations Expenditure	Office	$24.19
3	PARTNERS IN DIVERSITY, INC.	08/21/2026	WHNC Executive Assistant	General Operations Expenditure	Office	$403.50
4	PARTNERS IN DIVERSITY, INC.	09/03/2026	WHNC Executive Assistant	General Operations Expenditure	Office	$403.50
5	PARTNERS IN DIVERSITY, INC.	08/28/2026	WHNC Executive Assistant	General Operations Expenditure	Office	$403.50
6	PARTNERS IN DIVERSITY, INC.	09/10/2026	WHNC Executive Assistant	General Operations Expenditure	Office	$403.50
7	PARTNERS IN DIVERSITY, INC.	09/17/2026	WHNC Executive Assistant	General Operations Expenditure	Office	$403.50
	Subtotal:					**$2191.69**

Outstanding Expenditures

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#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PARTNERS IN DIVERSITY, INC.	09/25/2026	WHNC Executive Assistant	General Operations Expenditure	Office	$403.50
2	PARTNERS IN DIVERSITY, INC.	10/02/2026	WHNC Executive Assistant	General Operations Expenditure	Office	$403.50
3	PARTNERS IN DIVERSITY, INC.	10/08/2026	WHNC Executive Assistant	General Operations Expenditure	Office	$403.50
4	PARTNERS IN DIVERSITY, INC.	10/15/2026	WHNC Executive Assistant	General Operations Expenditure	Office	$403.50
5	PARTNERS IN DIVERSITY, INC.	10/22/2026	WHNC Executive Assistant	General Operations Expenditure	Office	$403.50
6	PARTNERS IN DIVERSITY, INC.	10/29/2026	WHNC Executive Assistant	General Operations Expenditure	Office	$403.50
	Subtotal: Outstanding					**$2421.00**

WEST HILLS NEIGHBORHOOD COUNCIL
CONTROLLER'S REPORT 10/30/26

	Item	Committee	Purpose	Budget	Balance	July	Aug	Sept	Oct	Total Spent
	OFFICE									
1		Office	Misc. Expense							
2		Office	Rent	$5.00	$5.00					$0.00
3		Office	Committee Printing	$150.00	$150.00					$0.00
4		Office	P.O.Box	$488.00	$488.00					$0.00
5		Office	Partners & Diversity	$20,982.00	$12,508.50	$3,228.00	$1,614.00	$1,614.00	$2,017.50	$8,473.50
6		Office	Go Daddy	$24.00	-$0.19			$24.19		$24.19
7		Board	Web Corner	$1,800.00	$1,350.00		$150.00	$150.00	$150.00	$450.00
9		Board	I Contact	$744.00	$0.00	$744.00				$744.00
		Board	Badges	$60.00	$16.10				$43.90	$43.90
		Board	Zoom License **(Paid to DONE)**	$255.61	$0.00	$255.61				$255.61
		Office Subtotal		**$24,508.61**	**$24,508.61**					
	OUTREACH									
10		Communication	Outreach	$491.39	$491.39					$0.00
11		Beautification	Refreshment&Snacks	$0.00	$0.00					$0.00
12		Special Events	Outreach	$2,781.35	$2,531.98				$249.37	$249.37
13		Environment	Outreach							$0.00
14		Govt. Relations	VANC	$0.00	$0.00					$0.00
15		Govt. Relations	Budget Advocates							$0.00
16		Govt. Relations	Congress	$0.00	$0.00					$0.00
17		Govt. Relations	Empower LA Awards							$0.00
18		Homelessness	Homeless							$0.00
19		Public Safety	Forums							$0.00
20		Streets&Transportation	Outreach							
21		Public Health								$0.00
		Outreach Total								
22		Elections	Elections							$0.00
		Total Spent								

WEST HILLS NEIGHBORHOOD COUNCIL
CONTROLLER'S REPORT 10/30/26

	Item	Committee	Purpose	Budget	Balance	July	Aug	Sept	Oct	Total Spent
	Grants (NPG's)									
23		Youth and Eduction	NPG's							$0.00
18A		Homelessness	NPG's							$0.00
19A		Public Safety	NPG's	$0.00						$0.00
		Total								$0.00
	Projects (CIP's)									
20A		Streets&Transportation	CIP's							
24		Beautification	Cleanups							$0.00
25		Beautification	Special Events							
	GRAND TOTAL			**$27,781.35**	**$17,540.78**	**$4,227.61**	**$1,764.00**	**$1,788.19**	**$2,460.77**	**$10,240.57**
	ALLOWED BUDGET			**$25,000.00**						
26	**Clean Street Grant**			**$1,324.83**						
	Rollover			**$2,781.35**						
	GRAND TOTAL			**$27,781.35**						
	CANNOT CHANGE									
	REQUESTED									

Agenda Item - 26-0068 - Discussion and possible action on WHNC's tabling at Councilmember John Lee's Drive – In Movie Night to be held at Shadow Ranch Park, 22633 Vanowen Street, West Hills on Saturday, November 7, 2026



Agenda Item 26-0069 - Discussion and possible action to submit a CIS in support of CF-25-1484 reducing the overcentration of sober living facilities in residential neighborhood

PLANNING & LAND USE MANAGEMENT

MOTION

The City of Los Angeles is home to a significant number of sober living facilities, also known as group homes or recovery residences. These facilities provide critical housing and support for individuals in recovery and play an important role in advancing public health and equity.

At the same time, certain neighborhoods in Los Angeles have raised concerns about the overconcentration of such facilities in limited geographic areas. While research shows that well-run recovery residences typically do not harm neighborhood character when dispersed, studies and real-world experience indicate that excessive clustering can overwhelm community infrastructure and create tangible quality-of-life impacts.

For example, a 2016 Minneapolis study concluded that "group homes a block or more apart produce no negative impacts," but cautioned that clustering them too closely together can create cumulative effects. In Newport Beach, where over 100 facilities were concentrated in a small coastal area, residents and city staff documented issues such as parking shortages, traffic congestion, noise, and a sense of institutionalization in formerly single-family neighborhoods. Larger sober living homes with 7 or more residents may also increase burdens on public services and neighborhood compatibility when clustered.

Courts and state housing agencies have consistently affirmed that local governments cannot exclude or discriminate against sober living facilities. Federal Fair Housing law requires reasonable accommodation, and California recognizes recovery residences as protected housing. However, precedent now exists for narrowly tailored regulations designed to address overconcentration without eliminating access. Notably, the City of Costa Mesa adopted a 650-foot spacing requirement for sober living homes, which was challenged in court. The Ninth Circuit upheld the ordinance, finding it a reasonable and lawful measure to balance neighborhood stability with fair housing obligations.

I THEREFORE MOVE that the City Council instruct the Department of City Planning, with the assistance of the City Attorney, to report back on legal and policy options to reduce the overconcentration of sober living facilities in residential neighborhoods, including:

- Establishing minimum spacing requirements between facilities, modeled on the Costa Mesa ordinance upheld by the courts.
- Exploring caps or dispersal requirements within community plan areas to ensure equitable distribution citywide.
- Considering thresholds based on facility size (e.g. homes with more than 6 residents) to target regulations at the uses most likely to create infrastructure burdens.

DEC 10 2025

- Reviewing case studies and research to evaluate how the City can preserve the benefits of recovery housing while avoiding the drawbacks of excessive clustering.

PRESENTED BY: _____
TRACI PARK
Councilwoman, 11th District

SECONDED BY: _____

ORIGINAL

ITEM #7

14A

MOTION

I MOVE that the matter of PLANNING AND LAND USE MANAGEMENT COMMITTEE REPORT relative to reporting on legal and policy options to reduce the overcentration of sober living facilities in residential neighborhoods; and related matters, **Item 14** (CF 25-1484), on today's Council agenda, **BE AMENDED** to **ADOPT** the following **ADDITIONAL RECOMMENDATIONS:**

Instruct the Department of City Planning, with the assistance of the Police Department, the Department of Building and Safety, and any other City departments as necessary, and in consultation with the City Attorney, to prepare a report with recommendations on the following:

- The criteria used to identify and designate a sober living facility as negligent;
- The processes and procedure in which the City can take corrective actions against negligent sober living facility operators;
- An accounting of the number of facilities in the Citywide Nuisance Abatement Program - CNAP; or those cited by the Department of Building and Safety in violation of land use regulatory controls as promulgated in Chapter 1 or Chapter 1A of the Municipal Code;
- An accounting of citations the City has issued against negligent sober living facility operators in the past five to ten years; and the issuing City agency;
- A discussion how negligent sober living facilities operators can be reported by residents and community stakeholders;

INSTRUCT the Chief Legislative Analyst, in consultation with City Attorney and City departments, as necessary, report on state or county regulations and standards that could contribute or restrict action to address concerns with sober living facilities.

ORIGINAL

PRESENTED BY: Traci Park

TRACI PARK
Councilwoman, 11th District

SECONDED BY:

August 11, 2026

ITEM #7

14B

MOTION

I MOVE that the matter of the PLANNING AND LAND USE MANAGEMENT COMMITTEE REPORT relative to reporting on legal and policy options to reduce the overconcentration of sober living facilities in residential neighborhoods; and related matters, ITEM No. 14 on Today's Council Agenda (C.F. 25-1484), BE AMENDED to add the following instruction:

I FURTHER MOVE that the Department of City Planning include in their report back policy options to include public notice and community engagement requirements prior to the opening of a sober living facility.

PRESENTED BY:

IMELDA PADILLA
Councilmember, 6th District

ORIGINAL

SECONDED BY:

AUG 11 2026

Committee Meeting Date: October 13, 2026 Board Meeting Date November 5, 2026

File # :	Council File 25-1484
Title :	Sober Living Facilities/Reducing Overconcentration/Residential Neighborhoods/Legal and Policy Options
Type :	
City/State :	City of Los Angeles / California

Summary :	The West Hills Neighborhood Council (WHNC) Board supports the City Council Motion and Amending Motions 14 A, 14 B, 14C to reduce the overconcentration of sober living facilities in neighborhoods and related matters. Additionally WHNC requests: the preparation of separate reports on sober living facilities (homes) and clinical treatment centers; reports to include locations that are both negligent and compliant with regulatory codes; and the City to maintain and provide address lists for both sober living facilities and clinical treatment centers be made available for public awareness and access.

Motion :	A motion was made in support of motions 14A, 14B and 14C with a request that the criteria for all sober living homes and sober living treatment centers be obtained. In addition, how the City is monitoring these facilities for compliance and it passed unanimously."

Position :	WHNC supports the Motion and amending Addendums with the addition of recommendations.
Vote :	Zoning & Planning Committee: Yes – 9, No – 0, Abstain – 0, Absent – 2, Recusal -- 0

"**YES**" Vote:	**A CIS in SUPPORT is filed.**

"**NO**" Vote:	No CIS is filed unless a motion to amend is approved.

ITEM #7

14C

MOTION

I MOVE that the matter of PLANNING AND LAND USE MANAGEMENT COMMITTEE REPORT relative to reporting on legal and policy options to reduce the overcentration of sober living facilities in residential neighborhoods; and related matters, **Item 14** (CF 25-1484), on today's Council agenda, **BE AMENDED** to **ADOPT** the following **ADDITIONAL RECOMMENDATION:**

Instruct the Los Angeles Housing Department, in coordination with the Department of Building and Safety, City Attorney, and other relevant departments, report to the City Council within 30 days on whether tenants residing in both licensed and unlicensed residential facilities are afforded the same protections and access to remedies provided under applicable City tenant protection ordinances, including, but not limited to, the Rent Stabilization Ordinance (RSO), Tenant Anti-Harassment Ordinance, Just Cause Eviction protections, and applicable relocation assistance requirements.

ORIGINAL

PRESENTED BY _____
JOHN S. LEE
Councilmember, 12th District

SECONDED BY _____

AUG 11 2026

Agenda Item 26-0070 - Discussion and possible action to approve a draft letter to the Los Angeles City Planning Commission: Requesting planning decisions be returned to local control



West Hills Neighborhood Council

"It's our neighborhood. Let's build a community."

DRAFT

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November 5, 2026

The Honorable Monique Lawshe, President
Los Angeles City Planning Commission

Re: Thursday, November 12, 2026 Meeting/Missing Middle Ordinance
Agenda Item #?

Dear Commissioner Lawshe and fellow Commissioners,

The West Hills Neighborhood Council (WHNC) representing residents located in the South Valley Region are concerned about moving forward on the draft for the Missing Middle Ordinance without including requested changes proposed by the public. As written, the Ordinance increases density even more than State regulations, undermining local control and community protections. Disregarding local zoning laws can strain public services, destroy existing single-family neighborhoods, and eliminate the voice of community members.

We are requesting the following modifications:

- Prevent the commercial-scale development of residential lots by limiting the number of ADUs.
- Protect front-yard setbacks to preserve neighborhood consistency.
- Establish clear guidelines to mitigate urban heat, protect canopy trees and preserve open space with a minimum 25% permeable deep-soil area per lot.
- Ensure that new development is thoughtfully designed and compatible with the character of the surrounding neighborhood.
- Tiny Homes on Wheels (THOWs) must be removed as an option to add housing within existing neighborhoods.

WHNC supports our community's request along with 806 California-elected officials and more than 100 California cities who signed a resolution requesting that planning decisions made by the State return to local control. Our community is not opposed to housing growth; we are opposed to being excluded from decisions that have irreversible consequences.

Respectfully,

Charlene Rothstein
Charlene Rothstein, President
West Hills Neighborhood Council

Aida Abkarians
Aida Abkarians, Vice President
West Hills Neighborhood Council

Agenda Item 26-0071 - Discussion and possible action on a CIS in support of CF 25-0002-S137 Rescind 2001 Roadless Area Conservation Rule/ U.S.Forest Services/ Opposition/2025-2026 Federal Legislative Program

RESOLUTION

RULES, ELECTIONS, INTERGOVERNMENTAL RELATIONS

WHEREAS, any official position of the City of Los Angeles with respect to legislation, rules, regulations, or policies proposed to or pending before a local, state, or federal government body or agency must have first been adopted in the form of a Resolution by the City Council; and

WHEREAS, on August 18, 2026, the U.S. Department of Agriculture (USDA) and the U.S. Forest Service published a proposed rule to rescind in its entirety the 2001 Roadless Area Conservation Rule (2001 Roadless Rule), which for twenty-five years has prohibited road construction, road reconstruction, and commercial timber harvest across approximately 44.7 million acres of National Forest System lands; and

WHEREAS, approximately 4.4 million acres of inventoried roadless areas across twenty-one California national forests would lose these protections, including lands in the Angeles, Los Padres, San Bernardino, Cleveland, and Inyo National Forests that ring and supply the Los Angeles region, and the Forest Service anticipates that permanent roads could be constructed across 18.2 million acres nationwide and temporary roads across an additional 11.3 million acres; and

WHEREAS, human activity, not remote wildland ignition, is the dominant cause of wildfire in the United States, accounting for roughly 89 percent of wildfires nationwide, while fewer than one percent of wildfires in the lower 48 states since 2010 have ignited within inventoried roadless areas; and

WHEREAS, a peer-reviewed 2026 study in *Fire Ecology* examining three decades of national forest wildfire records found wildfire-ignition density was lowest in designated wilderness (1.75 fires per 1,000 hectares) and in inventoried roadless areas (1.97 fires per 1,000 hectares), and highest within 50 meters of roads (7.99 fires per 1,000 hectares), with ignition density declining steadily as distance from roads increases; and

WHEREAS, the Forest Service reached this same conclusion in its own environmental impact statement for the 2001 Roadless Rule, finding that building roads into inventoried roadless areas would likely increase the chance of human-caused fires because of the increased presence of people; and

WHEREAS, the City of Los Angeles and its neighboring communities continue to recover from the January 2025 Palisades and Eaton Fires, and any federal action that measurably increases ignition risk in the mountains above Los Angeles threatens the lives, homes, air quality, and insurance affordability of Angelenos, and falls heaviest on low-income and frontline communities with the fewest resources to evacuate, rebuilt, or relocate;

NOW, THEREFORE, BE IT RESOLVED, that by the adoption of this Resolution, the City of Los Angeles hereby includes in its 2025-2026 Federal Legislative Program OPPOSITION to the U.S. Forest Service proposed rule to rescind the 2001 Roadless Area Conservation Rule.

PRESENTED BY: _____
JOHN LEE
Councilmember, 12th District

BB

SECONDED BY: _____

cf

SEP 02 2026

ORIGINAL

Committee Meeting Date: October 20, 2026 Board Meeting Date November 5, 2026

File # :	CF 25-0002-S137
Title :	CF 25-0002-S137 Rescind 2001 Roadless Area Conservation Rule/ U.S.Forest Services /Opposition/2025-2026 Federal Legislative Program
Type :	
City/State :	Los Angeles, CA

Summary :

Motion :	

Streets and Transportation Committee Position :	The Committee SUPPORTS the Council File.
Committee Vote :	3-0-0-2-0

"**YES**" Vote:	**3**

"**NO**" Vote:	**0**

Agenda Item 26-0072 - Discussion and possible action on a CIS in support of CF 26-1351 Illegal Dumping Enforcement/Funding Allocation FY 2026-27 / Strategy of Abatement, Prevention and Enforcement/Citywide Inventory of Chronic Illegal Hotspots/System for Updating/Options for Updating

PUBLIC WORKS
ENERGY & ENVIRONMENT
PUBLIC SAFETY

MOTION

Illegal dumping has become a major blight on the city of Los Angeles imposing significant costs on taxpayers while negatively affecting public health, public safety, environmental quality, and the quality of life of communities throughout the City. The City continues to devote substantial resources to removing illegally dumped waste, yet the continued recurrence of dumping at the same locations demonstrates that cleanup alone is not sufficient to address the problem.

While the City has made investments in identifying and removing illegally dumped waste, illegal dumping must be addressed as a comprehensive three pronged strategy, consisting of cleanup and abatement, education and prevention, and investigation and enforcement with meaningful penalties. Solely focusing on cleanup efforts will lead to the City repeatedly bearing the cost of removing illegally dumped materials, without adequately addressing the individuals, businesses, and practices responsible in the first place.

The Bureau of Street Services (BSS) plays a leadership role in public-right-of-way enforcement and the City's response to illegal dumping. A comprehensive three pronged strategy will be most successful if BSS leadership is complemented by and in coordination with important specialized roles of LASAN, LAPD, the City Attorney's office, and other appropriate departments.

The need for stronger enforcement is particularly evident when considering the City's existing penalty structure. Under Los Angeles Municipal Code Section 66.25, administrative fines for illegal dumping are currently $500 for a first violation, $750 for a second violation, and $1,000 for a third and subsequent violation. Other California jurisdictions have demonstrated that substantially higher administrative penalties are possible. Santa Cruz County currently imposes administrative penalties of $2,500 for a first illegal dumping violation, $5,000 for a second violation within one year, and $10,000 for a third or subsequent violation within one year. Los Angeles should evaluate whether its administrative penalties need to be increased to reflect the public costs and impacts associated with illegal dumping, while ensuring that penalties remain legally defensible, proportionate, and appropriately scaled according to the severity, quantity, frequency, and circumstances of the violation.

However, fines alone will not solve the City's illegal dumping problem. Effective enforcement requires investigators, technology, data, cleanup capacity, coordination, and sustained attention to the locations where dumping repeatedly occurs. The City should therefore explore whether existing technology, equipment, and contractual resources already available to the City can be leveraged for illegal dumping enforcement before investing in entirely new systems. Camera technologies utilized by City departments, including LASAN and LAPD, should be evaluated for their potential use by BSS at identified illegal dumping hotspots, where legally permissible and operationally appropriate.

Finally, enforcement and cleanup resources must be deployed equitably. The City should establish a process through which each Council District office works directly with BSS to identify and maintain a list of chronic illegal dumping hotspots within that district. These locations should be evaluated with existing City data, such as MyLA311 reports, cleanup requests. CleanStat data, and other available datasets, along with direct input from Council District offices and the communities that they represent.

I THEREFORE MOVE that the Bureau of Street Services (BSS), in coordination with Los Angeles Sanitation and Environment (LASAN), LAPD, City Atty, and other relevant City departments, be instructed to report to the City Council within 30 days on illegal dumping enforcement activities and the status of funding allocated in the FY 2026-27 budget. This report should include recommendations on needed

SEP 22 2026

resources and funding for strengthening the City's response to illegal dumping toward a comprehensive strategy of abatement, prevention, and enforcement.

I FURTHER MOVE that BSS report on the feasibility of utilizing existing City contracts, technology, equipment, and other resources currently available to City departments, including LASAN and LAPD, for the limited purpose of identifying, documenting, investigating, and prosecuting illegal dumping activity.

I FURTHER MOVE that BSS, in coordination with each Council District office, be instructed to develop a citywide inventory of chronic illegal dumping hotspots, with each Council District identifying priority locations within its jurisdiction, and report on a system for regularly updating the inventory based on both objective City data and community and Council District input.

I FURTHER MOVE that BSS, in coordination with the Los Angeles Police Department and Bureau of Sanitation, be INSTRUCTED to report back in 30 days with options to update penalties for illegal dumping, as well as increasing rewards for successful prosecutions, to align with other municipalities in California.

PRESENTED BY: _____
IMELDA PADILLA
Councilmember, 6th District

PRESENTED BY: _____
MARQUEECE HARRIS-DAWSON
Councilmember, 8th District

SECONDED BY _____

ORIGINAL

Committee Meeting Date: October 20, 2026 Board Meeting Date November 5, 2026

File # :	CF 26-1351
Title :	Develop Streetlight Repair Prioritization Matrix / Non Emergency Streetlight Repair Request / Develop / Implement
Type :	
City/State :	City of Los Angeles / California

Summary :	No additional comments

Motion :	CF 26-1351 Illegal Dumping Enforcement/Funding Allocation FY 2026-27 /Strategy of Abatement, Prevention and Enforcement/Citywide Inventory of Chronic Illegal Hotspots/System for Updating/Options for Updating

Position :	Proposed: The WHNC supports the motion.
Vote :	Streets and Transportation Committee: Yes – 3, No – 0, Abstain – 0, Absent – 2, Recusal -- 0

"**YES**" Vote:	**A CIS in SUPPORT is filed.**

"**NO**" Vote:	No CIS is filed unless a motion to amend is approved.

Agenda Item 26 26-0073 - Discussion and possible action on a CIS in opposition to CF 26-1354 Section 22.48g(A)7 / Los Angeles Administrative Code (LAAC) /Transportation Commission / Amendments / Asset Evaluation Framework

TRANSPORTATION

MOTION

The City has consistently reaffirmed the necessity and desire to build housing - especially affordable housing - to deter the eviction-to-homelessness pipeline and meet local housing demands. For over a decade, there have been consistent efforts to identify city-owned land for affordable housing development, ongoing work to streamline permitting, and sustained executive and legislative efforts to make the City a more affordable place to live.

Despite these efforts, there remains ambiguous wording within the administrative code that has been used to halt or slow the development of necessary and life-saving affordable housing on city-owned land. Section 22.484g(A)7 of Division 22, Chapter 20, Article 5 of the Los Angeles Administrative Code has slowed multiple affordable housing projects because of the advisory duties assigned to the Board of Transportation Commissioners - allowing for this appointed body to overturn or delay both Exclusive Negotiation Agreements and Disposition and Development Agreements that have been approved by both the Council and Mayor.

While the need for parking is frequently cited to justify overturning decisions approved by the Mayor and City Council, rejecting a ministerial affordable housing project simply for utilizing a standard, on-menu incentive, such as a parking reduction, is legally indefensible and a wasteful use of public resources. Blocking housing during an ongoing crisis places our city at serious risk of losing vital state funding for affordable housing. The overarching mandate across the City, County, and State is clear: we must prioritize housing development at all affordability levels to serve our residents.

I THEREFORE MOVE that the City Council REQUEST the City Attorney to prepare and present an ordinance amending Section 22.484g(A)7 of Division 22, Chapter 20, Article 5 of the Los Angeles Administrative Code (LAAC), to be amended as follows:

> The Transportation Commission shall have the power, duty and responsibility of advising the coordination, direction, and management of all matters with respect to the acquisition, and thereafter the management, of all public off-street parking places by the City except for those parking facilities which are under jurisdiction or control of departments controlling their own funds *and any facilities, and the instruction the City Council and Mayor has authorized for temporary or permanent use as a housing or homeless program.*
>
> *Notwithstanding the authority provided to the Department of General Services in Chapter 21 of Division 22 of this Code, the Los Angeles Housing Department shall have charge, superintendence and control of all City-owned real property, the use of which currently is or is approved by the City Council and Mayor to be for affordable housing development purposes, projects or activities.*
>
> *Responsibility for the maintenance and operations of the site shall remain with the Department of Transportation until the Ground Lease, or similar agreement, is executed and the Los Angeles Housing Department, or its designee, has provided the Department of Transportation with 30 days notice of intent to proceed with the project or program.*

I FURTHER MOVE that the City Council INSTRUCT the City Administrative Officer (CAO), with support from the Department of Transportation, to update the Asset Evaluation Framework (CF:12-1549-S3) to reflect the removal of the Board of Transportation Commissioners (BOTC) from relevant approval processes.

PRESENTED BY: _____
EUNISSES HERNANDEZ
Councilmember, 1st District
SEP 2 2 2026

SECONDED BY: _____

ORIGINAL

Committee Meeting Date: October 20, 2026 Board Meeting Date November 5, 2026

File # :	CF 26-1354
Title :	Section 22.48g(A)7 / Los Angeles Administrative Code (LAAC) /Transportation Commission / Amendments / Asset Evaluation Framework
Type :	
City/State :	City of Los Angeles / California

Summary :	The WHNC understands the need for housing and supports streamlining the application process. However, sufficient parking to not adversely affect neighbors is required. Residents near proposed projects must have a mechanism to oppose projects with insufficient parking.

Motion :	I THEREFORE MOVE that the City Council REQUEST the City Attorney to prepare and present an ordinance amending Section 22.484g(A)7 of Division 22, Chapter 20, Article 5 of the Los Angeles Administrative Code (LAAC), to be amended as follows: The Transportation Commission shall have the power, duty and responsibility of advising the coordination, direction, and management of all matters with respect to the acquisition, and thereafter the management, of all public off-street parking places by the City except for those parking facilities which are under jurisdiction or control of departments controlling their own funds and any facilities, and the instruction the City Council and Mayor has authorized for temporary or permanent use as a housing or homeless program. Notwithstanding the authority provided to the Department of General Services in Chapter 21 of Division 22 of this Code, the Los Angeles Housing Department shall have charge, superintendence and control of all City-owned real property, the use of which currently is or is approved by the City Council and Mayor to be for affordable housing development purposes, projects or activities. Responsibility for the maintenance and operations of the site shall remain with the Department of Transportation until the Ground Lease. or similar agreement, is executed and the Los Angeles Housing Department, or its designee, has provided the Department of Transportation with 30 days notice of intent to proceed with the project or program. I FURTHER MOVE that the City Council INSTRUCT the City Administrative Officer (CAO), with support from the Department of Transportation, to update the Asset Evaluation Framework (CF:12-1549-S3) to reflect the removal of the Board of Transportation Commissioners (BOTC) from relevant approval processes.

Position :	Proposed: The WHNC OPPOSES the motion.
Vote :	Streets and Transportation Committee: Yes – 3, No – 0, Abstain – 0, Absent – 2, Recusal -- 0

"**YES**" Vote:	**A CIS in OPPOSITION is filed with the summary language included.**

"**NO**" Vote:	No CIS is filed unless a motion to amend is approved.

Agenda Item 26-0075 - Discussion and possible action regarding the WHNC Beautification Committee Clean-Up Event on Saturday, November 14, 2026 from 8:30 a.m. – 11:30 a.m. on Saticoy between Keswick and Woodlake

NEIGHBORHOOD COUNCIL
EVENT APPROVAL REQUEST FORM

Office of the City Clerk – Neighborhood Council Funding Program
200 N. Spring Street, Rm 224, Los Angeles, CA 90012 • (213) 978-1058 or Toll-Free 3-1-1
E-mail: ***Clerk.NCFunding@LACity.org*** • ***www.Clerk.LAcity.org***

Events are great opportunities for Neighborhood Councils to interact with their stakeholders. There are, however, liability and permitting issues that must be handled prior to the event. The Office of the City Clerk, Administrative Services Division, NC Funding Program Section must approve all Neighborhood Council sponsored events before any payments can be processed.

Please complete, sign, and submit this form at least 30 days prior to your event. Missing or incomplete required information or documents will delay review.

Neighborhood Council: West Hills Neighborhood Council

The Neighborhood Council is the X Main Sponsor or ☐ Co-Sponsor for the event.

Main sponsor: West Hills Neighborhood Council

Contact Person: Brad Vanderhoof

Email: Brad.Vanderhoofwhnc@gmail.com

Co-Sponsor (if applicable): _____

Contact Person: _____

Phone: _____ Email: _____

Event Information

Event Title and Description: Community Cleanup – Saticoy between Keswick and Woodlake

Date: 11/14/2026 Time Frame: 8:30 AM to 11:30 AM

Est. number of attendees: 20 Event Budget: $ 00

Venue Name: Intersection Venue Address: Saticoy and Keswick

Contact Person: Brad Vanderhoof

Email: Brad.VanderhoofWHNC@gmail.com

Please note: If the venue for the event is at a City or public facility, e.g. park, school, the venue approval may be easier and at little or no cost. If the venue for the event is not a City facility, a separate contract may be needed and can take up to 60 days to complete.

Please scan the following documents and email to Clerk.NCFunding@lacity.org for approval PRIOR to event:

☐ Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer or Event Chair

☐ Board Action Request (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer

☐ Itemized Detailed Event Budget – Total budget with funding categories (food, entertainment, flyers, permits, etc.) and with specific vendors if available.

The City of Los Angeles provides Neighborhood Councils with event liability coverage in the amount of $5 million. Depending on the type of event, there may be additional permits and liability issues that must be addressed prior to the event, or the Neighborhood Council will be liable for any penalties or injuries incurred at the event. There may be fees attached to obtaining permits and additional liability so please budget accordingly. It may be easier to partner with the City family or a community based organization or even hire an event planner (will require a contract prepared by the Department) so that they can obtain/handle the necessary permits and liability issues instead. The following must be obtained and submitted **PRIOR TO THE EVENT** if they are applicable to your event:

If FOOD is being purchased/provided/distributed/served at your event, you may be required to obtain the following PERMITS:

□ LA County Public Health Department Permits – Community Event Organizer and Temporary Food Facility permits may be required. Permit fees may be waived by the County if requested.
□ LA Fire Department – Permit may be necessary for temporary structures setup to prep/cook/serve food.

CERTIFICATES OF INSURANCE, SERVICE AGREEMENTS, and/or FACILITY USE PERMITS from Vendors providing the following types of services. Insurance Certificates need to list the "City of Los Angeles" as Additional Insured.

□ Jumpers/Bouncers (Inflatables) – City Risk Management may need to review
□ Games (e.g. dunk tank, other carnival style games, video game bus)
□ Food (purchased, provided, distributed and/or served)
□ Entertainers (e.g. DJs, musicians, face painting, balloon artists, etc.)
□ Equipment Rentals (e.g. performing stage, mechanical rides, canopies)
□ Event Venues (e.g. school auditoriums, private theaters and halls, parks, street block, etc.)

If RENTING a vehicle or truck to transport event materials:

□ Renting and driving of vehicle/truck must be by a boardmember
□ Additional Insurance offered by the rental company must be purchased in full

ADDITIONAL PERMITS may be required if the event has:

□ Over 500 attendees, which may require LAPD presence - LAPD Special Events
□ Street closures for block parties - Bureau of Street Services or LADOT for larger street closures, such as a parade
□ Tents/canopies larger than 450 square feet or stages/platforms more than 30 inches above grade - Building and Safety

CONTACT INFORMATION for possible permits:

- Street Maintenance - (213) 847-2999
- Building and Safety - (213) 482-0387
- LADOT (Traffic Officers) - (323) 913-4652
- LADOT (Signs) - (213) 485-2298
- LADOT (Special Operations) - (323) 224-2124
- Risk Management - (213) 978-7475
- LAPD - (213) 486-0410
- LAFD – (213)-978-3640
- Sanitation - (213) 485-3612
- Street Services - http://bsspermits.lacity.org/spevents/
- LA County Public Health Dept. - http://publichealth.lacounty.gov

Documents to be submitted to NC Funding Program and filed for you records:

□ Neighborhood Council Event Approval Form – Signed by Treasurer, 2nd Signer, Event Chair.
□ Board Action Certification (BAC) Form – Completed and signed by Treasurer and 2nd Signer, or Alternate Signer
□ Itemized Detailed Event Budget – Final total budget with funding categories and specific vendors.
□ Vendor Invoices and Service/Facility Use Agreements
□ Copies of Insurance Certificates
□ Copies of Permits
□ Proof of Sponsorships (e.g. event flyers, webpage copy, etc.)
□ W-9 (for 1099 Individual Services (if applicable)

I have read and understand the requirements set forth in this document and agree to comply with the required paperwork necessary for Neighborhood Council events.

Signature:_____ Date:_____

Print Name:_____ Title:_____

Email:_____ Phone:_____

For Staff Use Only: ☐ Approved ☐ Denied Code: _____

Reviewers Signatures: 1st Level_____ 2nd Level _____

Reviewers Names: 1st Level_____ 2nd Level _____